

NOTICE
ANNUAL GENERAL ASSEMBLY (ONLINE MEETING)
Pierrefonds Community High School



DATE: Tuesday September 21st 2021.

TIME: 7PM

Dear Parents/Guardians,

In conformity with section 47 of the Education Act, you are cordially invited to attend our school's Annual General Assembly. This year, our Annual General Assembly will be held via Zoom. We ask that you **confirm your presence by the day of the meeting at 5pm** by completing the following online attendance form:

<https://spectrandco.zoom.us/meeting/register/tZcvdeCorzMoGdTeu2zJQTfc8shNfFntLi7z>

After registering, you will receive a confirmation email containing information about joining the meeting.

What happens at the Annual General Assembly (AGA)?

- The Governing Board Annual Report is presented.
- The parents elect parents to the Governing Board for 2-year terms.
- The parents elect parents to serve as substitute Governing Board members (the number of substitute parents should not exceed the total number of parent members).
- The parents elect, from amongst the Governing Board parents, a Parent Representative and an Alternate Parent Representative to the LBPSB Parents' Committee.
- The parents who are present will determine if the school will have a PPO for the year.

What is a Governing Board?

Every public school in Quebec has a Governing Board (GB). They are responsible for issues involving school life, the annual budget and the development of school policies. They are also the primary consultative bodies for School Board policies.

In addition to parents, our GB consists of 8 staff and 2 students who are voting members, elected from and by their constituents. Two community representatives and the principal (or designate) have voice, but no vote. Monthly meetings are usually held on the second Tuesday of each month at the learning commons or Zoom depending on current health protocols.

Number of parents who are in their 2nd year on GB: 4
Number of parent seats to be filled this year: 4
Term of office: 2 years

How Do I Join Governing Board?

Select you would like to join the GB when registering for the AGA or attend the AGA and get nominated. Nominees will be given 2 minute period to talk about yourself and the reasons for your candidacy.

Parent Participation Organization

The PPO provides a forum for parents to share ideas. Its role is to promote the collaboration of parents in developing, implementing and evaluating the school's educational project. They may advise the parent members of the Governing Board or can be consulted by them on any matter.

The number and schedule of meetings will be determined by the PPO.

A school can have both a PPO and a Home & School Association. The Home & School group generally focusses on fund-raising activities and organizing special events, whereas the PPO focuses on educational issues that foster student success.

Parents who attend the Annual General Assembly will decide whether to establish and name a school-level PPO, as well as elect its members. (To note: The decision to form a PPO can only be made at the AGA.)

Number of parent seats to be filled: to be determined Term of office: 1 year

Attend the Annual General Assembly meeting to elect the parents that you feel best speak for you on school issues.

Once you have completed the meeting registration:

The link to join the Zoom meeting will only be e-mailed to parents who have confirmed their presence through the online attendance form. Each parent must complete the attendance form and indicate an individual email. Only one form must be completed per parent.

The zoom link will be sent on the day of the AGA meeting and is reserved solely for parents whose children attend our school. Therefore, by completing the attendance form, you accept and agree not to forward the zoom link to a third party. All parents who confirmed their presence via the online attendance form will also receive an email containing a username and password. Please verify your spam inbox if you believe you did not receive it on the day of the meeting.

To be able to proceed on time, we kindly ask all attendees:

- to log into the meeting 20 minutes ahead of time. (You will be placed in the Zoom waiting room until the meeting starts);
- make sure your Zoom profile indicates your correct name.

We are pleased to share with you the agenda for our meeting which you will find below. Please note that this meeting will be reserved to the items on the agenda related to our Annual General Assembly. For any questions regarding our back-to-school protocols, you may communicate with Principal Hayter directly.

We look forward to seeing all of you at our online Annual General Assembly!

Chris Pearson

GB Chairperson 2020-2021

Nicholas Hayter

Principal

Pierrefonds Community High School Agenda
Annual general Assembly of Parents
Sept 21, 2021 @ 7:00 PM via Zoom



Chairperson:	Chris Pearson
Principal:	Nicholas Hayter

1. Welcome and call to order
2. Naming of Secretary of the AGA
3. Approval of the Agenda
4. Approval of Minutes of last year's AGA Sept 17, 2020
5. Word from the Principal
6. Governing Board
 - 6.1 Roles and Functions of the Governing Board
 - 6.2 Presentation of the Annual Report 2020-2021
 - 6.3 Introduction of the Current Members on Governing Board
 - 6.4 Precisions Regarding Available Seats
 - 6.4.1 Nominations Received Ahead of Time
 - 6.4.2 Additional Nominations, if any
 - 6.4.3 Closing of Nominations
 - 6.4.4 Candidates Present Themselves
 - 6.5 Election of Parent Representatives on the Governing Board
 - 6.6 Election of Substitute Parent Representatives on the Governing Board
7. Parents' Committee
 - 7.1 Parent's Committee Representative Report
 - 7.2 Roles and Functions of the Parents' Committee
 - 7.3 Election of the Parent Delegate
 - 7.4 Election of the Alternate Parent Delegate
8. Formation of a Parent Participation Organization (PPO),
 - 8.1 Roles and Functions of the Parent Participation Organization (PPO)
 - 8.2 Decision Regarding the Formation of a PPO
9. Varia
10. Adjournment