

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL
GOVERNING BOARD 2016-2017
Minutes of the Meeting Held Tuesday, May 16, 2017
13800 Pierrefonds Blvd. (Library)**

Members Present: Aaryn Bradley, Luciano Cannucci, Carroll-Ann Case, Angela Crosbie, Laurie Fournier, Rowena Haines, Heather Himbury, Juan Lamosa, Sarah Larkin, Isabelle Leduc, Aidan Matthews, Susan Meisels, Dayo Odubayo, Marisa Petruzzo, Matt Randle.

Administration: Colleen Galley, principal, Lucia Coretti, vice-principal.

Commissioner: Craig Berger

Regrets: Amy Campbell, Ronak Gandhi, Rosanna Magnone.

Absent:

Observer:

Recording Secretary: Carroll-Ann Case

1. Call to Order

Quorum having been established, the meeting was called to order at 7:08 by J. Lamosa.

2. Agenda

2.1 Additions

None.

2.2 Adoption

GB 17-05-01 It was moved by R. Haines and seconded by A. Crosbie to adopt the agenda without change. The motion passed unanimously.

3. Questions from the Public

None.

4. Minutes of Meeting held April 11, 2017.

4.1 Corrections

R. Magnone should be listed as present.

4.2 Adoption

GB 17-05-02 It was moved by A. Crosbie and seconded by S. Larkin to adopt the minutes of April 11, 2017 with one correction. The motion passed unanimously.

5. Business Arising from the Minutes

5.1 Consultation 3-year immovable plans – May 18, 2017

It was noted that the Appendix “Pierrefonds Comprehensive High School – West Island Career Centre” incorrectly depicts classrooms allocated to the WICC on the second floor. Rooms 2287/2297, 2288/2298, and 2289/2299 remain as part of PCHS. The hallway adjacent rooms 2297, 2298 and 2299 should indicate use by West Island Career Centre. The PCHS Governing

Board respectfully requests that the correction be made to the document
“Three-year plan of Allocation and Destination of Immovables 2017-2020”.

**GB 17-05-03 It was moved by I. Leduc and seconded by A. Bradley that
Whereas the Lester B. Pearson School Board Council of Commissioners adopted a resolution to consult its partners regarding its Three Year Plan of Allocation and Destination of Immovables 2017 - 2020 ;and
Whereas the Pierrefonds Comprehensive High School Governing Board has reviewed the consultation document and prepared a response (see attached);
Be it resolved that approval be given to send this response to the board as our official response.
The motion passed unanimously.**

6. Reports

6.1 Principal's Report

No report.

6.1.1 Field trips

Five field trips were submitted for approval, one via email. It was suggested that two trips be re-submitted once approval is obtained from Staff Council in accordance with the GB Criteria for the Approval of Field Trips.

**It was moved by I. Leduc and seconded by S. Larkin that
Whereas article 87 of the EA stipulates the governing board is responsible for approving the programming of educational activities proposed by the principal, which entail changes in the students' regular time of arrival and departure or which require the students to leave the school premises and;
Whereas the principal, Colleen Galley has requested approval of the following field trips and where they meet with the PCHS Extra-Curricular and Field Trip Policy for the Approval of Field Trips;
Be it resolved to approve the three field trips submitted by C. Galley as follows:

GB 17-05-04 Food Bank Volunteering (via e-mail vote) May 4, 3:30 pm – 7 pm; S. Meisels; 3 students + 1 adult; carpool; 1:3 ratio; no cost.
The motion carried with 14 in favour.

GB 17-05-05 Food Bank Volunteering; May 18, June 1, 3:30 pm – 7 pm; S. Meisels; 4 students + 1 adult; carpool; 1:4 ratio; no cost.
The motion passed unanimously.

GB 17-05-06 La Ronde; June 15, 10 am – 7:45 pm; A. Crosbie; Sec 1 & 2 TBD; bus; 1:15 ratio; \$15 with season pass, \$50 without.
The motion passed unanimously.**

C. Berger arrives at 7:55.

6.1.2 Rentals

No rentals were submitted for GB approval. A question arose about the use of PCHS on April 25, 2017. C. Galley will provide information at the next meeting.

6.1.3 Fundraising

Three fundraising requests were submitted for GB approval.

**It was moved by H. Himbury and seconded by M. Randall that
Whereas article 94 of the EA stipulates the governing board may, in the name of the school board, solicit and receive gifts, legacies, grants and other voluntary contributions from any person or public or private organization wishing to provide funding for school activities and;**

Whereas the principal, Colleen Galley has requested approval of the following fundraisers and where they meet with the PCHS GB Criteria for the Approval of Fundraisers;

Be it resolved to approve the fundraisers submitted by C. Galley as follows:

GB 17-05-07 Fundraising for Flood Victims – Blanket Approval; PCHS staff; May & June.

The motion passed unanimously.

GB 17-05-08 Terry Fox Run Fundraisers – blanket approval for the week of the run; T. Bieszez; Sept. 25 – 29, 2017.

The motion passed unanimously.

GB 17-05-09 Socktober; S. Goyetche; Collect socks for Dans La Rue; October 2017.

The motion passed unanimously.

6.1.4 Service Contracts

No service contracts were submitted for GB approval.

6.2 Teachers' Report

No report.

6.3 Support Staff Report

No report.

6.4 Students' Report

See report attached.

6.5 Commissioner's Report

See report attached.

6.6 Community Reps Report

No report.

6.7 Parent Representative's Report

D. Odubayo submitted the PC Summary Report and the April HS Subcommittee report by B. Brown.

6.8 PPO Report

See report attached.

**GB 17-05-10 It was moved by S. Larkin and seconded by L. Cannucci to approve the PPO allocation of funds as requested.
The motion passed unanimously.**

6.9 Chairperson's Report

No report.

7 New Business

7.1 Consultation By-Law 9; Complaint Examination Procedure – June 15, 2017

Item deferred till June.

7.2 School Fees / Course Materials

C. Galley submitted the "Pierrefonds Comprehensive High School Planning of School Fees for 2017-2018" document for approval. Changes were noted and explanations provided.

**GB 17-05-11 It was moved by S. Larkin and seconded by M. Randall that Whereas the Education Act requires that the Governing Board establishes the principles for determining the cost of school documents (Art.77.1); and
Whereas the proposed school fees for 2017/2018 were presented to the Governing Board and read and understood by all of its members in function on this date;
Be it resolved that the PCHS Governing Board approves the school fees as proposed by C. Galley.
The motion carried with one abstention.**

R. Haines left the meeting at 8:20. Quorum was maintained.

7.3 Code of Conduct

C. Galley presented the PCHS Rules of Conduct and Behaviour and Safety Measures 2017-2018 for approval. The rules will appear in the PCHS Student Agenda 2017-2018 and on the school's website.

**GB 17-05-12 It was moved by D. Odubayo and seconded by H. Himbury that Whereas Art. 76 of the Education Act stipulates: "The governing board is responsible for approving the rules of conduct and the safety measures proposed by the principal. The rules and measures shall be transmitted to all students at the school and their parents." And
Whereas the amended Code of Student Conduct was presented for approval to the PCHS Governing Board,
Whereas the amended Rules of Conduct and Behaviour were read and understood by all of its members in function on this date;**

Be it resolved that the PCHS Governing Board approves the Code of Conduct 2017-2018 as amended.

The motion passed unanimously.

8. Correspondence

8.1 Incoming

PEF Newsletter

Consultation Response Confirmations

8.2 Outgoing

Response to Code of Ethics Consultation

9. Varia

Mini Day lunch and the June meeting were discussed.

10. Questions from the Public

None.

11. Adjournment

GB 17-05-13 It was moved by L. Cannucci and seconded by D. Odubayo to adjourn the meeting at 8:39. The motion passed unanimously.

**GOVERNING BOARD
PIERREFONDS COMPREHENSIVE HIGH SCHOOL**

**Response to Three-Year Plan of Allocation and Destination of Immovables 2017-
2020 – Consultation**

May 16, 2017

To Whom It May Concern,

The PCHS Governing Board reviewed the proposed three-year plan of allocation and destination of immovable and recommends that the following be considered:

- 1) The graphical representation on page 8 incorrectly depicts that rooms 2287, 2288, and 2289 are attributed to the West Island Career Centre (WICC). As this will create confusion, we believe this should be corrected as the rooms remain with PCHS.

The PCHS Governing Board has met, discussed and approved the above response.

Thank you.

Sincerely,

Juan Lamosa
PCHS Governing Board Chairperson 2016/2017

Aidan Matthews
Ronak Gandhi

GB Meeting #8

April-May 2017

Student Report

- The end of year music concert will take place on May 11 at 7 pm in the auditorium. Tickets will be sold for \$4 each in the music room or at the door.
- Convocation tickets for secondary 5 students were sold during senior lunch from May 2 - May 5. Students paid \$90, which covered the cost of three tickets, cap and gown rentals, and other costs related to the convocation ceremony. If a student's family needed more than three tickets, they were to contact the school. Convocation is on June 21.
- Secondary 5 will be able to pay the first \$50 instalment of their prom payment during the week of May 8. The second payment and meal choices will be submitted the week of June 5. Prom is on June 23.
- The LGBTQ and GSA communities hosted an open social on May 5th at 6 pm.
- The deadline for photography contest was on April 28. This contest was open to all students and staff members. The photos are currently being judged by the Secondary 5 classes.
- Open houses for all LBPSB vocational centres took place throughout the month of April.
- Cookie decoration took place on April 25 during junior and senior lunch. Cookies were sold for \$1 each where students decorating them with donations going to the SPCA.
- TCBY were sold during junior and senior lunch on April 25, 26 and 27 for \$3 each.
- The grade 5 soccer tournament was hosted by PCHS on May 4.
- Quebec City Trip for grade 8 students took place on May 4 until May 5.
- Boston trip for grade 9 students took place from April 26-28.
- New York trip for grade 10 students took place from April 19-22.
- April 13 was hockey jersey day. Raffles, games and many more activities were hosted during junior and senior lunch.
- Mini day took place on April 24. Grade 6 elementary students intending to attend PCHS next year were welcomed and engaged in various activities, which were mostly run by students.
- The Senior Basketball Tournament started on May 3. The tournament will run at lunchtime throughout the month of May.

- The Secondary 5 IB students will be taking their eAssessments through the weeks of May 8 and May 15.
- The Juvenile Boys Track Meet was on May 8. The championship meet for athletes will take place May 16. The Juvenile Girls Meet will be on May 10, and their championship will be on May 15.
- The Girls Touch and Flag football seasons are underway.
- 94.7 Hits FM Radio visited the school on April 27 to help promote PCHS' Financial Caravan, organized by the Entrepreneurship classes and the LBPSB.
- Youth in Action booklets were submitted to Mrs. Aldred on April 21.

**PPO REPORT
MAY 2017**

ALLOCATION OF FUNDS FOR APPROVAL

- 2 x 'Spirit Awards' for graduates: \$200
- 2 x Chromebooks for the library: \$736
- 6 x Chairs: \$207

TREASURER

- Balance: \$1077
- QSP to date: \$190.45
- First PCHS Paints: \$150.52
- Science Fair Bake Sale: \$222.15

UPCOMING EVENTS

- AMCAL seminar Wed. May 10: "How to Encourage Confidence in your Teenager"(Cancelled)
- Grendon Haines seminar May 29: "How to Connect with your Teenager, and Other Parenting Skill Building"

6.6

Commissioner Report

Lester B. Pearson School Board

April 2017

Council News

Regular Meeting held April 24, 2017

Appointment of Assistant Director General

Council adopted a resolution approving the recommendation and appointment of Thomas Rhymes as Assistant Director General. The appointment was made in view of the retirement of Steve Balleine (see below) effective July 1, 2017. Mr. Rhymes was Principal of Riverdale High School before assuming duties as Director of Educational Services at the Board.

Facilities and Security Resolutions

Council approved various resolutions for projects at eight of the school board's buildings for repairs, renovations and replacement in its ongoing efforts to ensure our students have safe and secure buildings in which to study.

Complaint Examination Procedure

Council approved a resolution launching the consultation on the draft Complaint Examination Procedure. The procedure was due for an update as a result of the adoption of Bill 105 but also to provide for a more coherent and clear approach to the handling of the matters subject to the complaint examination process. The responses will be reviewed with the intention to adopt the document at the May meeting of Council.

2017 - 2018 Transportation Organization Plan

Council adopted a resolution approving the Transportation Organization Plan for the 2017 - 2018 school year. The plan includes the addition of two new bussing services: "Transportation with a fee" and "Free bussing for Grade 8-11" in zones that were modified last year. fees apply to courtesy and accommodation bussing in zones not covered by the Student Transportation Organizational Plan. The maximum cost per family remains at \$600.00 for high school and \$350 for elementary school. The cost per child was set at \$300 for high school and \$175.00 for elementary school.

Landscape Maintenance Contracts 2017

Council adopted a resolution approving the awarding of eight contracts for grass cutting services for 2017.

For up to date news and emergency information please visit the LBPSB website
<http://www.lbpsb.qc.ca/eng/home.asp>

Summer School 2017 - Amendment

Council adopted a resolution amending the previously adopted resolution providing for a location at Lindsay Place High School in place of St. Thomas High School. The change of location was necessary as the City of Pointe-Claire is proceeding to work on Ambassador directly in front of St. Thomas.

Employee Assistance Program

Council adopted a resolution awarding the contract for the provision of services to employees of the Board for a two year period with the possibility of three one year renewal periods.

Other Items of Interest

Retirement of Assistant Director General

Steve Balleine's retirement from his position as Director General was announced, a position that he has held since 2011. It is a well deserved retirement after serving for many years in the education field as a teacher, administrator, senior director and finally Assistant Director General of the Lester B. Pearson School Board. We wish both him and his family well on his retirement.

Consultations Present and To Come

<u>Launched</u>	<u>Deadline for Response</u>
Code of Ethics and Professional Conduct	April 28, 2017
By-law 1 (2017)Day/Time/Place of Regular Meetings of the Council of Commissioners	May 5, 2017
By-law 1E (2017)Day/Time/Place of Regular Meetings of the Executive Committee	May 5, 2017
3 Year Plan of Allocation and Destination of Immoveables	May 18, 2017
Complaint Examination Procedure	June 15, 2017

Pearson Education Foundation

On May 12th and 13th there will be a benefit concert in support of the LBPSB Cooperative Education Program featuring Spectrum Voices. Tickets are \$20 and can be ordered online at PEF.lbpsb.qc.ca/SPECTRUM

Welcoming Spring (finally!) and wishing you all a great rest of the school year!

Contact Craig Berger:

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