

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL  
GOVERNING BOARD 2016-2017  
Minutes of the Meeting Held Tuesday, April 11, 2017  
13800 Pierrefonds Blvd. (Library)**

**Members Present:** Amy Campbell, Luciano Cannucci, Carroll-Ann Case, Angela Crosbie, Laurie Fournier, Ronak Gandhi, Rowena Haines, Heather Himbury, Juan Lamosa, Isabelle Leduc, Rosanna Magnone, Aidan Matthews, Susan Meisels, Dayo Odubayo, Matt Randle.

**Administration:** Colleen Galley, principal

**Commissioner:**

**Regrets:** Craig Berger, Aaryn Bradley, Sarah Larkin, Marisa Petruzzo.

**Absent:**

**Observer:** Susan Brown.

**Recording Secretary:** Carroll-Ann Case

**1. Call to Order**

Quorum having been established, the meeting was called to order at 7:06 by J. Lamosa.

**2. Agenda**

**2.1 Additions**

None.

**2.2 Adoption**

**GB 17-04-01 It was moved by H. Himbury and seconded by L. Cannucci to adopt the agenda without change. The motion passed unanimously.**

**3. Questions from the Public**

None.

**4. Minutes of Meeting held March 21, 2017.**

**4.1 Corrections**

None.

**4.2 Adoption**

**GB 17-04-02 It was moved by R. Haines and seconded by M. Randall to adopt the minutes of March 21, 2017 without change. The motion passed unanimously.**

**5. Business Arising from the Minutes**

**5.1 Code of Ethics and Professional Conduct Applicable to the Council of Commissioners – due April 28, 2017**

J. Lamosa presented the GB draft response to the consultation for discussion by members. Modifications were suggested and made to the draft response.

**GB 17-04-03 It was moved by C.A. Case and seconded by A. Campbell that**

**Whereas article 175.1 of the EA states that the council of commissioners must, by by-law, establish a code of ethics and professional conduct which is applicable to the commissioners; and**

**Whereas the Council of Commissioners has launched a consultation on Bylaw 5: Code of Ethics and Professional Conduct Applicable to the Council of Commissioners; and**

**Whereas a draft version of the PCHS Governing Board response was discussed and agreed upon by the members present;**

**Be it resolved to submit this response as requested.  
The motion passed unanimously.**

## **6. Reports**

### **6.1 Principal's Report**

No report.

#### **6.1.1 Field trips**

Four field trips were submitted for approval, one via email.

**It was moved by R. Magnone and seconded by A. Crosbie that**

**Whereas article 87 of the EA stipulates the governing board is responsible for approving the programming of educational activities proposed by the principal, which entail changes in the students' regular time of arrival and departure or which require the students to leave the school premises and;**

**Whereas the principal, Colleen Galley has requested approval of the following field trips and where they meet with the PCHS Extra-Curricular and Field Trip Policy for the Approval of Field Trips;**

**Be it resolved to approve the four field trips submitted by C. Galley as follows:**

**GB 17-04-04 4 P's of Food Marketing (via e-mail vote); Apr. 10, 4<sup>th</sup> period; G. Mallalieu; 19 students Sec. 5 + 2 adults; walking; 1:10 ratio; no cost.**

**The motion carried with 15 in favour.**

**GB 17-04-05 Learning About Quebec's Culture Downtown Montreal; May 3, 7:45 am – 5 pm; B. Di Ruocco; 114 Sec. 1 students + 8 adults; school bus; 1:15 ratio; \$35.00.**

**The motion passed unanimously.**

**GB 17-04-06 2017 Cdn Student Leadership Conference Waterloo; Sept. 23 – Oct. 1, 2017; H. Bertrand; 4 students Sec. 3 + 1 adult; minivan or coach bus; 1:4 ratio; \$800.**

**The motion passed unanimously.**

**GB 17-04-07 CSC Student Summit 2017 @ PCHS; May 1, 9 am – 4 pm ped. day; H. Bertrand; 20 students Sec. 1-4 + 1 adult; no transp.; 1:20 ratio; \$10.**

**The motion passed unanimously.**

**6.1.2 Rentals**

No rentals were submitted for GB approval.

**6.1.3 Fundraising**

Four fundraising requests were submitted for GB approval. We were not able to approve the request made by the IB student for the following reasons: IB personal fundraising request that is to be submitted prior to the request going to faculty council and GB was not submitted and the PCHS GB cannot approve fundraising activities unless the funds are deposited directly to a reputable, recognised organisation.

**It was moved by H. Himbury and seconded by A. Crosbie that Whereas article 94 of the EA stipulates the governing board may, in the name of the school board, solicit and receive gifts, legacies, grants and other voluntary contributions from any person or public or private organization wishing to provide funding for school activities and;**

**Whereas the principal, Colleen Galley has requested approval of the following fundraisers and where they meet with the PCHS GB Criteria for the Approval of Fundraisers;**

**Be it resolved to approve the fundraisers submitted by C. Galley as follows:**

**GB 17-04-08 TCBY Sale for Sec. 1 field trip; B. Di Ruocco; to help defray costs of trip; Apr. 19.**

**The motion passed unanimously.**

**GB 17-04-09 PPO Evening of Painting; cost to cover supplies; Apr. 25 & May 24.**

**The motion passed unanimously.**

**GB 17-04-10 R. MacGregor IB Project Fundraising; crowdfunding for trip to Africa.**

**The motion failed with 14 against.**

**GB 17-04-11 WOTP Adult Raffle (WestJet tickets) & Bake Sale; A. Campbell; proceeds to benefit Maison des Jeunes and Action Réfugiés Montreal; May 1 – 12.**

**The motion passed unanimously.**

**6.1.4 Service Contracts**

No service contracts were submitted for GB approval.

**6.2 Teachers' Report**

See report attached.

**6.3 Support Staff Report**

See report attached.

**6.4 Students' Report**

See report attached.

**6.5 Commissioner's Report**

No report.

**6.6 Community Reps Report**

No report.

**6.7 Parent Representative's Report**

D. Odubayo distributed copies of the Parent Committee Report.

**GB 17-04-12 It was moved by D. Odubayo and seconded by L. Fournier to extend the meeting by 30 minutes as stipulated in the PCHS Governing Board Internal Rules. The motion passed unanimously.**

**6.8 PPO Report**

See report attached.

**6.9 Chairperson's Report**

No report.

**7 New Business**

**7.1 Consultation 3-Year Plan of Allocation of Immovables 2017-2020.**

Item deferred till May.

**7.2 IB Project Request – S. Polcaro**

Request was withdrawn.

**8. Correspondence**

**8.1 Incoming**

PEF Newsletter

Consultation Response Confirmation

**8.2 Outgoing**

Response to Consultation – School Board Budget

Response to Consultation – GB Composition 2017-2018

**9. Varia**

**10. Questions from the Public**

Are city STM buses considered as rented? Yes.

**11. Adjournment**

**GB 17-04-13 It was moved by A. Crosbie and seconded by R. Haines to adjourn the meeting at 8:45. The motion passed unanimously.**

**GOVERNING BOARD  
PIERREFONDS COMPREHENSIVE HIGH SCHOOL**

**Response to BYLAW 5 – CODE OF ETHICS AND PROFESSIONAL CONDUCT  
APPLICABLE TO THE COUNCIL OF COMMISSIONERS Consultation**

April 11, 2017

To Whom It May Concern,

The PCHS Governing Board supports the proposed draft code of ethics and professional conduct applicable to the Council of Commissioners. In this regard, we would also propose the following be considered:

- 1) Paragraph 13.2, add “maintaining the confidentiality of the complainant” to the end of the sentence.

The PCHS Governing Board has met, discussed and approved the above response.

Thank you.

Sincerely,

Juan Lamosa  
PCHS Governing Board Chairperson 2016/2017

Teacher Report  
April 2017

ACADEMIC:

- Secondary 5 students are hearing back from their CEGEP applications. Round two is set to start soon.
- Secondary 5 IB students held their showcase in the Library. Many great projects were on hand and all grades were able to see the hard work that was put into the projects.
- Sec 5 students have been informed about the Scholarships, Awards and Bursaries that are given out during convocation. Interested students are to let Miss Southon know and are to provide her with their email so she can share the application link with them.

EVENTS:

- Think Pink was a success and students were featured both in print and on TV. The theme PC has Heart was seen everywhere with students wearing the t-shirts, events throughout the week, and our guest speaker. Who doesn't love cotton candy!
- PC Players hosted some local elementary schools for matinee performances. The visiting students were excited about seeing the show and liked it very much. (They are a chatty bunch!) Teasers were shown to the school. Students asked were excited to see the whole things.
- Battle of the Books was held at BHS and our team worked hard but after a tough battle was not able to come out ahead. Thank you to Ms. Case and all those who were involved.
- The Montreal Science fair took place March 26-28. PC did very well with 5 projects presenting and 3 received awards and all 5 received recognition for their amazing work. One group was even on City TV breakfast show.
- **PCHS 3rd Annual Science Fair takes place on April 12th from 6-8 pm in the caf.**
- Students are getting ready for both the NY trip, Boston, and QC trips that are coming up after the Easter break.
- The annual grade 5 soccer Tournament is happening on May 4th. Soccer concentration students and sports admin organize the event.

SPORTS:

- 4 D1 Futsal teams made it to finals. The Juvy girls won the GMAA banner and the Bantam girls and boys both won Silver. All three of those teams went to Fustal Provincials the first weekend in April. The Lady Trojans both won a Bronze medal, making them the 3rd best team in Quebec. The Juvy boys won Silver as well with the GMAA.
- The D3 Juvy girls team are in playoffs and will play for a Banner or maybe have already by the time we have our meeting.
- Track and Field are practicing and in full swing. They will be competing in May.
- 3 girls football teams are in tryouts and practices. (Bantam Flag, Midget Flag, Juvy Touch)
- The field is no longer scheduled to be ready before the end of the school year, so some home games will be held off site but local.

OTHER:

- Mini day is on April 24th.

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Pierrefonds Comprehensive High School  
Governing Board 2016-2017  
Support Staff Report – April 2017

- 458 new books have been acquired for the LLC to date on three separate purchasing days. All new acquisitions are expected to be catalogued, covered when required and on our shelves by the end of the school-year.
- PCHS placed third in an intense Regional Battle of the Books Competition held April 4<sup>th</sup> at BHS. The team performed with confidence exhibiting great teamwork skills. The LBPSB Finals take place April 20<sup>th</sup> at the Head Office. The Ultimate Battle between LBPSB, EMSB and QAIS takes place April 25<sup>th</sup> at EMSB Head Offices.
- The Ninth Annual Library Symposium offered by the Ministry of Education and the Quebec School Library Network took place March 29<sup>th</sup>. It is a professional development opportunity for school library personnel in the English Sector of Quebec. New methods and technology of offering more modern services and improving collaboration within the schools of today were showcased.
- The United Nations International Food Potluck which took place in the PCHS Library is a concrete example of collaboration between students, teachers, librarians etc. A copy of the recipe book prepared by students is available at the LLC.
- Quebec singer/songwriter/rapper Dan Parker was welcomed in the LLC as part of the Cultures in the Schools Grant program in collaboration with Mme Valois. Students created their own rap poetry for Poetry Month and some performed in front of their classmates. Mr. Parker returns in the near future to “Rap Across the Curriculum” in both English and French.
- Quebec School Library videos on the PCHS Library are available for viewing at <http://qslin.org/library-hangouts/> The next two should be available soon.
- Students must be reminded to return their overdue books. Access to computers, chromebooks and online resources may depend on their borrowing record.
- We welcome C. Beauchamp who stepped in as school receptionist in January. We also welcome Eilleen Kantle who is filling in for N. Abunowara as Planning Room Technician. We wish them the best!



**Aidan Matthews**  
**Ronak Gandhi**

**GB Meeting #7**

## **March-April 2017**

### **Student Report**

- Graduating students are now able to contact Ms. Sheila Southon, our guidance counsellor, to obtain an application form for a variety of scholarships, which will be awarded to students at Convocation. The deadline is scheduled for April 28.
- Secondary 4 English and History tutorials in preparation for the end of year exams will be taking place every Tuesday and Thursday until the end of the year in room 1162 from 2:30 to 3:30.
- Grad photo retakes took place March 27th after school. The proofs were distributed April 5th.
- Outdoor track and field practices have begun.
- The girls' flag and touch football tryouts for all levels (bantam, midget and juvenile) also started the week of April 3.
- PCHS' third Annual Science Fair will be taking place April 11 from 6:00 to 8:00 pm.
- PC's Secondary 5 Photography classes are hosting and judging a photo contest open to all other students and staff. The contest ends April 28th. Participants can enter through Instagram using the hashtag #pchspphotocontest2017 or by joining the Google Classroom for the event.
- The PC Players held their annual matinees during the week of April 3rd, enjoyed by hundreds of elementary school students and young high schoolers from various schools across the board. Their performances will take place the nights of April 6th, 7th and 8th. Tickets online and in the cafeteria at lunch were sold for \$10 for students and \$15 for adults. Tickets at the door were all sold for \$15.
- TAG classes are currently collecting new personal hygiene products, gently used blankets, school bags, gloves, scarves, and sporting equipment for teenagers in need. The TAG that collects the most will be awarded with a goodie basket after Easter break.
- The Grade 10 New York City trip will be taking place from April 19th to April 22nd.
- The Grade 9 Boston trip will be taking place from April 26th to April 28th.
- Mini Day for elementary school students who have selected PCHS as their high school will be taking place on April 24th.

- Hockey Week will be taking place from April 10th to April 13th. There will be various hockey-related activities organized throughout the week.
- All six LBPSB vocational centers are holding open houses throughout April. The schedule is posted outside of the Guidance Office.
- PC programmers held a meeting on April 6 hosted by Mr. Moniodis.
- GSA also held a rescheduled meeting on April 6.
- Stratford cheques and permission forms were given in by March 31 at the latest.
- Secondary 4 and 5 students were able to apply for McGill's outreach program by March 27 in order for an invitation at Shriner's Hospital. The event will take place on April 7 and 10 and its purpose is to expose students in the field of medicine.
- Acceptance and Awareness week took place from March 20-24. On the final day of the week, cotton candy was sold in the cafeteria for \$2.00.
- The IB personal project exhibition took place on March 24 in the library. Family and friends of the students visited as well as students from each grade level.

**REPORT OF THE  
PIERREFONDS COMPREHENSIVE HIGH SCHOOL  
PARENTS ORGANIZATION  
April 2017**

**NEEDS APPROVAL: SECONDARY 1 CULTURAL FIELD TRIP**

- PPO would like to put \$100 towards this trip; pending GB approval of the trip.

**NEEDS APPROVAL: AN EVENING OF PAINTING WITH PCHS**

- Asking to add a second night on May 24<sup>th</sup>, please see form
- April 25<sup>th</sup> event is sold out.

**UPDATE ON ACTIVITIES**

- Both the Yoga session and Dr. Laurie Betito seminar were well attended and considered a success.

**UPCOMING SPEAKERS:**

**AMCAL**

- Wednesday May 10<sup>th</sup>
- Role of the 21<sup>st</sup> century parent

**Grendon Haines**

- Positive Parenting workshop
- Monday May 29<sup>th</sup>

**TREASURER**

- Spending balance \$939.02

**POSSIBLE FUTURE SPENDING**

- Twist and Cream/Menchies
- Contribute to a second water fountain
- Asking for suggestions from staff

**NEXT MEETING**

- Wednesday, May 3<sup>rd</sup>.