

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL
GOVERNING BOARD 2015-2016
Minutes of the Meeting Held Wednesday, June 8, 2016
13800 Pierrefonds Blvd. (Library)**

Members Present: Diane Beach, Tracy Bieszcz, Aaryn Bradley, Luciano Cannucci, Carroll-Ann Case, Angela Crosbie, Bob Goyetche, Line Grandchamp, Rowena Haines, Isabelle Leduc, Rosemary Murphy, Anita Ochs, Dayo Odubayo, Justin Puma.

Administration: Colleen Galley

Commissioner:

Regrets: Claude Amatuzio, Craig Berger, Luc Forget, Jaeda Khalilifar, Juan Lamosa.

Recording Secretary: Carroll-Ann Case

1. Call to Order

1.1 Call to Order

Quorum having been established, the meeting was called to order at 7:58 by A. Ochs.

2. Agenda

2.1 Additions

Add item 7.6 PEF Grant Application to the agenda.

2.2 Adoption

GB 16-06-01 It was moved by A. Bradley and seconded by L. Grandchamp to adopt the agenda with one change. The motion passed unanimously.

3. Questions from the Public

None.

4. Minutes of the Meeting held May 11, 2016.

4.1 Corrections

None.

4.2 Adoption

GB 16-06-02 It was moved by R. Murphy and seconded by L. Cannucci to adopt the minutes of May 11, 2016 without correction. The motion passed unanimously.

5. Business Arising from the Minutes

5.1 Transportation Sub-Committee Report

A. Ochs informed the governing board of her letter to the Council of Commissioners following her receipt of the 2016-2017 Student Transportation Plan. None of the sub-committee's proposed changes were included in the Board's plan. The letter and report are attached.

5.2 Marketing Sub-Committee Report

T. Bieszcz outlined the recommendations of this year's marketing sub-committee. The report is attached.

6. Reports

6.1 Principal's Report

C. Galley provided a verbal report. She thanked the members for their hard work and in particular D. Beach and R. Murphy for their years of dedication to PCHS.

6.1.1 Field trips

One field trip was submitted for approval via email.

It was moved by R. Murphy and seconded by I. Leduc that Whereas article 87 of the EA stipulates the governing board is responsible for approving the programming of educational activities proposed by the principal, which entail changes in the students' regular time of arrival and departure or which require the students to leave the school premises and;

Whereas the principal, Colleen Galley has requested approval of the following field trip and where it meets with the GB Criteria for the Approval of Extra-Curricular Activities and Field Trips at Pierrefonds Comprehensive High School;

Be it resolved to approve the field trip submitted by Colleen Galley as follows:

GB 16-06-03 LBPSB Entrepreneurial Award Ceremony for "Let's Get Mindful"; May 31; H. Engel; 11 VEEP students; ratio 1:4; car pool & own transp.; no cost. The motion carried with 15 in favour.

6.1.2 Rentals

No rentals were submitted for GB approval.

6.1.3 Fundraising

Seven fundraising requests were submitted for GB approval, two via email.

Financial reports were provided by H. Bertrand for Leadership Class fundraisers.

It was moved by R. Haines and seconded by A. Crosbie that

Whereas article 94 of the EA stipulates the governing board may, in the name of the school board, solicit and receive gifts, legacies, grants and other voluntary contributions from any person or public or private organization wishing to provide funding for school activities and;

Whereas the principal, C. Galley has requested approval of the following fundraisers and where they meet with the PCHS GB Criteria for the Approval of Fundraisers;

Be it resolved to approve the following seven fundraisers submitted by C. Galley:

GB 16-06-04 Painting for Rosie's; Sec. 5 IB student personal project; funds for Rosie's Adoption Centre; Sept. to Nov. 2016.

The motion passed unanimously.

GB 16-06-05 PPO TCBY Flash Sale (via email); June 6; funds for PPO.

The motion carried with 15 in favour.

GB 16-06-06 PCHS Alumni BBQ; Run to Washington for Terry Fox Foundation (via email); June 20 (rain date June 21).

The motion carried with 16 in favour and one against.

GB 16-06-07 PPO TCBY Sale; Sept. 8 at Jr. & Sr. lunches; funds for PPO.

The motion passed unanimously.

GB 16-06-08 Leadership Citrus Sale; H. Bertrand; organizing student activities; 2 weeks in Oct. 2016.

The motion passed unanimously.

GB 16-06-09 Leadership Class Fundraising Blanket Approval; H. Bertrand; various activities; 2016-2017 year long.

The motion passed unanimously.

GB 16-06-10 Leadership Class Fundraising – Dominos Pizza or Subway Combos; for supplies organizing student activities; once per term 2016-2017.

The motion passed unanimously.

6.1.4 Service Contracts

No service contract was submitted for GB approval.

6.2 Teachers' Report

A verbal report was provided. D. Beach was thanked for her years of dedication to PCHS and members wished her well in her retirement.

6.3 Support Staff Report

A verbal report was provided. A formal year-end report will be available online in June.

6.4 Students' Report

See report attached.

6.5 Commissioner's Report

No report.

6.6 Community Reps Report

A verbal report was provided. R. Murphy expressed her thanks to the members present for their participation in the GB. She was thanked for her years of dedication and service to PCHS.

6.7 Parent Representative's Report

No report.

6.8 PPO Report

See report attached.

6.9 Chairperson's Report

A. Ochs provided a verbal report and thanked members for their continued support in 2015-2016.

7 New Business

7.1 IB Student Final Project Survey

Request from a student for permission from the GB to distribute copies of a survey to all students was sought. The IB personal project entitled “Your IB Experience” will be sent via Google Forms by the student’s teacher.

GB 16-06-11 It was moved by L. Cannucci and seconded by B. Goyetche to approve the distribution of the student survey “Your IB Experience” as part of a student’s IB Personal Project.

The motion passed unanimously. Members A. Bradley and T. Bieszcz were not present for the vote.

7.2 School Budget

C. Galley distributed copies of the Proposed School Budget for 2016-2017 for adoption showing March actuals and 2016-2017 projections. She answered questions from members present. All documents were then collected.

GB 16-06-12 It was moved by A. Bradley and seconded by T. Bieszcz that

Whereas the principal shall prepare the annual budget of the school and submit it to the Governing board for adoption as per article 96.24 of the Education Act; and

Whereas the Governing Board is responsible for adopting the school’s annual budget proposed by the principal, and shall submit the budget to the School Board for approval as per article 95 of the Education Act; and

Whereas the Governing Board of Pierrefonds Comprehensive High School has reviewed the proposed 2016-2017 annual budget as submitted by the principal at the June 8th, 2016 Governing Board meeting;

Be it resolved that the PCHS Governing Board adopts the Proposed 2016-2017 school budget as submitted by C. Galley.

The motion passed unanimously.

7.3 GB Annual Report

A. Ochs provided the draft version of the 2015-2016 GB Annual Report for discussion. Members were asked to review the document and provide their comments. The GB Annual Report of activities will be adopted in September.

7.4 GB Financial Report

A. Ochs provided the GB Financial Report for adoption. The report will be made part of the GB Annual Report and will be presented to the Annual General Assembly of Parents.

GB-16-06-13 It was moved by D. Beach and seconded by R. Haines that
Whereas article 66 of the EA stipulates that the Governing Board shall adopt and oversee the administration of its annual operating budget and render an account thereof to the school board;

Whereas the PCHS Governing Board has been presented with a copy of the 2015-2016 operating budget and it was read and understood by all of its members in function on this date;

Be it resolved that the PCHS Governing Board adopt the Governing Board Financial Report for 2015-2016.

The motion passed unanimously.

7.5 Annual General Assembly of Parents

Documents were provided as a point of information. The meeting will take place Thursday, September 15, 2016 and will be preceded by a Meet & Greet.

7.6 PEF Grant Application

C. Galley presented a request for approval of application of a PEF grant. Special Education Technician Kelley Citrin is seeking a grant of \$2615.79 for the “Rolling Store” project.

GB 16-06-14 It was moved by R. Haines and seconded by A. Bradley to approve the proposal by K. Citrin “The Rolling Store” for application for a 2016-2017 PEF Grant to Schools and Classrooms.

The motion passed unanimously.

8. Correspondence

8.1 Incoming

PEF Newsletter

By-Law 1 Time and Place of Council of Commissioners’ Meetings – Final

By-Law 1 Time and Place of Executive Committee’s Meetings – Final

Strategic Plan 2015-2020 – Final

Three Year Plan of Allocation and Destination 2016-2019 - Final

8.2 Outgoing

2016-2017 Student Transportation Plan - Response

9. Varia

None.

10. Questions from the Public

None.

11. Adjournment. Next Meeting: September 7, 2016

GB 16-06-15 It was moved by A. Bradley and seconded by T. Bieszcz to adjourn the meeting at 9:15. The motion passed unanimously.

May 27, 2016

Lester B. Pearson School Board
1925 Brookdale Ave.
Dorval, Québec
H9P 2Y7

Re.: 2016-2017 STUDENT TRANSPORTATION PLAN PROPOSAL

Dear Chairman,

In March, PCHS's Governing Board sent their recommendations to the Transportation Advisory Committee. After reviewing the Board's proposed Student Transportation Plan for 2016-2017 it is obvious that there are no proposed changes for areas north of Highway 40 at this time.

We recognize that it is too late to make changes that effect the 2016-2107 school year but we trust that we will see changes for subsequent years that will reflect fair and consistent rebalancing of the High School bus zones that is necessary to have healthy student populations across our Board.

Thank you for your time.

Sincerely,

Anita Ochs
PCHS Governing Board Chairperson
2015/2016

Transportation Sub- Committee Report 2015-2016

Members

Luciano Cannucci

Colleen Galley

Rowena Haines

Anita Ochs

Dayo Odubayo

The Transportation Sub-Committee meet on several occasions to discuss possible changes to the Board's Student Transportation Plan that would meet PCHS' needs.

In February, there was a meeting with the Board's Transportation Advisory Committee.

In early March, there was an informally meeting with Riverdale representatives to find common ground.

In March, we prepared a letter of recommendation to the Board's Transportation Advisory Committee that outlined the following recommendations:

- A transportation Consultation, where zones are examined, starting in May ending in October with representation from all High Schools. Discussion amongst all stake holders is necessary.
- The fees charged for Accommodation/Courtesy Busing be increased to \$500 per student. This would be on-par to the cost of a STM monthly bus pass for the school year, and could result to additional income to the School Board of approximately \$200,000.
- The capping of student populations to 80% for High Schools in order to balance student populations across the system. The resulting balancing of student population would save the board a significant amount of money in transportation costs, because more students would be bused to schools closer to their homes.
- In order to increase the revenue that the School Board receives from Accommodation/Courtesy Busing we propose that all free busing be removed from students who reside north of Boulevard De Salaberry and attend schools south of Autoroute 40.
 - Free busing provided to PCHS only for students who reside in the following zones: 10s, 12s, 17, and 19.
 - Free busing provided to either High School north of Autoroute 40 for students who reside in the following zones: 4s, 7s, 9a and 14w.

- Any free School bus route currently on a direct, no transfer, STM bus line to a High School be discontinued, and the Student be provided with a subsidy in order to help cover the costs of a monthly STM bus pass.

In late May, we received the 2016-2017 Student Transportation Plan. Although none of our proposed changes were present we have been assured that they are preparing the 2017-2018 Student Transportation Plan and plan to have it approved before people choose their high schools for the 2017-2018 school year. We prepared a letter in response, acknowledging that no changes were made but expect to see changes in the following year's Plan.

From what we have seen from the unofficial 2017-2018 proposal, there will be changes that would benefit PCHS.

At this point, all we can do, for this year, is to remain hopeful that the changes will be made and ensure that PCHS' voice is heard at Council through our Commissioner.

Respectfully submitted by,

Anita Ochs

PCHS Governing Board,

The PCHS Marketing Sub-Committee met three times to discuss our goals for marketing all the amazing things PCHS has to offer.

During our first meeting, we discussed general ideas that we could think about and narrow down for our second meeting.

In our second meeting, we focused on discussing what makes PCHS unique and some short term, mid-range and long term goals.

In our final meeting we finalized our goals for the committee.

Short term goals:

- 1) Trying to get media coverage for the grade 5 Soccer tournament.
- 2) Having a large presence at the Pointe-Claire Alzheimer's run on June 18th. We will have a contingent of runners made up of Administration, teachers and students. We would love if others volunteer with the race organizers to help that day. (All will be decked out in PCHS gear.)

Our long term goals include:

- 1) 5 Media-covered events each year
- 2) A strong community presence
 - "Proud parent of a PCHS student bumper stickers
 - Participating in the Canada day parade
 - Organizing annual events including Socktober and a community garage sale / family day
 - Creating a wall of fame of PCHS alumni who have distinguished themselves in their respective field of study. (A committee will need to be formed to discuss the logistics of nominations)
 - Banners and posters to be created and displayed throughout the school promoting school success and programs offered.

I would personally like to thank all the members of the Marketing sub-committee for their time and dedication given to the committee.

Kind regards,
Tracy Bieszcz

June 2016 PCHS Student Report

- Term 3 ended on Friday, June 3rd, ending another school year.
- On June 2nd, students were encouraged to wear jerseys, “socks & flops” and bucket hats to take part in jersey day.
- Convocation for the graduating class of 2015-16 will be held on the evening of June 16th. All graduating students have received their tickets and will be attending the convocation rehearsal on Thursday June 9th.
- The prom for the graduating class will be on June 23rd.
- Students are currently in their exam period. It will last as long as the week of June 20th.
- Report cards will be distributed on June 22nd.
- The athletics banquet was held the evening of Friday, May 27th. It was a great success, and a special thank you was sent out to Ms. Crosbie for all of the hours and dedication she put into creating such an incredible video.
- Bantam, Midget and Juvenile football teams reached the championship game and played during the last week of school. The Bantam and Juvenile team lost and received the silver medal, but the Midget team won and brought another championship banner to P.C.

By: Justin Puma & Jaeda Khalilifar

PPO Report for GB

- Comedy Night – 71 tickets were sold, were hoping for a bigger turnout
- Grad (Convocation June 16th)
 - will find volunteers to serve food/cake.
 - will place orders (and pick up) Grad cake and drinks
- Would like to help out at August Registration (August 23 + 24)
- Will provide final fundraising numbers for next GB meeting

