

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL
GOVERNING BOARD 2016-2017
Minutes of the Meeting Held Wednesday, September 12, 2017
13800 Pierrefonds Blvd. (Library)**

Members Present: Amy Campbell, Luciano Cannucci, Carroll-Ann Case, Angela Crosbie, Laurie Fournier, Heather Himbury, Juan Lamosa, Sarah Larkin, Isabelle Leduc, Marisa Petruzzo.

Administration: Colleen Galley, principal, Lucia Coretti, vice-principal.

Commissioner: Craig Berger

Regrets: Aaryn Bradley, Ronak Gandhi, Rowena Haines, Rosanna Magnone, Aidan Matthews, Susan Meisels, Matt Randle.

Absent: Dayo Odubayo

Observer:

Recording Secretary: Carroll-Ann Case

1. Call to Order

Quorum having been established, the meeting was called to order at 7:26 by J. Lamosa.

2. Agenda

2.1 Additions

None.

2.2 Adoption

GB 17-09-01 It was moved by L. Cannucci and seconded by A. Crosbie to adopt the agenda without change. The motion passed unanimously.

3. Questions from the Public

None.

4. Minutes of Meeting held June 14, 2017.

4.1 Corrections

None.

4.2 Adoption

GB 17-09-02 It was moved by A. Crosbie and seconded by I. Leduc to adopt the minutes of June 14, 2017 without correction. The motion passed unanimously.

5. Business Arising from the Minutes

5.1 Adoption of the PCHS Annual GB Report 2016-2017

Members present made several recommendations to the draft document presented by J. Lamosa.

GB 17-09-03 It was moved by H. Himbury and seconded by A. Campbell that Whereas article 82 of the EA stipulates the Governing Board shall prepare and adopt an annual activity report and shall transmit a copy of the report to the school board;

Whereas a draft version of the 2016/2017 Annual Report was presented to the Governing Board and was read and understood by all of its members present, in function on this date;

Be it resolved that the PCHS Governing Board adopt the 2016/2017 Annual Report: <http://pchs.lbpsb.qc.ca/GB/Annual-Report1617.pdf>

The motion passed unanimously.

5.2 GB Financial Report

C. Galley provided an updated version of the GB Expenses for 2016-2017.

GB 17-09-04 It was moved by I. Leduc and seconded by L. Cannucci that Whereas article 66 of the EA stipulates that the Governing Board shall adopt and oversee the administration of its annual operating budget and render an account thereof to the school board;

Whereas the PCHS Governing Board has been presented with a copy of the 2016-2017 operating budget and it was read and understood by all of its members in function on this date;

Be it resolved that the PCHS Governing Board adopt the Governing Board Financial Report for 2016-2017.

The motion passed unanimously.

6. Reports

6.1 Principal's Report

C. Galley provided a verbal report.

6.1.1 Field trips

Four field trips were submitted for approval.

**It was moved by S. Larkin and seconded by A. Crosbie that
Whereas article 87 of the EA stipulates the governing board is responsible for approving the programming of educational activities proposed by the principal, which entail changes in the students' regular time of arrival and departure or which require the students to leave the school premises and;**

Whereas the principal, Colleen Galley has requested approval of the following field trips and where they meet with the PCHS GB Criteria for the Approval of Field Trips;

Be it resolved to approve the four field trips submitted by C. Galley as follows:

GB 17-09-05 WOTP 3 – Life Skills Blanket Approval; 2017-2018 school year; A. Bradley; WOTP 3 students; various means of transportation; ratio 1:7; cost TBD.

The motion passed unanimously.

GB 17-09-06 Outdoor Recreation & Health Hiking Mont Tremblant; Oct. 13, 2017; 7:15 am – 5:30 pm; V. Amar; 84 Sec. 5 students + 6 adults; school bus; ratio 1:15; \$30.

The motion passed unanimously.

GB 17-09-07 Cultural Trip to Boston; Apr. 26 – 28, 2018; S. Larkin; 40 Sec. 3 students + 4 adults; coach bus; 1:10 ratio; \$520.

The motion passed unanimously.

GB 17-09-08 World Press Photo Mtl. Marché Bonsecours; Sept. 25, 2017; 11 am – 3:30 pm; D. Yannakis; 27 Sec. 5 students + 2+ adults; school bus; 1 :13 ratio; \$25.

The motion passed unanimously.

6.1.2 Rentals

No rentals were submitted for GB approval.

6.1.3 Fundraising

One fundraising request was submitted for GB approval. C. Galley provided updates on money raised during 2016-2017 in accordance with the PCHS Governing Board Criteria for the Approval of Fundraisers.

**It was moved by C.A. Case and seconded by I. Leduc. that
Whereas article 94 of the EA stipulates the governing board may, in the name of the school board, solicit and receive gifts, legacies, grants and other voluntary contributions from any person or public or private organization wishing to provide funding for school activities and;**

Whereas the principal, Colleen Galley has requested approval of the following fundraiser and where it meets with the PCHS GB Criteria for the Approval of Fundraisers;

Be it resolved to approve the fundraiser submitted by C. Galley as follows:

**GB 17-09-09 Pyjama Day; Sept. 28, 2017; T. Bieszez; pay \$2 to wear pj's to school; money raised towards the Terry Fox Walk to be held in the spring.
The motion passed unanimously.**

6.1.4 Service Contracts

No service contracts were submitted for GB approval.

6.2 Teachers' Report

No report.

6.3 Support Staff Report

See report found on the Learning Commons webpage:
<http://pchs.lbpsb.qc.ca/PCHSLibrary/Report1617.pdf>

6.4 Students' Report

No report.

6.5 Commissioner's Report

See report.

6.6 Community Reps Report

No report.

6.7 Parent Representative's Report

No report.

6.8 PPO Report

No report.

6.9 Chairperson's Report

A verbal report was provided by J. Lamosa. Members thanked Mr. Lamosa for his role as Chair of the 2016-2017 PCHS Governing Board.

7 New Business

7.1 AGA Presentation

J. Lamosa discussed the upcoming Annual General Assembly of Parents. He invited members to look at the slide presentation that would be used then. Article 51.1 of the Education Act which allows for the election of alternate governing board members was discussed. The possibility of having an IEP rep. on the governing board as suggested by the Central Parents' Committee was also discussed.

<http://snac.lbpsb.qc.ca/eng/IEPrepOnGB/page.asp>

8. Correspondence

8.1 Incoming

PEF June Newsletter
Consultation Response Confirmations

8.2 Outgoing

None

9. Varia

None.

10. Questions from the Public

None.

11. Adjournment

GB 17-09-10 It was moved by M. Petruzzo and seconded by L. Fournier to adjourn the meeting at 8:21. The motion passed unanimously.

	Projected Spending	Actual Spending
Meeting expenses (including AGA)	\$ 340.00	
Coffee pods for the year - November 2015		\$ -
Snacks - October		\$ -
Snacks - November		\$ -
Snacks - December		\$ -
Snacks - January		\$ -
Snacks - February		\$ -
Snacks - March		\$ -
Snacks - April		\$ -
Snacks - May		\$ -
Final Meeting - June		\$ 459.00
Honorarium (Secretarial)	\$ 150.00	\$ 150.00
Other (Action Plan, Babysitting, Etc.)	\$ 151.00	\$ -
Total Remaining		\$ 32.00

b.5

Commissioner Report

Lester B. Pearson School Board

August 2017

Council News

Regular Meeting held August 28, 2017

Letter of Thanks from Pierrefonds-Roxboro

Council received a letter from Borough of Pierrefonds-Roxboro Mayor Dimitrios Beis thanking the Board and its employees for their assistance during the floods that affected many residents of the Borough, many of them being part of our school community.

Designation of Power of Authority

Council approved the designation of new Assistant Director General Thomas Rhymes and Assistant Director General Carol Heffernan to exercise the powers of the Director General in the event of his being unable to act or being absent for the periods of January 1, 2018 to December 31, 2018 and January 1, 2019 to December 31, 2019 respectively.

Electoral Divisions - School Election 2018

The consultation period regarding the electoral divisions and map having closed, Council approved the document entitled *Lester B. Pearson 2018 Electoral Divisions Descriptions*, dividing the territory of the School Board into 12 electoral divisions, the whole for the purposes of the November 4, 2018 elections.

Special Needs Advisory Committee

After consultation with the SNAC committee the Council after deliberation and debate adopted a resolution setting the composition of SNAC at 13 parents of HSSMLD students, one representative each of the teachers, non-teaching professional staff, and the support staff as well as one representative of organizations providing services to these students as designated by Council and one in school administrator designated by the Director General.

For up to date news and emergency information please visit the LBPSB website
<http://www.lbpsb.qc.ca/eng/home.asp>

Designation CGTSIM Delegate and Substitute

Council adopted a resolution approving the designation of Commissioners Frank di Bello and Mary Ann Davis as the delegate and substitute respectively to the Comité de gestion de la taxe scolaire de l'île de Montréal.

Assignment of Policy and By-Law Reviews

Council moved to proceed to the study and review of two policies and two by-laws by designating the committees to proceed to same:

Extra-Curricular Activities	
and Field Trips Policy	- Programs and Services
Teacher Performance Enhancement Policy	- Human Resources
By-Law 1.5: Rules of Internal Management of the Council and the Executive	- Governance & Ethics
By-Law 2: Designation of Functions and Powers to the Director General	- Administration and Executive

Other Items of Interest

Consultations Present and To Come

Food and Nutrition - August 2017

To Come

Principal Selection - January 2018

School Calendar - January 2018

Governing Board - March 2018

All consultation launches and policies presently in place can be consulted on the School Board website. Any person and/or group may reply to any Board consultation whether or not they have been formally invited to do so.

If you have any questions or just a need for information on any board matter please contact me!

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