

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL
GOVERNING BOARD 2015-2016
Minutes of the Meeting Held Wednesday, November 11, 2015
13800 Pierrefonds Blvd. (Library)**

Members Present: Claude Amatuzio, Diane Beach, Tracy Bieszez, Aaryn Bradley, Luciano Cannucci, Carroll-Ann Case, Luc Forget, Bob Goyetche, Line Grandchamp, Rowena Haines, Jaeda Khalilifar, Juan Lamosa, Isabelle Leduc, Rosemary Murphy, Anita Ochs, Dayo Odubayo, Justin Puma.

Administration: Colleen Galley, Lucia Coretti

Commissioner: Craig Berger

Regrets: Angela Crosbie

Recording Secretary: Carroll-Ann Case

1. Call to Order

1.1 Call to Order

Quorum having been established, the meeting was called to order at 7:01 by A. Ochs. Members were invited to introduce themselves.

2. Agenda

2.1 Additions

None.

2.2 Adoption

GB 15-11-01 It was moved by C. Amatuzio and seconded by J. Lamosa to adopt the agenda without change. The motion passed unanimously.

3. Questions from the Public

None.

4. Minutes of Meeting held October 14, 2015.

4.1 Corrections

Add T. Bieszez to list of members present.

4.2 Adoption

GB 15-11-02 It was moved by L. Cannucci and seconded by L. Forget to adopt the minutes of October 14, 2015 with 1 correction. The motion passed unanimously.

5. Business Arising from the Minutes

5.1 GB Internal Rules

A.Ochs proposed additional amendments to the document approved in October. Members were in agreement with the revised Internal Rules. The revised document is to be added to the school's website.

GB 15-11-03 It was moved by J. Lamosa and seconded by R. Murphy that

Whereas the Education Act requires that the Governing Board establishes its own internal management rules and regulations (Art.67);

Whereas Internal Rules of Management were presented to the Governing Board and read and understood by all of its members in function on this date;

Be it resolved that the PCHS Governing Board adopts these Internal Rules of Management with modifications proposed by the Chair.

The motion passed unanimously.

5.2 Sub-Committees Resulting from GB Action Plan

A. Ochs thanked the members who signed up for GB sub-committees. The GB Policies Review sub-committee will meet by December. A. Ochs will establish a meeting date via email. The remaining sub-committees will wait for the results of the MSC consultation before setting meeting dates.

5.3 GB Budget

Members reviewed the final 2014-2015 GB Budget and Income Statement. A. Ochs reminded the committee that the allocation of funds for operating the 2015-2016 GB was \$651.00. Members agreed on a proposed budget as follows:

Meeting expenses (including AGA)	\$340.00
Honorarium (Secretarial)	\$150.00
Other (Action Plan, Babysitting)	\$161.00
Total	\$651.00

GB 15-11-04 It was moved by C. Amatuzio and seconded by D. Odubayo that

Whereas article 66 of the EA stipulates the Governing Board shall adopt and oversee the administration of its annual operating budget and render an account thereof to the school board;

Whereas the PCHS Governing Board has been presented with the proposed 2015/2016 operating budget and it was understood by all of its members in function on this date;

Be it resolved that the PCHS Governing Board adopt the Governing Board proposed budget for 2015/2016.

The motion carried with one abstention.

5.4 Enrolment Criteria Consultation – due Nov. 27

Members agreed in principle to respond by repeating last year's main point and re-iterating its position on transportation issues stated in the GB MSC consultation response. A. Ochs will draft a response on behalf of the GB.

GB 15-11-05 It was moved by R. Haines and seconded by A. Bradley that

Whereas the Lester B. Pearson School Board Council of Commissioners adopted a resolution to consult its partners regarding the 2016/2017 Enrolment Criteria; and

Whereas the Pierrefonds Comprehensive High School Governing Board has reviewed the consultation document;

Be it resolved that approval be given to send this response to the board as our official response.

The motion carried with 3 abstentions.

6. Reports

6.1 Principal's Report

Report attached.

6.1.1 Field trips

No field trips were submitted for approval.

6.1.2 Rentals

One rental was submitted for GB approval via email.

It was moved by I. Leduc and seconded by J. Lamosa that
Whereas article 93 of the EA stipulates the governing board is responsible for approving the use of the premises or immovables placed at the disposal of the school, proposed by the principal, subject to the obligations imposed by law for the use of the school premises for election purposes and to agreements for the use of the school premises entered into by the school board before the issue of the deed of establishment of the school and;
Whereas the principal, C. Galley has requested approval of the following rental and where it meets with the PCHS GB Criteria for the Approval of Rentals;
Be it resolved to approve the rental submitted by C. Galley as follows:

**GB 15-11-06 Replay Productions Beatles Christmas Show; Dec. 10; 2pm – 10pm; auditorium.
 The motion carried with 12 in favour and 2 opposed.**

6.1.3 Fundraising

Three fundraising requests were submitted for GB approval.

It was moved by T. Bieszcz and seconded by B. Goyetche that
Whereas article 94 of the EA stipulates the governing board may, in the name of the school board, solicit and receive gifts, legacies, grants and other voluntary contributions from any person or public or private organization wishing to provide funding for school activities and;
Whereas the principal, C. Galley has requested approval of the following fundraisers and where they meet with the PCHS GB Criteria for the Approval of Fundraisers;
Be it resolved to approve the following three fundraisers submitted by C. Galley:

GB 15-11-07 Leadership Class Fundraising Blanket Approval; H. Bertrand; various activities year-long.

The motion passed unanimously.

GB 15-11-08 Leadership Class Fundraising – Dominos Pizza; H. Bertrand; supplies for organizing student activities; once per term.

The motion passed unanimously.

GB 15-11-09 Grad Bake Sale; R. Haines; jr. & sr. lunches + Parent/teacher interviews; Nov. 25.

The motion passed unanimously.

6.1.4 Service Contracts

C. Galley submitted 1 service contract for approval.

It was moved by I. Leduc and seconded by L. Cannucci that

Whereas article 91 of the EA stipulates that the governing board may, in the name of the school board and within the scope of the school's budget, contract with a person or body for the provision of goods or services. In addition, it may require a financial contribution from users of such goods and services and;

Whereas the principal C. Galley has requested approval of a service contract;

Be it resolved to approve the service contract submitted by Colleen Galley as follows:

GB 15-11-10 Francization Program for International Students; potentially during school day; will hire teacher; government grant allocation.

The motion passed unanimously.

6.2 Teachers' Report

Verbal reports were provided.

6.3 Support Staff Report

A verbal report was provided by C.A. Case.

6.4 Students' Report

See report attached.

6.5 Commissioner's Report

See report attached.

6.6 Community Reps Report

A verbal report was provided by R. Murphy.

6.7 Parent Representative's Report

Two reports were submitted by D. Odubayo.

6.8 PPO Report

See report attached.

6.9 Chairperson's Report

A verbal report was provided.

7 New Business

7.1 School Budget

Item deferred to December.

7.2 Christmas Dinner

Members decided to hold a short meeting on December 9th starting at 6:30 followed by dinner at Saveurs Thai. Members of the PPO will be invited to join.

8. Correspondence

8.1 Incoming

QFHSA News (Fall 2015)

Equip T-E

8.2 Outgoing - None.
MSC brief

9. Varia

A reminder that the Region 2 MSC Public Hearings take place November 17 at 6pm. The PCHS GB has requested the opportunity to present. C. Galley, D. Beach and R. Haines will present. Members are encouraged to attend in support.

10. Questions from the Public

None.

11. Adjournment

GB 15-11-11 It was moved by L. Forget and seconded by A. Bradley to adjourn the meeting at 8:58. The motion passed unanimously.

A. Ochs, GB Chair 2015-2016

C. Galley, Principal P.C.H.S.



**GOVERNING BOARD
PIERREFONDS COMPREHENSIVE HIGH SCHOOL**



RESPONSE TO ENROLLMENT CRITERIA CONSULTATION 2016/2017

November 25, 2015

Secretary General
1925 Brookdale
Dorval, Québec
H9P 2Y7

Dear M^o Geneviève Dugré,

The Governing Board appreciates the opportunity to respond to the Enrollment Criteria Consultation. We are limiting our response to the sections pertaining to Secondary Schools as we feel the Governing Boards of Primary Schools are best suited to respond to those sections. The following comments constitute our response. It was unanimously approved that our response be forwarded to the Board for consideration.

- 1) Point (ii) of Addendum A discusses capacity and capping. It indicates that a school is "...capped when its student population exceeds its capacity..." We believe that the school board is not following this policy and is allowing over-crowding of schools instead of re-directing students to other under capacity schools.

The open boundary concept must be revised. This concept has had a serious negative impact on our community schools. This negative impact is twofold; it has created a dichotomy whereby we have schools operating at 96% of their maximum capacity and others operating at 38%. There must be an equalization of the maximum capacity in the high schools across the system. This is essential in order to provide our students with the best possible educational experience.

We propose that at the secondary level, the territory of the Lester B. Pearson School Board be divided into a number of small geographical catchment areas known as Attendance Zones. Students would be given the choice of enrolling in a school that provides a program of their choice or a magnet program within their designated zone. Capping of a magnet program should be set in accordance with the school's ability to fully implement and support the program. If a magnet program is not offered at the community school, the student would have the option of seeking admission to a school of their choice within the LBPSB, subject to the school's selection process or entrance exam.

- 2) **Magnet programs capping must be enforced** during the initial pre-registration period, for the following reasons:
 - a. Article 239 clearly states "...*The conditions or criteria for participation in a special project may not serve as criteria for enrollment in a school...*" In the enrollment criteria for Secondary Pupils in Schools, by adding "N.B.: - c." the board has effectively put the entrance to a magnet program as the 3rd enrollment criteria, contravening the act.
 - b. Our high schools are losing the aspect of "community" by only guaranteeing "walkers" spaces in the local high school.
 - c. The quality of the magnet programs are degraded when they include a disproportionate amount of students. Many magnet programs require extra time and resources, such as mentors for personal projects, which put an extra strain on the school.

We recognize the realities at work (declining enrollment, private school competition, etc.) and understand that students writing entrance exams must be responded to before the winter registration. However, applicants can be accepted into the magnet programs, up to the cap, during the fall. During winter registration, the enrollment

criteria can then be applied to the remaining spaces for the students who have applied, whether they applied for a magnet program or not.

Thank you for your consideration.

Sincerely,

Anita Ochs
Chairperson
Pierrefonds Comprehensive High School Governing Board.

Principal's report to GB November 11th 2015

Open house

- Attended by over 225 families on October 17th from 10-1pm. Feedback was excellent. Comments were made to the effect that they had decided on JRHS or Riverdale but that after being in the school they were “sold” or considering it as a serious option. Parents and students extremely impressed with the staff and the fact that they were enthusiastic and invested in the school. Mention also made of the fact that teachers were there and participating on a Saturday. Thank you to PPO and GB members for their support and active participation.

Grad update

- Photos were taken on the 19th and distributed last week. Those who would like a retake should see Ms. Mackay. Retakes will be in February
- Grad committee meeting held on the 26th of October. Very well attended

Feeder schools

- Visits were made by the admin. Team to all feeder schools to promote our incredible school and encourage parents and students to attend the open house
- Transition to high school evening was held on October 28th from 7-9. Presentation given by Barteaus(Sharon Klar presented) Very well attended by parents from all of our feeder schools . Admin was present to answer questions. Took the opportunity to “plg” PCHS
- Tours of the school are being offered during the day. It was explained to parents that the best way to get a true “feel” for a school is to visit it live in action. This is a testament to our teachers who encourage this as they know that parents and students will love what they see. Transparent, nothing to hide
- All feeder schools were contacted , messages were sent out via ;email, ERMS,WEBSITE and flyers offering the tours

IB

- Entrance exam Saturday October 30th. 60 students wrote. Letters will be sent out mid-December

Socktober fundraiser

- Congratulations to Simon Goyetche whose fundraiser brought in 675 pairs of socks for Dans La Rue.

Remembrance Day Ceremony

- Held today in the auditorium for sec.1 and sec 5 students.
- Thank you to Patricia Aldred for organizing the event.
- Cadets participated; students sang Oh Canada and a tribute song at the end of the ceremony.
- Two Veterans shared their thoughts and feelings with regards to Remembrance Day and the meaning it has to all of us fortunate enough to live in Canada
- A video was created whereby students and staff shared stories of their relatives who should be remembered for a variety of reasons.
- It was a moving ceremony, a moment of silence was observed. You could hear a pin drop throughout the ceremony
- the students were incredibly impressive and respectful and should be commended. Another very proud moment for me as principal of this school

October-November 2015 P.C. Student Report

- Grad photos were taken on October 19, and proofs were distributed on November 6
- Socktober, ended on November 6, PCHS raised 638 pairs of socks for Dans La Rue
- Grade 9 Boston trip and grade 10 New York trip forms were distributed November 9
- Nurse Ms. Kelly is back to a regular schedule at PC. She will be available all day on Monday, Tuesday and Wednesday's.
- "Pizza by the slice" pizza lunch, October 30th
- School wide citrus fundraiser (selling oranges and grapefruits)
- TV SHOW TRIVIA: october 20th @ lunch "Guess the Character" game with prizes to be won.
- Annual elementary school roadshow took place in October.
- Remembrance day assembly November 11 for secondary 1 and 5 students.
- Term 1 ended Friday, November 6, with the beginning of Term two on November 9
- Open House took place on October 17th.
- Grade 6 I.B. entrance exam took place on Saturday, October 31, from 8-11 am.
- Interim Report Cards distributed on October 9th.
- Peer mediation workshop held on October 21st and 22nd for the 2015-2016 P.C.H.S. peer mediators.
- School vaccinations for the grade 9 students.

By: Jaeda Khalilifar and Justin Puma

Commissioner Report

Lester B. Pearson School Board

October 2015

Council News

Regular Meeting held October 26, 2015

Student Commissioners 2015

Council unanimously appointed and welcomed our two student Commissioners for 2015-2016 school year, Cierra Leitman and Tyler Nacke, who came prepared with their first report .

Partnership between PACC and Maimonides

Council unanimously approved a 3 year partnership between LBPSB and Maimonides. This partnership builds upon an existing agreement between Pearson Adult and Career Centre and Donald Berman Maimonides Geriatric Centre that sanctions the supervised training of students registered in the Health Assistance and Nursing Care programs in a clinical setting.

Student Ombudsman Annual Report

The 2014 - 2015 Student Ombudsman Annual Report was approved. The report sets out as per the law the number of complaint referrals received and their nature, the corrective measures recommended, if any, and any action taken in relation to same.

Financial Statements

The 2014 - 2015 Financial Statements were presented to Council and were approved. The results were approved by the auditors of the Board and the statements will be forwarded to the CGTSIM and the *Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche*.

Group Purchasing Plan

Council approved the School Board's participation in the Comité de gestion de la taxe scolaire de l'île de Montréal Group Purchasing Plan (Supplies) for the 2016-2017 school year for computer supplies, paper, office supplies, envelopes & various printing services, and art supplies as well as Ballasts, fluorescent tubes &

incandescent lamps, garbage bags, hand towels & toilet paper, chemical products & cleaning supplies, and heating oil.

Major School Change

The period for the deposit of briefs closed on October 31, 2015. There were 63 briefs submitted by all stakeholders and members of the communities served by the School Board. The Council and Administration now turn to the review of the briefs and public hearings. The formulation of plans by Administration to be submitted for Council's consideration shall begin immediately after the end of the public hearings. The public hearings will take place on the following days and at the schools listed below:

Tuesday, November 16th	-	Lasalle Community Comprehensive HS
Wednesday, November 17th	-	Westwood Junior
Thursday, November 19th	-	John Rennie HS

All hearings are open to the public and will be webcast. The hearings start at 7:00 p.m.

Other Items of Interest

Consultations Present and To Come

Launched

Enrollment Criteria - November 27, 2015

To Come

3-Year Plan Buildings - January 2016

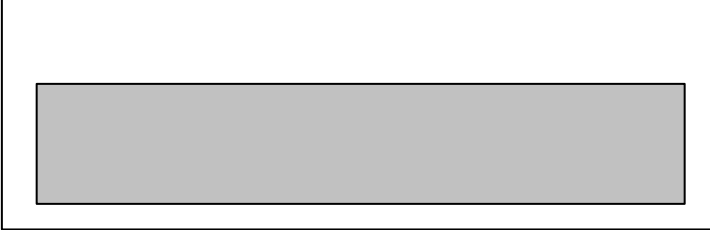
Principal Selection - January 2016

All consultation launches and policies presently in place can be consulted on the School Board website. Any person and/or group may reply to any Board consultation whether or not they have been formally invited to do so.

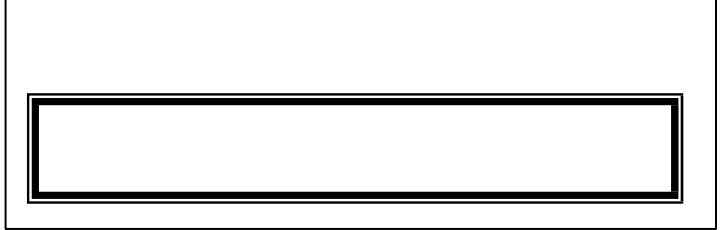
For up to date news and emergency information please visit the LBPSB website

<http://www.lbpsb.qc.ca/eng/home.asp>

If you have any questions or just a need for information on any board matter please contact me!



Contact Craig Berger: tel. 514-421-6570



e-mail: cberger@lqsb.qc.ca

PPO Report (meeting on Nov 4th, 2015) for GB

- Sheila Southon's **Conscious Happiness** seminar is during Flash week on November 17th at 7pm in the school library.
- Sheila Southon asked PPO to host the CEGEP information seminar on Dec. 8
- PPO will help at Parent/Teacher interviews on November 25th by handing out the Teacher Room List and giving directions. They will put in some PPO advertisement as well. They will also sell water (and have free water for refillables)
- The Grad committee has met and has an eager group. They are working closely with the administration and will step up to organize various event if the need arises.
 - They would like GB approval to have a Bake Sale November 25th .
During the day for the students and during Parent/Teacher interviews.

Respectfully submitted by

Anita Ochs