



Pierrefonds Comprehensive High School Governing Board Annual Report 2017-2018

“The Governing Board exists to govern the school, not administer the daily operation of the school. The latter is the responsibility of the principal/Centre director. The powers and functions of the Governing Board impart responsibilities and decisional authority in general matters of school governance as well as matters such as educational services, community services and material and financial resources.”

Taken from the Governing Board Resource Manual, Third Edition, September 2011.



MESSAGE FROM THE CHAIR AND VICE-CHAIR

We would like to thank all members of the PCHS Governing Board for their time, efforts and input this past year. The efficient running of this committee can only be accomplished with the support of all members, and the fact that members arrived prepared to discuss the items on the agenda. Thank you to Colleen Galley for her cooperation and patience and to Susan Brown who acted as secretary for most of the year.

With regard to sub-committees, the Marketing Sub-committee was activated in the second half of the year and has started brainstorming various ideas. The intention is to carry on with this committee in the next school year and to work closely with the school administration to support their efforts in communicating the accomplishments of the school. It should be noted that the administration did a good job communicating various achievements of the school.

I would like to note the strong community feeling that exists in this school and that was evident in all the activities conducted in the number of administration, staff and students that supported its community during all these events. The character of the school was keenly apparent.

Our Governing Board was comprised of a great team of staff and parents who were dedicated to making the best decisions possible for our school and its students. This year for the first time, the Governing Board had the benefit of Alternates, who were able to step in to ensure the proceedings went well, and we thank them for their support. We are very proud to have been part of this dynamic team.



The Annual General Assembly of Parents for the 2017-2018 school year took place on Thursday, September 14, 2017. Five Governing Board Parent positions were filled by vote, with a significant interest expressed by parents in participating in the Governing Board. For the first time, four additional parents were elected as alternates to facilitate the conduct of GB meetings should members not be able to attend a meeting. Dayo Odubayo won representation to the Region 2 Parent's Committee with Marisa Petruzzo elected as alternate. A Parent Participation Organization (PPO) was also formed, as provided for by the Education Act.

GOVERNING BOARD MEMBERS:

Craig Berger	<i>Commissioner</i>
Aaryn Bradley	<i>Teacher</i>
Susan Brown	<i>Parent (2017-2019)</i>
Luciano Cannucci	<i>Parent (2017-2019)</i>
Amy Campbell	<i>Teacher</i>
Luciana Cifarelli	<i>Parent (2017-2019)</i>
Susan Stacho	<i>Support Staff</i>
Lucia Coretti	<i>Vice-Principal</i>
Angela Crosbie	<i>Teacher</i>
Laurie Fournier	<i>Teacher</i>
Colleen Galley	<i>Principal</i>
Meghan Guyver	<i>Teacher</i>
Heather Himbury	<i>Parent (2016–2018)</i>
Juan Lamosa	<i>Parent (2016–2018) Chairperson</i>
Sarah Larkin	<i>Teacher</i>
Isabelle Leduc	<i>Parent (2015–2017) Vice-Chairperson</i>
Alex Navarrete	<i>Teacher</i>
Dayo Odubayo	<i>Parent (2016–2018) Region 2 Parent Committee Representative</i>
Marisa Petruzzo	<i>Parent (2016–2018) Region 2 Parent Committee Rep-Alternate</i>
Serena Polcaro	<i>Student Representative</i>
David Vauthier	<i>Student Representative</i>
Cynthia Wallach	<i>Principal (May and June 2018)</i>

GOVERNING BOARD ALTERNATES

- Rowena Haines
- Mohamed Liani
- Penelope Michael
- Anita Ochs
- Greg Piggins
- Kelly Saunders

MEETING DATES

Meetings were held monthly in the library of PCHS at 7:00 p.m. on the following dates:

October 10, 2017	March 20, 2018
November 14, 2017	April 17, 2018 (Cancelled)
December 19, 2017	May 15, 2018
January 16, 2018	June 14, 2018
February 13, 2018	September 11, 2018

Minutes for the Governing Board meeting were recorded and compiled by Susan Brown, Amy Campbell and Greg Piggins

The Governing Board minutes, as well as a Summary of Motions, are currently available in the library and on the PCHS website.

SCHOOL BOARD CONSULTATIONS ADDRESSED

- Food and Nutrition Consultation (Resolution GB 17-11-04, November 2017)
- Evaluation of Student Learning Consultation (Resolution GB 18-01-03, January 2018)
- Educational project Consultation (Resolution GB 18-02-03, February 2018)
- Selection Criteria for the Appointment of a Principal (Resolution GB 18-02-04, February 2018)
- Extra-Curricular Activities and Field Trips Consultation (Resolution GB 18-03-03, March 2018)
- 2018-2019 Budget Consultation (Resolution GB 18-03-04, March 2018)
- GB Composition 2017-2018 Consultation (Resolution GB 18-05-03, May 2018)
- Commitment to Success Plan Consultation (Resolution GB 18-05-18, May 2018)
- LBPSB Vision Statement and Values Consultation (Resolution GB 18-05-19, May 2018)
- Day, Time and Place of Council of Commissioners Meeting Consultations (Resolution GB 18-05-20, May 2018)

TOPICS ADDRESSED AND DISCUSSED

- Anti-Bullying and Anti-Violence Plan 2017–2018
- Adoption of the Internal Rules of Management with minor modifications
- Continuation of a Marketing Sub-Committee
- Three Year Plan of Allocation (revised)
- Review Rules of Conduct and Safety Measures for PCHS
- Adoption of the Governing Board Proposed Budget for the 2017-2018 school year
- Adoption of the PCHS School Budget
- Presentation of the PCHS Annual Report on the School's Success Plan, Management and Educational Success Agreement

- Approval of the Subject/Time Allocation for 2018-2019
- Approval of PPO seminars, fundraising activities and the use of generated funds
- Approval of the Proposed School Fees for 2018-2019
- Approval of Extracurricular activities and Field Trips (Including blanket approval for the ALPs programs and GMAA activities)
- Approval of Fundraising Activities
- Approval of Rentals of PCHS Facilities
- Adoption of the Governing Board Annual Report
- Adoption of the Governing Board Financial Report

The School Success Plan was followed and several objectives were reached.

2017/2018 GOVERNING BOARD RECOMMENDATIONS FOR 2018/2019

- Continue to monitor the School Board’s progress in transportation zoning changes in order to rebalance the enrollment levels at our High Schools.
- Revision and review of the PCHS School Success Plan and Educational Project.
- Continued open dialogue with the PCHS Parents Organization on board level policy consultations as well as all matters concerning our students
- Continue to promote and encourage PCHS growth. Continue to develop visibility and support the school’s marketing efforts
- Participation in as many school activities as possible such as Parent-Teacher night, Curriculum night, Open House, etc. to encourage participation of the PCHS community as well as to promote what GB does and is responsible for.
- Clearly establish how alternates will be used and the information that needs to be shared with them such that they may prepare for the meetings in the event they must step in at the last minute.
- Continue monitoring the impact on the school by the new government directives related to school fees.

ADPOTED BY THE PIERREFONDS COMPREHENSIVE HIGH SCHOOL GOVERNING BOARD

Date

Chairperson