

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL
GOVERNING BOARD 2015-2016
Minutes of the Meeting Held Wednesday, December 16, 2015
13800 Pierrefonds Blvd. (Library)**

Members Present: Claude Amatuzio, Diane Beach, Tracy Bieszez, Aaryn Bradley, Caroll-Ann Case, Angela Crosbie, Luc Forget, Line Grandchamp, Rowena Haines, Jaeda Khalilifar, Juan Lamosa, Rosemary Murphy, Anita Ochs, Dayo Odubayo, Justin Puma.

Administration: Colleen Galley, Lucia Coretti

Commissioner: Craig Berger

Regrets: Luciano Cannucci, Bob Goyetche, Isabelle Leduc.

Recording Secretary: Caroll-Ann Case

1. Call to Order

1.1 Call to Order

Quorum having been established, the meeting was called to order at 6:05 by A. Ochs.

2. Agenda

2.1 Additions

A short recess was added between items 4 and 5 to allow the members to tour the area affected by the MSC decision.

2.2 Adoption

GB 15-12-01 It was moved by A. Bradley and seconded by A. Crosbie to adopt the agenda with one change. The motion passed unanimously.

3. Questions from the Public

None.

4. Minutes of the Meeting held November 11, 2015.

4.1 Corrections

None.

4.2 Adoption

GB 15-12-02 It was moved by R. Murphy and seconded by L. Forget to adopt the minutes of November, 2015 without correction. The motion carried with one abstention.

Recess was called at 6:20. Meeting resumed at 6:40.

5. Business Arising from the Minutes

5.1 School Budget

C. Galley presented the November Revised Budget for 2015-2016 for adoption by the governing board, answered questions and provided explanations to budget lines.

GB 15-12-03 It was moved by R. Haines and seconded by D. Beach that Whereas the principal shall prepare the annual budget of the school and submit it to the Governing board for adoption as per article 96.24 of the Education Act; and Whereas the Governing Board is responsible for adopting the school’s annual budget proposed by the principal, and shall submit the budget and revised budget to the School Board for approval as per article 95 of the Education Act; and Whereas the Governing Board of Pierrefonds Comprehensive High School has reviewed the 2015/2016 annual budget as submitted by principal C. Galley. Be it resolved that the PCHS Governing Board adopts the revised school budget. The motion passed unanimously.

6. Reports

6.1 Principal's Report

A verbal report was provided by C. Galley.

6.1.1 Field trips

One field trip was submitted for approval via email.

It was moved by R. Murphy and seconded by J. Lamosa that Whereas article 87 of the EA stipulates the governing board is responsible for approving the programming of educational activities proposed by the principal, which entail changes in the students’ regular time of arrival and departure or which require the students to leave the school premises and; Whereas the principal, Colleen Galley has requested approval of the following field trip and where it meets with the PCHS Extra-Curricular and Field Trip Policy for the Approval of Field Trips; Be it resolved to approve the field trip submitted by Colleen Galley as follows:

GB 15-12-04 Gift Wrapping for Lakeshore Hospital Foundation at Fairview Mall; Dec. 14, 2015 6pm – 9pm; P. Aldred; 6 students + 2 adults; own transp.; no cost.

The motion carried with 14 in favour.

6.1.2 Rentals

Two rentals were submitted for GB approval via email.

It was moved by C. Amatuzio and seconded by A. Crosbie that
Whereas article 93 of the EA stipulates the governing board is responsible for approving the use of the premises or immovables placed at the disposal of the school, proposed by the principal, subject to the obligations imposed by law for the use of the school premises for election purposes and to agreements for the use of the school premises entered into by the school board before the issue of the deed of establishment of the school and;
Whereas the principal, C. Galley has requested approval of the following rentals and where they meet with the PCHS GB Criteria for the Approval of Rentals;
Be it resolved to approve the rentals submitted by C. Galley as follows:

GB 15-12-05 8-Count Dance Show; Dec. 12, 5pm-10pm; Dec. 13, 8am-10pm; auditorium & cafeteria.

The motion carried with 16 in favour.

GB 15-12-06 Confusius School West Island New Year Gala 2016; Jan. 23, 2016 1pm-10pm; auditorium.

The motion carried with 14 in favour.

6.1.3 Fundraising

One fundraising request was submitted for GB approval.

It was moved by R. Murphy and seconded by A. Bradley that
Whereas article 94 of the EA stipulates the governing board may, in the name of the school board, solicit and receive gifts, legacies, grants and other voluntary contributions from any person or public or private organization wishing to provide funding for school activities and;
Whereas the principal, C. Galley has requested approval of the following fundraiser and where it meets with the PCHS GB Criteria for the Approval of Fundraisers;

Be it resolved to approve the following fundraiser submitted by C. Galley:

GB 15-12-07 PPO Pizza Sale; T. Mason; To be sold at junior and senior lunches \$2 per slice; Jan. 20, 2016.

The motion passed unanimously.

6.1.4 Service Contracts

No service contracts were submitted for approval.

6.2 Teachers' Report

A verbal report was provided.

6.3 Support Staff Report

No report.

6.4 Students' Report

See report attached.

6.5 Commissioner's Report

C. Berger distributed copies of his report.

6.6 Community Reps Report

No report.

6.7 Parent Representative's Report

See report attached.

6.8 PPO Report

See report attached. A request was made by A. Ochs for approval of a PPO expenditure.

GB 15-12-08 It was moved by R. Murphy and seconded by J. Lamosa to approve the PPO request to pay L. Betito the sum of \$200.00 as guest speaker at the upcoming seminar entitled "Understanding Teen Romantic Relationships" to be offered to parents at no cost. The motion passed unanimously.

A. Bradley and L. Grandchamp leave at 7:20. Quorum was maintained.

6.9 Chairperson's Report

See report.

7 New Business

None.

8. Correspondence

8.1 Incoming

None.

8.2 Outgoing

Enrolment Criteria Response letter.

9. Varia

None.

10. Questions from the Public

None.

11. Adjournment

GB 15-12-09 It was moved by C.A. Case and seconded by A. Crosbie to adjourn the meeting at 7:25. The motion passed unanimously.

December 2015 P.C. Student Report

- Candy Grams are being sold at lunch time from the 14th to the 16th of December.
- Wednesday, December 9th was a strike day. School was closed for the day.
- Friday, December 18th, is the deadline for the I.B. Personal Projects. All Secondary 5 I.B. students are expected to submit their project before the bell for first period rings.
- Many tests and assignments are due for many students across all levels in the following week as a result of the loss of time due to the strike days.
- The gold passes were distributed to all those who achieved an average of 80% or higher for their Term 1 report card.
- The TOPS auditions were held in the auditorium on December 11th after school.
- The grad bake sale was held on November 25th at both junior and senior lunch hours.
- The 2016 California trip for leadership, organized by Mr. Bertrand, is available to all students in Sec 5 wanting to sign up. The trip will occur in March of 2016.
- The citrus orders were delivered on December 3rd and the pick up for all those who made order was from 2:30 pm - 6 pm.
- Grad gear (hoodie and long sleeve shirt) orders were being taken on the week of December 7th.
- Leadership organized a food drive for all those willing to donate non perishable food items to the West Island Mission. Students were to bring the donations to their tag from December 7-11 and 14-16.
- Leadership will be selling pizza by the slice on Wednesday Dec. 16th at both junior and senior lunch.
- Homework program is being held after school for all junior students needing extra help academically.

By: Justin Puma and Jaeda Khalilifar

R2PC Summary

Meeting Started 6:48PM

1. Business Arising from the Minutes:

St-Thomas and St-Paul had need for clarifications. Jeremy and Bobbi will combine their notes and send in the questions as the R2PC response. Jason added that parents should be notified ASAP after MSC announcement if their status as busser/walker changes.

2. Laura requested that Regional Summaries be sent to Commissioners with schools in Region 2.

3. Sharad wants to look into how reports are shared.

4. Alaina moved that all Region 2 reports be shared with all Region 2 Commissioners. Motion carried.

5. Some changes are required on internal rules; Bobbi will highlight the changes before sharing the document.

6. Priorities:

- Increase in school enrollment.
- Changes in Bill 101 to relax eligibility.
- Governing Board training; hope to start a Basecamp discussion on governing board training.

7. New business:

It was pointed out that there are time-conflicts between parent-teacher interviews and public hearings.

8. The in-camera session of the CPC was not received well in Region 2.

PPO Report (meeting on Dec 2nd, 2015) for GB

- Sheila Southon's **Conscious Happiness** seminar had approximately 12 people attend
- The Grad committee Bake Sale raised \$663.50
- PPO asking for GB approval for a Pizza Sale on Wednesday, January 20 during junior and senior lunch. Pizza from Little Caesar's on St-Jean. To be sold at \$2 per slice. (Back-up date Tuesday, January 19)
- PPO plans to hold a free seminar for the parents hosted by Laurie Betito. *Understanding Teen Romantic Relationships*. January 28th, at 7pm in the school library. Will also invite Riverdale parents. Cost to PPO \$200.

Respectfully submitted by

Anita Ochs

GB Chairperson Report (December)

- The Policy Sub-committee has met and we will present the documents to GB at our next meeting for review and approval.
- The Enrolment Criteria Response was emailed
- The amended GB Internal Rules of Management are now on the School's website, as well as in the December Dropbox.
- The MSC presentation went well.
- Thank you for your patience with the unusual amount of email votes this month

Respectfully submitted by

Anita Ochs