

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL  
GOVERNING BOARD 2016-2017  
Minutes of the Meeting Held Wednesday, December 13, 2016  
13800 Pierrefonds Blvd. (Library)**

**Members Present:** Aaryn Bradley, Amy Campbell, Luciano Cannucci, Carroll-Ann Case, Angela Crosbie, Laurie Fournier, Ronak Gandhi, Heather Himbury, Juan Lamosa, Sarah Larkin, Isabelle Leduc, Aidan Matthews, Susan Meisels, Dayo Odubayo, Marisa Petruzzo, Matt Randle.

**Administration:** Colleen Galley, Lucia Coretti

**Commissioner:**

**Regrets:** Craig Berger, Rowena Haines, Rosanna Magnone

**Recording Secretary:** Carroll-Ann Case

**1. Call to Order**

Quorum having been established, the meeting was called to order at 6:34 by J. Lamosa.

**2. Agenda**

**2.1 Additions**

None.

**2.2 Adoption**

**GB 16-12-01 It was moved by I. Leduc and seconded by L. Cannucci to adopt the agenda without change. The motion passed unanimously.**

**3. Questions from the Public**

None.

**4. Minutes of Meeting held November 8, 2016.**

**4.1 Corrections**

Member's name should read Marisa Petruzzo.

**4.2 Adoption**

**GB 16-12-02 It was moved by M. Petruzzo and seconded by L. Fournier to adopt the minutes of November 8, 2016 with one change. The motion passed unanimously.**

**5. Business Arising from the Minutes**

**5.1 GB Budget**

Members were reminded that the GB was allocated \$641.00 for the 2016-2017 school year. Adoption of the projected GB Operating budget was deferred till January.

**5.2 School Budget**

C. Galley presented the November Revised School Budget for 2016-2017 for adoption by the governing board, answered questions and provided explanations to budget lines.

**GB 16-12-03 It was moved by J. Lamosa and seconded by A. Bradley that the November revised budget for the 2016-2017 school year be accepted.  
The motion carried with one abstention.**

**6. Reports**

**6.1 Principal's Report**

Report attached.

**6.1.1 Field trips**

Three field trips were submitted for approval, one via email.

**It was moved by I. Leduc and seconded by M. Petruzzo that  
Whereas article 87 of the EA stipulates the governing board is responsible for approving the programming of educational activities proposed by the principal, which entail changes in the students' regular time of arrival and departure or which require the students to leave the school premises and;**

**Whereas the principal, Colleen Galley has requested approval of the following three field trips and where they meet with the PCHS Extra-Curricular and Field Trip Policy for the Approval of Field Trips;**

**Be it resolved to approve the three field trips submitted by Colleen Galley as follows:**

**GB 16-12-04 Peaceful Schools Int'l Peer Mediation (via email); Nov. 21 & 22, 8:30 am – 2:30 pm; P. Aldred; 15 students Sec. 4 & 5 + 2 adults; no transp.; ratio 1:8; no cost.  
The motion carried with 14 in favour.**

**GB 16-12-05 Muses Holiday Concert Maison Valeo; Dec. 15, 1:15 p, - 4 pm; M. Guyver; walking; ratio 1:6; no cost.  
The motion passed unanimously.**

**GB 16-12-06 Beechwood Breakout EDU; Dec. 15, 1 pm – 4pm; L. Brown; 6 students Sec. 4 + 1 adult; carpool; ratio 1:6; no cost.  
The motion passed unanimously.**

**6.1.2 Rentals**

No rentals were submitted for GB approval.

**6.1.3 Fundraising**

One fundraising request was submitted for GB approval.

**It was moved by L. Cannucci and seconded by A. Campbell that  
Whereas article 94 of the EA stipulates the governing board may, in the name of the school board, solicit and receive gifts, legacies, grants and other voluntary contributions from any person or public or private organization wishing to provide funding for school activities and;**

**Whereas the principal, Colleen Galley has requested approval of the following fundraiser and where it meets with the PCHS GB criteria for the approval of fundraisers;**

**Be it resolved to approve the fundraiser submitted by Colleen Galley as follow:**

**GB 16-12-07 Terry Fox Run Fundraiser (lunch popcorn sales, craft sales, raffles, etc.); T. Bieszez; Apr. 19, 20, 21, 25, 26, 27, 28, 2017.**

**The motion passed unanimously.**

#### **6.1.4 Service Contracts**

Ten service contracts were submitted for GB approval.

**It was moved by M. Randle and seconded by L. Fournier that  
Whereas article 91 of the EA stipulates that the governing board may, in the name of the school board and within the scope of the school's budget, contract with a person or body for the provision of goods or services. In addition, it may require a financial contribution from users of such goods and services and;**

**Whereas the principal C. Galley has requested approval of ten service contracts as follows:**

**GB 16-12-08 Math Homework Support; R. Zacklama; 46 hours/2 hours per week, Dec. 2016 – June 2017; Innovation Grant.**

**The motion passed unanimously.**

**GB 16-12-09 CST In-School Support; D. Bekhazi; 168 hours/Support 8 periods per week; Dec. 2016-June 2017; Innovation Grant.**

**The motion passed unanimously.**

**GB 16-12-10 Expression Through the Arts; A. McCullough; 34 hours/1-2 times per week; Nov. 2016-April 2017; Innovation Grant.**

**The motion passed unanimously.**

**GB 16-12-11 Science Supplemental tutorials/Exam; J. Sholzberg; Dec. 1-Jan.; 11 hours/7 weeks; \$60.**

**The motion passed unanimously.**

**GB 16-12-12 Math Supplemental tutorials/exam; M. Randall; Nov. 28th-Jan. 23<sup>rd</sup>; 7 weeks; \$60.**

**The motion passed unanimously.**

**GB 16-12-13 History Supplemental tutorials/exam; K. Lagendyk; Nov. 30<sup>th</sup>-Jan. 25<sup>th</sup>; 11 hours/weeks; \$60.**

**The motion passed unanimously.**

**GB 16-12-14 After school homework support for Sec. 3; A. Campbell, A. Devine; 46 hours/2 hours per week; Dec.-June 2<sup>nd</sup>; Innovation Grant.**

**The motion passed unanimously.**

**GB 16-12-15 After school math support for Sec. 4&5; teacher TBD; 46 hours/2 hours per week; Dec. 2016-June 2017; Innovation Grant.**

**The motion passed unanimously.**

**GB 16-12-16 Lunchtime activity TBD; 46 weeks/2 hours per week; Dec.-June; Innovation Grant.**

**The motion passed unanimously.**

**GB 16-12-17 Amcal lunchtime/after school emotional management group; Jan.-March; time TBD; Innovation Grant.**

**The motion passed unanimously.**

**6.2 Teachers' Report**

No report.

**6.3 Support Staff Report**

See report attached.

**6.4 Students' Report**

See report attached.

**6.5 Commissioner's Report**

See report attached.

**6.6 Community Reps Report**

See report attached.

**6.7 Parent Representative's Report**

D. Odubayo submitted a copy of the Parents' High School Sub-Committee Meeting #2 prepared by B. Schnider.

**6.8 PPO Report**

See report attached.

**GB 16-12-18 It was moved by H. Himbury and seconded by I. Leduc to approve the PPO request to allocate \$125.00 for Teacher Appreciation Week expenses.**

**The motion passed unanimously.**

**6.9 Chairperson's Report**

No report.

**7 New Business**

No new business.

**8. Correspondence**

**8.1 Incoming**

Pearson Education Foundation Newsletter

**8.2 Outgoing**

None.

**9. Varia**

None.

**10. Questions from the Public**

None.

**11. Adjournment**

<b>GB 16-12-19</b> It was moved by M. Petruzzo and seconded by A. Crosbie to adjourn the meeting at 7:20. The motion passed unanimously.
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J. Lamosa, GB Chair 2016-2017

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C. Galley, Principal P.C.H.S.

## Principal's report December 2016

- November 15<sup>th</sup>- Grade 11 students and WOTP attended the Career Fair at Riverdale High School
- Community support-Socktober was a great success over 750 pairs of socks collected. We took part in Share the Warmth collecting coats boots and hats. Food drive for West Island Mission also took place
- FLASH week was held. All students were given workshops organized by our student service team and Lucia Coretti. Topics such as digital citizenship, LGBTQ, bullying, addictions to name a few were discussed.
- November 23<sup>rd</sup> parent /teacher interviews were held. They were well attended and the feedback regarding the online appointments was positive across the board
- December 2<sup>nd</sup> grad semi-formal was held great time had by all
- IB visit December 12<sup>th</sup> and 13<sup>th</sup>.
- After school homework program for cycle 1 has begun as well as TLC after school support
- After school support for grade 10 and 11 CST math to be offered Tuesday and Wednesday after school
- Grade 9 homework support to be offered Monday and Wednesdays. Letters sent home to all parents of the students chosen to take part
- Tutorials have begun after school for students writing the math, history and science supplemental
- December 23<sup>rd</sup> will be a shortened day. Dismissal is at 1130 am

I wish everyone happy holidays, a Merry Christmas and all the very best in 2017.

Pierrefonds Comprehensive High School  
Governing Board 2016-2017  
Support Staff Report – December 2016

- 213 new books have been acquired for the LLC to date on two separate purchasing days. Book-buying usually takes place on ped. days. The library's operating budget has not yet been determined.
- The Educational Services Department (ESD) of the LBPSB has donated more than 600 French books to the Library Learning Commons. Books have been catalogued and shared with Middle School French teachers as part of a PCHS Library literacy project.
- The Support Staff Convention took place on November 25<sup>th</sup>. Attendance was mandatory.
- An additional parent volunteer joined us in the Library in November bringing our total to two parents who help out on a weekly basis with shelving and book covering.
- A Digital Resources Workshop was offered to parents Nov. 3 in conjunction with the PPO to help improve student research skills – a critical future-ready skill!
- Students have begun to sign up to participate in the Battle of the Books ahead of our official launch! The school battle is tentatively scheduled for March 30<sup>th</sup>. The Regional Battle will take place at BHS April 4<sup>th</sup>, the Final Battle at the LBPSB April 20<sup>th</sup> and the Ultimate Battle at EMSB April 25<sup>th</sup>.
- Two of four Quebec School Library videos on the PCHS Library are available for viewing at <http://qslin.org/library-hangouts/> The next two should be available soon.
- 40 members of the Comic Book Club meet Thursdays after school in the Library while up to 18 members of the Dungeons & Dragons Club meet on Wednesdays.
- Receptionist K. Brown has accepted a position at another LBPSB school. Her professionalism, dedication and willingness to go the extra mile will be sorely missed. We thank her and wish her the best!

## **November-December 2016**

### **Student Report**

- Grad Semi-Formal took place on December 2nd. The theme was “Winter Wonderland”.
- Citrus order pick ups were on November 30 from 2:30-6:00 pm.
- Opening of PCHS’s new vintage clothing store (selling gently used clothes), NU2U, was held on November 30th. The store will be open every Tuesday and Wednesday during lunch.
- TOPS auditions at PCHS were held on November 29th.
- Grad Gear orders were placed between November 16-23.
- PCHS holiday fair benefitting the PPO was held on November 18th from 6:00-9:00 p.m. Gifts like jewelry, candles, hand-knit mittens and scarves and other goods were available for purchase.
- November 18th: Pizza from Moe’s Deli was sold at lunch for \$2.50 a slice benefitting the PPO.
- An art club was started on November 16th.
- Free Shopping Day took place on November 26th at Riverdale. PCHS helped with by collecting winter coats, boots and winter accessories in mint condition to be donated to this event.
- A total of 753 pairs of socks were collected for Socktober, spearheaded by student Simon Goyetche.
- Grade 11 students received their grad portrait prints on Dec 6th.
- From Dec 13-16, students can buy Candy Grams for their friends in the cafeteria. They will be delivered December 20th.
- TAG classes are currently collecting non-perishables for a food drive benefitting the West Island Mission.
- Track and field tryouts/practices have begun. The basketball and futsal seasons are also underway.
- Year 5 IB students will be submitting their personal projects on December 19th.
- Certain IB students have been asked to partake in meetings or tours with the representatives from IB that will be visiting on December 12 and 13th.

**Aidan Matthews**  
**Ronak Gandhi**

**GB Meeting #3**



**COMMUNITY REPRESENTATIVE REPORT**

Since we are approaching the holidays, there is not much to report but there are some resources which could be helpful to students and their families who may require support.

**West Island Cancer Wellness Centre**

This is a center which offers programs and services for people living with cancer. They are open Monday to Friday from 8:30 am to 4:00 pm at 115 du Barry Street in Kirkland. Visit [wiwc.org](http://wiwc.org) or call (514) 695-9355

**West Island Palliative Care Residence**

Upcoming Bereavement Groups

Both afternoon and evening groups are available. Call (514) 694-4141 local 30822 or email [mblake@wipcr.ca](mailto:mblake@wipcr.ca)

**The Family Resource Centre** is designed to support children from 6 years old until adults of the age of 25 who have social, academic and behavioural difficulties. Services offered in Pierrefonds. Call (514) 685-5912

Submitted by: Rosanna Magnone

Community Representative

PCHS PPO REPORT  
DECEMBER 2016

HOLIDAY FAIR

- The Holiday Fair brought in a profit of \$1252.30.
- All photocopying, posters, food, etc. was donated by PPO members.

TEACHER APPRECIATION WEEK

- The PPO is proposing the week of February 6 to 10 for Staff Appreciation Week.
- **The PPO is seeking GB approval of a disbursement of \$125 to cover any shortfall of donated items for the various meals and treats provided for staff.**

The next meeting of the PPO will be Monday, January 9, 2017 at 7 p.m.

# Commissioner Report

Lester B. Pearson School Board

November 2016

## Council News

Regular Meeting held November 28, 2016

### Parent Commissioners

The Parent Commissioners for 2016-2017 school year, Angela Berryman, Frank Clarke, Jason Doan and Sharad Bhargava were sworn in by Director General, Michael Chechile.

### Administrative Staffing Status Changes

Several administrative positions had their status changed effective November 29, 2016:

Charbel Mourad, Coordinator of Business Solutions Department (Permanent Status)  
Valeria Forgetta, Assistant Director of Financial Services (Permanent Status)  
Eric Olsthoorn, Coordinator of Student Services (Permanent Status)  
Marie-Ève Claude, Assistant Director of Student Services (Permanent Status)  
Christopher Fuzessy, Director of Schools Region 2 (Permanent Status)  
Steven Colpitts, Director of International Studies Program (Permanent Probationary Status)  
France D'Aoust, Director of Finance (Permanent Status).

### Group Purchasing Plan (Supplies)

Council approved the School Board's participation in the Comité de gestion de la taxe scolaire de l'île de Montréal Group Purchasing Plan (Supplies) for the 2017- 2018 school year. The group plan will allow for a substantial savings to be realized by the Board in the purchasing of supplies such as printer toner, paper, office supplies, envelopes, various printing services and art supplies. As well the equipment services department may benefit from savings on materials such as ballasts, fluorescent tubes & incandescent lamps, garbage bags, hand towels & toilet paper, chemical products & cleaning supplies, and heating oil.

*On behalf of myself and my Council colleagues I wish each and every one of you a peaceful holiday season!*

### Group Purchasing Plan (Travel)

Council approved the School Board's participation in the Comité de gestion de la taxe scolaire de l'île de Montréal Group Purchasing Plan (Travel) for the school years 2017-2020. The plan allows the School Board the option of selecting from travel agencies qualified under the plan for the purpose of organizing educational trips, namely educational travel by air and by ground with a minimum duration of 48 hours.

### Policy on Safe and Caring Schools and Emergency Preparedness Policy

Council approved the amended policies as recommended by the appropriate committees.

### Ceding of Properties to Commission scolaire Marguerite-Bourgeois

Council approved the entering into an agreement whereby the School Board would transfer to the CSMBourgeois, which agrees to acquire, by mutual agreement, and for their net book value, the following two (2) buildings:

The former Thorndale Elementary School, located at 4348 Thorndale, Pierrefonds, as soon as all legal requirements are duly completed; and

The International Language Center, Marcus Tabachnick Pavillion building, located at 244 de la Présentation, Dorval, as soon as all legal requirements are duly completed on or after June 30, 2017.

The said transfers are conditional upon the execution of an agreement with the Ministère de l'Éducation et de l'Enseignement Supérieur to add to the School Board capital grants budget an amount representing 30% of the municipal evaluations of the two (2) above mentioned buildings.

### Other Items of Interest

PEF provides support so schools can run major fundraisers themselves. It has set up a dedicated page on its website where individuals and companies can easily donate thru PEF to benefit the school. PEF processes all the donations and sends each donor a letter of appreciation and a tax receipt. Check it out.