

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL  
GOVERNING BOARD 2015-2016  
Minutes of the Meeting Held Wednesday, January 13, 2016  
13800 Pierrefonds Blvd. (Library)**

**Members Present:** Diane Beach, Tracy Bieszez, Aaryn Bradley, Luciano Cannucci, Caroll-Ann Case, Angela Crosbie, Luc Forget, Bob Goyetche, Rowena Haines, Jaeda Khalilifar, Isabelle Leduc, Rosemary Murphy, Anita Ochs, Dayo Odubayo.

**Administration:** Colleen Galley, Lucia Coretti

**Commissioner:** Craig Berger

**Regrets:** Claude Amatuzio, Line Grandchamp, Juan Lamosa, Justin Puma.

**Recording Secretary:** Caroll-Ann Case

**1. Call to Order**

**1.1 Call to Order**

Quorum having been established, the meeting was called to order at 7:05 by A. Ochs.

**2. Agenda**

**2.1 Additions**

None.

**2.2 Adoption**

**GB 16-01-01 It was moved by R. Murphy and seconded by L. Forget to adopt the agenda without change. The motion passed unanimously.**

**3. Questions from the Public**

None.

**4. Minutes of the Meeting held December 16, 2015.**

**4.1 Corrections**

None.

**4.2 Adoption**

**GB 16-01-02 It was moved by R. Haines and seconded by I. Leduc to adopt the minutes of December 16, 2015 without correction. The motion carried with one abstention.**

**5. Business Arising from the Minutes**

**5.1 Major School Change**

A. Ochs reviewed suggestions provided to her by commissioner Derry via telephone. C. Berger offered an apology for negative comments made by Council at MSC Decisions meeting. The governing board agreed to draft a letter regarding the resulting perception of negative messages regardless of their intent.

**GB 16-01-03 It was moved by R. Murphy and seconded by A. Bradley that The governing board of PCHS send a letter to the LBPSB Council of Commissioners regarding the negative messages that resulted from commissioner comments.**

**The motion passed unanimously.**

**D. Odubayo arrives at 7:15.**

**A. Crosbie and T. Bieszcz arrive at 7:22.**

**5.2 Policies Sub-Committee**

The PCHS Policies Sub-Committee comprised of A. Ochs, R. Murphy and C.A. Case provided the members with updates as recommended in the 2014-2015 GB Annual Report.

**Criteria for the Approval of Rentals at Pierrefonds Comprehensive High School**

No further modifications were recommended. The document will be posted to the website.

**GB 16-01-04 It was moved by R. Haines and seconded by L. Cannucci that Whereas Article 93 of the Education Act stipulates that “the Governing Board is responsible for approving the use of the premises or immovables placed at the disposal of the school, proposed by the principal, subject to the obligations imposed by the law for the use of the school premises for election purposes and to the agreements for the use of the school premises entered into by the school board before the issue of the deed of establishment of the school; and**

**Whereas the Governing Board is responsible for approving the organization by the school board, on the school premises, of cultural, social, sports, scientific or community services;**

**Whereas the PCHS Board has read and understood the revision of the Criteria for the Approval of Rentals on this date;**

**Be it resolved that the PCHS Governing Board adopts the revision of the Criteria for the Approval of Rentals without modification.**

**The motion passed unanimously.**

**Criteria for the Approval of Fundraising Activities at Pierrefonds Comprehensive High School**

Members requested that a report of IB Personal Project Fundraising Results be included as is required for other school fundraisers. No further changes were recommended. The document will be posted to the website.

**GB 16-01-05 It was moved by A. Bradley and seconded by I. Leduc that Whereas article 94 of the Education Act stipulates the Governing Board may in the name of the school board. Solicit and receive gifts, legacies, grants and other voluntary contributions from any person or public or private organization wishing to provide funding for school activities; and Whereas the PCHS Governing Board has read and understood the revision of the Criteria for the Approval of Fundraising Activities on this date;**

**Be it resolved that the PCHS Governing Board adopts the revision to the Criteria for Approval of Fundraising Activities with one modification.**

The motion carried with two abstentions.

**Criteria for the Approval of Field Trips and Extra-Curricular Activities at Pierrefonds Comprehensive High School**

A number of formatting changes were identified along with some minor changes to wording. It was decided to postpone approval till next month to ensure conformity with the LBPSB Extra-Curricular and Field Trip Policy.

**6. Reports**

**6.1 Principal's Report**

See report.

**6.1.1 Field trips**

No field trips were submitted for approval.

**6.1.2 Rentals**

Four rentals were submitted for GB approval, two via email.

**It was moved by R. Murphy and seconded by C.A. Case that**

**Whereas article 93 of the EA stipulates the governing board is responsible for approving the use of the premises or immovables placed at the disposal of the school, proposed by the principal, subject to the obligations imposed by law for the use of the school premises for election purposes and to agreements for the use of the school premises entered into by the school board before the issue of the deed of establishment of the school and;**

**Whereas the principal, C. Galley has requested approval of the following rentals and where they meet with the PCHS GB Criteria for the Approval of Rentals;**

**Be it resolved to approve the four rentals submitted by C. Galley as follows:**

**GB 16-01-06 Pearson Teachers' Union (PTU) via email; auditorium; January 13; 4pm-7pm.  
The motion carried with 15 in favour.**

**GB 16-01-07 Independent Association of Support Staff (IASS) via email; auditorium & cafeteria;  
January 18, 5pm-10pm.  
The motion carried with 13 in favour.**

**GB 16-01-08 St-Charles School Grade 6 Grad.; auditorium; June 21, 2016; 5:30pm-8:30pm.  
The motion passed unanimously.**

**GB 16-01-09 Church of Christ Musical Event; auditorium; February 14, 2016; 5pm-10pm.  
The motion passed unanimously.**

**6.1.3 Fundraising**

One fundraising request was submitted for GB approval.

**It was moved by D. Beach and seconded by I. Leduc that**

**Whereas article 94 of the EA stipulates the governing board may, in the name of the school board, solicit and receive gifts, legacies, grants and other voluntary contributions from any person or public or private organization wishing to provide funding for school activities and;**

Whereas the principal, C. Galley has requested approval of the following fundraiser and where it meets with the PCHS GB Criteria for the Approval of Fundraisers;

Be it resolved to approve the following fundraiser submitted by C. Galley:

**GB 16-01-10 Prom & Grad Bagging Activities Blanket Approval; F. Garcia; Grade 10 & 11 students; 1:15 ratio; Saturdays April to June dates TBD.**

**The motion passed unanimously.**

**6.1.4 Service Contracts**

No service contracts were submitted for approval.

**6.2 Teachers' Report**

A verbal report was provided.

**6.3 Support Staff Report**

A verbal report was provided.

**6.4 Students' Report**

See report attached.

**6.5 Commissioner's Report**

No report because there was no meeting. C. Berger reminded members that the MSC reconsideration deadline was January 18.

**6.6 Community Reps Report**

A verbal report was provided.

**6.7 Parent Representative's Report**

No report.

**6.8 PPO Report**

See report attached. A request was made by A. Ochs for approval of two PPO expenditures.

**GB 16-01-11 It was moved by R. Haines and seconded by R. Murphy to approve the PPO request to pay the sum of \$200.00 to Amcal as guest speaker at an upcoming seminar and \$100.00 for Staff Appreciation Week.  
The motion passed unanimously.**

**6.9 Chairperson's Report**

No report.

**7 New Business**

**7.1 Review Rules of Conduct and Behaviour and of Safety Measures.**

C. Galley provided the document for review. No changes were recommended. The document will be posted to the website and will appear in the 2016-2017 Student Agenda.

**GB 16-01-12 It was moved by L. Cannucci and seconded by B. Goyetche that Whereas Art.76 of the Education Act stipulates: “The Governing Board is responsible for approving the rules of conduct and the safety measures proposed by the principal. The rules and measures shall be transmitted to all students at the school and their parents.”**

**Whereas the Rules of Conduct and Behaviour were presented to the PCHS Governing Board for approval; and**

**Whereas the Rules of Conduct and Behaviour were read and understood by all of its members in function on this date;**

**Be it resolved that the PCHS Governing Board approves the Rules of Conduct and Behaviour as presented.**

**The motion passed unanimously.**

**Safety Measures**

The item was deferred till February pending verification of wording on students exiting the building by 2:40.

**7.2 Capital Budget Priorities**

C. Galley provided the Capital Projects 2017-2018 document for consideration by the members.

**GB 16-01-13 It was moved by R. Murphy and seconded by R. Haines that**

**Whereas article 96.22 of the EA stipulates that after consulting with the governing board, the principal shall inform the school board of the requirements of the school as regards goods and services, and of any required improvement, equipment, construction, conversion or repair of the premises or immovables placed at the disposal of the school and;**

**Whereas the administration has forwarded to the PCHS Governing Board, a list of capital projects to submit to the LBP School board and;**

**Whereas the 2017/2018 list of Capital Projects was presented to and understood by the PCHS Governing Board in function on this date;**

**Be it resolved that the PCHS Governing Board approves submission of the capital projects summary as presented.**

**The motion carried unanimously.**

**8. Correspondence**

**8.1 Incoming**

Adopted Enrolment Criteria  
PEF Annual Report

**8.2 Outgoing**

None.

**9. Varia**

None.

**10. Questions from the Public**

None.

**11. Adjournment**

**GB 16-01-14 It was moved by I. Leduc and seconded by J. Khalilifar to adjourn the meeting at 9:05. The motion passed unanimously.**

---

A. Ochs, GB Chair 2015-2016

---

C. Galley, Principal P.C.H.S.

Principal's report January 13<sup>th</sup>

- Happy New Year to all. I wish everyone the very best for 2016
- Exam week coming up January 25<sup>th</sup>-January29th. Exams for junior and senior students will take place during that week. Bussing will be provided and cafeteria services will be available. Open for breakfast and modified lunch at 11. Services will be evaluated as week progresses
- Suggested electives for 2016-2017 presented. These are suggestion and will or will not be offered based on registration.
- PCHS has been selected as THE high school UDL team. Universal Design for Learning is an approach intended to meet the needs of the diverse learners in today's classroom. We are acutely aware that in today's classrooms one size does not fit all. The UDL approach aims to minimize barriers and maximise learning for all. PCHS will pilot a UDL classroom. See video!
- SNAC committee – special event for parents Tuesday ,Feb 2<sup>nd</sup> at 7pm Board office. “An IEP Journey; A Parent Perspective”

## January 2016 PCHS Student Report

- The winner and runner ups for the food drive for the West Island Mission were announced, January 4 2016, and about a bit over 1100 food items were brought in this year!
- An art contest has opened to all grades, where submissions must be handed in by January 14.
- During the past week, our guidance counselor Ms. Southon has visited the secondary five classes individually for an information session on Cegep applications and such.
- Many secondary five students are also looking forward to the highly anticipated open houses at John Abbott and Dawson, coming up the weekend of January 30th and 31st, 2016.
- Exam week is coming up, the week of the 25th, and students are beginning to prepare themselves for that week.



**PPO Report (meeting on Jan 6, 2016) for GB**

- Sheila Southon's **Transition to CEGEP seminar** was well attended with more than 60 people
- PPO's Pizza Sale is set for Wednesday, January 20 during junior and senior lunch
- Laurie Betito's *Understanding Teen Romantic Relationships* seminar is set for January 28<sup>th</sup>, at 7pm in the school library
- PPO plans to hold a free seminar for the parents hosted by AMCAL. *The Three Cs of Parenting*. Wednesday, April 20<sup>th</sup>, at 7pm in the school library. Will also invite Riverdale parents. Cost to PPO \$200
- TCBY Profits are: September Sale \$214.50 and October Sale \$121.50
- Plans are being made for Staff Appreciation the week of February 1<sup>st</sup>, 2016. PPO would like to put a budget of \$100 aside for this event
- PPO is looking into the possibility of a Comedy Night as a fundraising event to be held at either a local club or a club downtown
- PPO is looking into the possibility of purchasing a water fountain with a built-in refillable water bottle spout