

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL
GOVERNING BOARD 2016-2017
Minutes of the Meeting Held Wednesday, January 10, 2017
13800 Pierrefonds Blvd. (Library)**

Members Present: Aaryn Bradley, Amy Campbell, Carroll-Ann Case, Angela Crosbie, Laurie Fournier, Ronak Gandhi, Rowena Haines, Heather Himbury, Juan Lamosa, Sarah Larkin, Isabelle Leduc, Aidan Matthews, Susan Meisels, Dayo Odubayo.

Administration: Lucia Coretti, vice-principal.

Commissioner:

Regrets: Craig Berger, Luciano Cannucci, Rosanna Magnone, Matt Randle.

Absent: Marisa Petruzzo

Observer: S. Brown

Recording Secretary: Carroll-Ann Case

1. Call to Order

Quorum having been established, the meeting was called to order at 7:07 by J. Lamosa.

2. Agenda

2.1 Additions

None.

2.2 Adoption

GB 17-01-01 It was moved by A. Crosbie and seconded by S. Larkin to adopt the agenda without change. The motion passed unanimously.

3. Questions from the Public

None.

4. Minutes of Meeting held December 13, 2016.

4.1 Corrections

None.

4.2 Adoption

GB 17-01-02 It was moved by I. Leduc and seconded by R. Haines to adopt the minutes of December 13, 2016 without change. The motion passed unanimously.

5. Business Arising from the Minutes

5.1 GB Budget

Item deferred till February.

6. Reports

6.1 Principal's Report

A verbal report was provided by L. Coretti.

6.1.1 Field trips

One field trip was submitted for approval.

It was moved by D. Odubayo and seconded by I. Leduc that Whereas article 87 of the EA stipulates the governing board is responsible for approving the programming of educational activities proposed by the principal, which entail changes in the students' regular time of arrival and departure or which require the students to leave the school premises and;

Whereas the principal, Colleen Galley has requested approval of the following field trip and where it meets with the PCHS Extra-Curricular and Field Trip Policy for the Approval of Field Trips;

Be it resolved to approve the field trip submitted by Colleen Galley as follows:

**GB 17-01-03 Overnight Trip To Quebec City 2017; May 4th & 5th; 6:30 am (4th) – 6:30 pm (5th); R. Leclaire; 51 Sec. 2 students + 5 adults; coach bus; 1:10 ratio; \$240.
The motion carried with 10 in favour, 2 against and 2 abstentions.**

6.1.2 Rentals

Two rentals were submitted for GB approval.

It was moved by H. Himbury and seconded by R. Haines that Whereas article 93 of the EA stipulates the governing board is responsible for approving the use of the premises or immovables placed at the disposal of the school, proposed by the principal, subject to the obligations imposed by law for the use of the school premises for election purposes and to agreements for the use of the school premises entered into by the school board before the issue of the deed of establishment of the school and;

Whereas the principal, Colleen Galley has requested approval of the following two rentals and where they meet with the PCHS GB Criteria for the Approval of Rentals;

Be it resolved to approve the rentals submitted by Colleen Galley as follows:

GB 17-01-04 Margaret Manson Elem. Variety Show; auditorium & cafeteria; May 15 & 16, 2017; 5:30 pm – 9:30 pm.

The motion passed unanimously.

GB 17-01-05 Encore Dance Studio; auditorium & cafeteria; February 12, 2017; auditorium 1pm – 5pm, cafeteria 1pm – 8pm.

The motion passed unanimously.

A. Crosbie left the meeting at 7:35. Quorum was maintained.

6.1.3 Fundraising

Two fundraising requests were submitted for GB approval.

**It was moved by S. Larkin and seconded by L. Fournier that
Whereas article 94 of the EA stipulates the governing board may, in the name of the school board, solicit and receive gifts, legacies, grants and other voluntary contributions from any person or public or private organization wishing to provide funding for school activities and;**

Whereas the principal, Colleen Galley has requested approval of the following fundraisers and where they meet with the PCHS GB criteria for the approval of fundraisers;

Be it resolved to approve the two fundraisers submitted by Colleen Galley as follow:

GB 17-01-06 PCHS WOTP Bistros; T. Bieszez; 4 evenings TBD; 3-course meals; tickets sold to cover cost of ingredients.

The motion passed unanimously.

GB 17-01-07 Grade 8 Ethics & TAG Challenge; T. Bieszez; month of February; collection of gently used clothes and new toiletries for Dans la Rue.

The motion passed unanimously.

6.1.4 Service Contracts

No service contracts were submitted for GB approval.

6.2 Teachers' Report

No report.

6.3 Support Staff Report

See report attached.

6.4 Students' Report

See report attached.

6.5 Commissioner's Report

No report.

6.6 Community Reps Report

No report.

6.7 Parent Representative's Report

No report.

6.8 PPO Report

See report attached.

6.9 Chairperson's Report

A verbal report was provided by J. Lamosa.

7 New Business

7.1 Capital Budget Priorities

Item deferred to February.

7.2 Approve Subject Time Allocation and Implementation of BSR

Deferred to February.

8. Correspondence

8.1 Incoming

None.

8.2 Outgoing

None.

9. Varia

None.

10. Questions from the Public

None.

11. Adjournment

GB 17-01-08 It was moved by A. Campbell and seconded by I. Leduc to adjourn the meeting at 8:07. The motion passed unanimously.

J. Lamosa, GB Chair 2016-2017

C. Galley, Principal P.C.H.S.

Pierrefonds Comprehensive High School
Governing Board 2016-2017
Support Staff Report – January 2017

- PCHS welcomes Chantal Beauchamp in her new position as receptionist of our school!
- Sign-up for the Battle of the Books competitions took place December 15th and December 21st. To date, twelve students have shown interest. Sign-up will extend to mid-January with scheduled class visits meant to increase our numbers.
- Various members of the support staff met several times over two days with IB evaluators in December.
- The “Transition to CEGEP” seminar hosted by the PPO and guidance counsellor Sheila Southon took place in the Library on December 13th.

Respectfully submitted by C.A. Case

Aidan Matthews
Ronak Gandhi

GB Meeting #4

December-January 2017 Student Report

- December 19th: Christmas day sweater photo booth. Students could take a picture with their Christmas sweaters in the cafeteria.
 - December 21st: Holiday cookie sale took place during lunch in the cafeteria.
- In total, 1553 cans/boxes of food were collected for the food drive benefitting Dans La Rue. Mrs. Clarke's tag collected the greatest number, and will be rewarded with a pizza lunch.
- Battle of the Books sign up took place on December 21st in the library during junior lunch.
- The stage band and the Muses performed Christmas music on December 22 after school for the staff.
- Mid term exams will take place from January 23 to February 3.
 - The lists outlining the members of each condo for the grad ski trip (February 9-10) were posted outside of Ms. Bagshaw's classroom before the holiday break.
- Year 5 IB students submitted their personal projects on December 19, they will now begin to prepare for their oral defenses.

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL
PPO REPORT
JANUARY 9, 2017**

Treasurer

- Profits from Holiday Fair: \$1282.30
- QSP Sales have generated \$228.67 of profit for PCHS
- Balance as of January 9th, 2017: \$1391.27

“Transition to CEGEP” seminar

- Over 70 people attended
- Library location worked out well

Confirmation of meeting dates:

- Monday, February 6, 2017 at 7:00pm in the cafeteria
- Monday, March 13th 2017 at 7:00pm
- Monday, April 3rd, 2017 at 7:00pm
- Wednesday May 3rd, 2017 at 6:30pm
- Monday June 5th, 2017 at 7:00pm