

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL
GOVERNING BOARD 2017-2018
Minutes of the Meeting Held Tuesday, October 10, 2017
13800 Pierrefonds Blvd. (Library)**

Members Present: Aaryn Bradley, Susan Brown, Amy Campbell, Luciano Cannucci, Luciana Cifarelli, Angela Crosbie, Laurie Fournier, Heather Himbury, Meghan Guyver, Juan Lamosa, Sarah Larkin, Isabelle Leduc, Alex Navarrete, Dayo Odubayo, Marisa Petruzzo, Susan Stacho.

Administration: Colleen Galley, Principal
Lucia Coretti, Vice-principal

Commissioner:

Regrets:

Absent:

Recording Secretary: Amy Campbell

Observers: Greg Piggins, Anita Ochs

1. Call to Order

Quorum having been established, the meeting was called to order at 7:07 by principal, Colleen Galley.

2. Agenda

2.1 Additions

None.

2.2 Adoption

GB 17-10-01 - It was moved by A. Bradley and seconded by Heather Himbury to adopt the agenda without change. The motion passed unanimously.
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3. Introduction of GB members

C. Galley to introduce all members of the Governing Board that were present.

4. Election of Chair

4.1 Procedures of Election for Chair

C. Galley explained the election procedures and opened the floor to nominations. A. Crosbie nominated J. Lamosa as Chair. M. Petruzzo nominated I. Leduc as Alternate Chair.

4.2 Election of Chair

There being no further nominations, J. Lamosa was acclaimed as Chair of the P.C.H.S. Governing Board 2017-2018. I. Leduc was acclaimed as Alternate Chair.

5. Questions from the Public

There were no questions.

6. Minutes of Meeting held September 7, 2016

6.1 Corrections

None.

6.2 Adoption

GB 17-10-02 It was moved by I. Leduc and seconded by A. Bradley to adopt the minutes of September 12, 2017 without correction. The motion passed unanimously.

7. Other Governing Board Members/Associates

7.1 Recording Secretary Nomination

J. Lamosa nominated A. Campbell who accepted the nomination. There being no further nominations, A. Campbell was acclaimed as Recording Secretary.

7.2 Community Representatives

Members have been asked to make recommendations for two community representatives as allowed by the Education Act. Suggestions were made and the individuals will be invited to participate next month.

**GB 17-10-03 It was moved by S. Brown and seconded by L. Cannucci that
Whereas the Education Act permits Governing Boards to appoint two community representatives, (Art. 42 .5); and
Whereas the PCHS Governing Board has decided that it would be in its best interest and in the best interest of the students to have community representatives,
Be it resolved that the PCHS Governing Board allow for two community representatives to participate in its monthly meetings.
The motion passed unanimously.**

7.3 Commissioner Participation at GB Meetings

J. Lamosa explained to the GB members the advantages of commissioner involvement at GB meetings.

**GB 17-10-04 It was moved by A. Crosbie and seconded by A. Navarrete that
Whereas the EA allows for the inclusion of commissioners at Governing Board (Art. 46); and**

Whereas it is within the powers of the Governing Board to invite designated persons to sit at its meeting and participate as non-voting members; and

Whereas it is in the best interest of the Governing Board, the students of PCHS and the PCHS community that the elected commissioner for our ward, sit and participate at our meetings; and

Whereas from time to time it may be necessary and advantageous to have other commissioners participate at Governing Board, in particular in the absence of our elected ward commissioner;

Be it resolved that the PCHS Governing Board invite the Lester B. Pearson School Board Commissioner for our ward, or commissioner from another ward if he/she has constituents attending PCHS, to sit at the table and participate in our meetings as a non-voting member. The motion passed unanimously.

7.4 VP Participation at GB Meetings

Lucia Coretti to be present during GB meetings.

GB 17-10-05 It was moved by L. Cifarelli and seconded by S. Larkin that

Whereas it is within the powers of the Governing Board to invite designated persons to sit at its meetings and participate as non-voting members,

Whereas it is in the best interest of the Governing Board, the students of PCHS and the PCHS community that the Vice-Principals of the school, Lucia Coretti & Lyanna Bravo participate in our meetings;

Be it resolved that the PCHS Governing Board invites both PCHS Vice-Principals to sit at the table and participate in our meetings as non-voting members.

The motion passed unanimously.

7.5 Election of IEP representative for the SNAC

J, Lamosa recalled that the election of the IEP representative was deferred to this meeting from the AGA as it can be a sensitive issue. He also explained that the IEP representative must be a parent who has a child with an IEP who would like to participate in the Special Needs Advisory Committee. There were no volunteers.

8. Internal Management

8.1 Internal Rules of Procedure/Management

Members discussed the draft rules and reviewed some minor changes that were presented to them. Discussion of amended rules in regards to alternates. The adopted GB Internal Rules are posted to the PCHS website.

(Laurie Fournier stepped out of meeting - Quorum maintained)

GB 17-10-06 It was moved by A. Bradley and seconded by I. Leduc that
Whereas the Education Act requires that the Governing Board establishes its own internal management rules and regulations (Art.67);
Whereas Internal Rules of Management were presented to the Governing Board and read and understood by all of its members in function on this date;
Be it resolved that the PCHS Governing Board adopts these Internal Rules of Management with modifications as discussed.
The motion passed unanimously.

8.2 Meetings schedule

(Laurie Fournier returned)

Consensus is that the PCHS Governing Board meets the second Tuesday of each month whenever possible. However, after further review, the following dates were agreed to: November 14th, December 12th, January 16th, February 13th, March 20th, April 17th, May 15th, June 12th, and September 11th. The dates will be posted on the PCHS website.

9. Business Arising from the Minutes

None.

10. Reports

10.1 Principal's Report

Attached.

10.1.1 Field trips

C. Galley submitted 6 field trips for approval.

It was moved by Heather Himbury and seconded by Isabelle Leduc that
Whereas article 87 of the EA stipulates the governing board is responsible for approving the programming of educational activities proposed by the principal, which entail changes in the students' regular time of arrival and departure or which require the students to leave the school premises and;

Whereas the principal, Colleen Galley has requested approval of the following six field trips and where they meet with the PCHS Extra-Curricular and Field Trip Policy for the Approval of Field Trips;

Be it resolved to approve the ten field trips submitted by Colleen Galley as follows:

GB 17-10-08 Peaceful Schools Internation; P. Aldred; 15 students + 2 adults; ratio 1:8; \$300 paid by grant.

The motion passed unanimously.

GB 17-10-09 Remembrance Day Ceremony; P. Aldred; 2 students + 1 adult; carpool; ratio 1:2; no cost.

The motion passed unanimously.

GB 17-10-10 Techniques in Modern Advertising; C. Bedic; 28 students + 2 adults; public transport; ratio 1:14; no cost.

The motion passed unanimously.

GB 17-10-11 Blanket Approval for TLC; day excursions; TLC staff; Modified students in TLC; public transit, carpool, walking; no cost.

The motion passed unanimously.

GB 17-10-12 Holocaust Museum; D. Yannakis; 90 students + 8 adults; public transit; ratio 1:11; cost \$5 (possible grant).

The motion passed unanimously.

GB 17-10-13 New York City Trip; April 18 -21, 2018, ; H. Bertrand; 90 students + 8 Staff; Coach bus; ratio 1:11; cost \$600.

The motion passed unanimously.

10.1.2 Rentals

C. Galley submitted 4 rentals for approval, with one via e-mail vote.

**It was moved by L. Cannucci and seconded by A. Bradley that
Whereas article 93 of the EA stipulates the governing board is responsible for approving the use of the premises or immovables placed at the disposal of the school, proposed by the principal, subject to the obligations imposed by law for the use of the school premises for election purposes and to agreements for the use of the school premises entered into by the school board before the issue of the deed of establishment of the school and;**

Whereas the principal, Colleen Galley has requested approval of the following four rentals and where they meet with the PCHS GB Criteria for the Approval of Rentals;

Be it resolved to approve the rentals submitted by Colleen Galley as follows:

GB 17-10-14 Kingsdale Elem. School Halloween Dance; cafeteria; Oct. 28, 2017, 2 pm – 9 pm.

The motion carried with 13 in favour, with one abstention.

GB 17-10-15 Diwali Cultural Program; cafeteria and auditorium; Oct. 29, 2017, cafeteria (2 pm – 10 pm), auditorium (3 pm - 10 pm).

The motion passed unanimously.

**GB 17-10-16 Margaret Mason Elementary Variety Show; cafeteria and auditorium; Feb 28 and Mar 1, 2018, 5:30 pm – 9:00 pm.
The motion passed unanimously.**

**GB 17-10-17 H4L Dance; auditorium & cafeteria; May 10 and 11, 2018, 4:00 pm am – 10:00 pm, May 12, 9:00 am – 8:30 pm, May 13, 2018, 9:00 am – 8:00 pm.
The motion passed unanimously.**

10.1.3 Fundraising

C. Galley submitted two fundraisers for approval.

**It was moved by S. Larkin and seconded by A. Crosbie that
Whereas article 94 of the EA stipulates the governing board may, in the name of the school board, solicit and receive gifts, legacies, grants and other voluntary contributions from any person or public or private organization wishing to provide funding for school activities and;**

Whereas the principal, Colleen Galley has requested approval of the following two fundraisers and where they meet with the PCHS GB criteria for the approval of fundraisers;

Be it resolved to approve the fundraisers submitted by Colleen Galley as follow:

**GB 17-10-18 PPO QSP Magazine Sales to support PPO initiatives; all year long.
The motion passed unanimously.**

**GB 17-10-19 Rainbow Power: Oct 23 to 26; raise funds for Mother Sheppard foundation.
The motion passed unanimously.**

**GB 17-10-20 Having reached the 8:30pm mark, and according to the PCHS GB Internal Rules of Management, it is moved by D. Odubayo and seconded by A. Crosbie to extend the meeting in order to complete the agenda.
The motion passed unanimously.**

10.1.4 Service Contracts

C. Galley submitted five service contracts for approval.

It was moved by I. Leduc and seconded by L. Fournier that

Whereas article 91 of the EA stipulates that the governing board may, in the name of the school board and within the scope of the school's budget, contract

with a person or body for the provision of goods or services. In addition, it may require a financial contribution from users of such goods and services and; Whereas the principal C. Galley has requested approval of five service contracts as follows:

GB 17-10-21 TLC Homework Assistance Program; K. Citrin; Nov 2017 to June 2018; Cost \$5.

The motion passed unanimously.

GB 17-10-22 Francisation for Students New to Quebec; TBD; Nov 2017 to May 2018; grant.

The motion passed unanimously.

GB 17-10-23 French, Math, Social Sciences/ELA Homework support; B. Di Ruocco and T. Campbell; Nov 2017 to June 2018; Cost \$10.00/session.

The motion passed unanimously.

GB 17-10-24 Science supplemental tutorials/exa.; J. Sholzberg; 10 sessions, Total 10 hours, Nov 2017 to Jan 2018; Cost \$70.00.

The motion passed unanimously.

GB 17-10-25 In school support for students at lunch; D. Bouziane-Foti; Sep 2017 to June 2018; Grant.

The motion passed unanimously.

10.2 Teachers' Report

Report Attached.

10.3 Support Staff Report

None.

10.4 Students' Report

None.

10.5 Commissioner's Report

None.

10.6 Community Reps Report

None.

10.7 Parent Representative's Report

Report attached.

10.8 PPO Report

Report attached.

10.9 Chairperson's Report

None.

11. New Business

Food and Nutrition Consultation was deferred to the November meeting.

12. Correspondence

12.1 Incoming

By-laws 1 (2017) & 1E (2017).

12.2 Outgoing

None.

13. Varia

None.

14. Questions from the Public

Clarification provided on the use of alternates.

15. Adjournment

<p>GB 17-10-26 It was moved by H. Himbury and seconded by A Bradley to adjourn the meeting at 8:50. The motion passed unanimously.</p>

J. Lamosa, GB Chair 2017-2018

C. Galley, Principal P.C.H.S.

GB meeting October 10th 2017- Principal's report

- Interviews are being held with the 6 students who would like to take part as student representatives on the GB. Extremely pleased that so many have shown interest.
- Curriculum evening well attended on the 14th
- September 21st –Ice breakers for sec. 1 students. Scott Hamel motivational speaker addressed all students. His message was “nothing is impossible” Well received
- All fire drills and Lock down drill have been completed
- Construction is winding down.
- Discover the Stars Gala was held On Tuesday October 3rd at Gerard Godin. Vithyia P was a recipient
- Government grant (measure 24565) is being used to support students with technology and 21century learning environment. 6 “charging” tables with stools have been added to the atrium. We would like to purchase 3 more for the back of the cafeteria. This has extended our Library Learning Common area.
- We are transforming classrooms into UDL spaces
- Interim report cards will be accessible as of 230P.M. on Friday the 13th on the Fusion Parent Portal. If hard copies are required parent will have to request from school. ERMS message will go out
- Open House October 26th
- Sports teams in full gear
- Students are playing on turf field and loving it!

Marketing/rebranding

- Riverdale will no longer be offering the IB program
- We will be looking at going “all I.B.”
- Directly in line with Michael Fullan’s vision/philosophy of deep learning
- We already embrace the IB “philosophy” it is just a matter of making it “official”
- We will be looking at this at a staff meeting in October. More to follow at the November GB meeting.

Success...let's celebrate!

June and August MEES results

100% success rate

- Histoire,
- Physics,
- Chemistry
- Environmental Science

Teacher's Report - October 10, 2017

- Curriculum night took place on September 14
- Ice breakers took place on September 21 and all students enjoyed motivational guest speaker Scott Hammel
- The due date for the IB personal projects has been extended to November 14
- Fundraising activities for Terry Fox have begun, starting off with hat day- more to come!
- Our social media accounts have been updated -

Pierrefonds Comprehensive High School - Home of the Trojans on Facebook and @pchshomeofthetrojans on Instagram.

- IEP day took place on October 6
- Our new guidance counselor, Carrie Carson, came to talk to all our sec 5 students about graduation requirements and Cegep
- Extra-curricular activities are up and running - soccer, touch football, pc players, muses, field trips, etc.
- Interim reports are going out on October 13 through Fusion

PPO report to Governing Board

- First meeting held on September 25
- 10 parents in attendance plus administration liaison
- Anita Ochs and Cathy Bobkowicz are the co-chairs
- Marisa Petruzzo is the PPO/GB liaison
- Discussed various fundraiser ideas...to be confirmed at later date
- Asking for approval to continue the QSP magazine fundraiser
- Discussed the idea of having guest speakers...to be confirmed at later date
- Asked admin liaison to get a wish list from staff to help PPO choose a goal for fundraisers
- PPO will be at the Open House
- Next meeting date November 6



Lester B Pearson School Board Parents' Committee

LBPSB Parents' Committee
September 28, 2017
7pm, Boardroom
1925 Brookdale Ave, Dorval

MEETING SUMMARY REPORT

ATTENDEES: Representatives 31 of 48 member schools were in attendance, as well as Commissioners Nan Beaton and Danny Olivenstein. Assistant Director Thomas Rhymes was present from the LBPSB Administration. SNAC Chair, Jen DiMarco was also in attendance. Please see member attendance report attached.

Summer Activities:

- **Preparation of the 2017 Governing Board AGA Kit:** The AGA Kit Subcommittee met and prepared the 2017 AGA Kit for Governing Boards. The purpose of the kit was to provide support to Governing Board Chairs who were responsible for running the 2017 AGAs. The meeting kit highlighted the changes implemented by Bill 105 and included sample invitations, nomination forms, and ballots.
- **Preparation for the 2017 PC AGA:** The PC Advisory met throughout the summer to prepare for the 2017 Parents' Committee AGA. The AGA was separated into two parts with the first part focused on providing current members information about the PC, its mandate, and the various affiliated roles and positions within it and its external memberships. The second meeting will focus on elections to those various roles.
- **WestPark GB:** The Advisory of the PC sent a letter to Council requesting clarification regarding its June resolution to dissolve the WestPark GB. Council responded with a comprehensive letter outlining the decision.

KEY TOPICS:

- **2017 AGA Presentation:** a copy can be found on our website.
- **Connie Held Award:** Congratulations to Mike Nalecz, who received the 2017 Connie Held Award for his dedication and commitment as an outstanding and long-time volunteer who contributed significantly to the Parents' Committee.
- **2017 Parent Representative Handbook:** outlines the various positions and roles within the LBPSB Parents' Committee. Members are asked to review and think about how they could make an impact. Voting to take place during next meeting scheduled for October 16, 2017.
- **SNAC Designees:** Approved SNAC designees



Lester B Pearson School Board Parents' Committee

REPORTS:

- Elementary West Subcommittee Report (none)
- Elementary East Subcommittee Report (none)
- High School Subcommittee Report
- Parent Commissioners Report to PC (attached)
- SNAC Report to PC (attached)

DATE OF NEXT MEETING: October 16, 2017

Please note this document contains live hyperlinks. To access to electronic version, please visit: <http://parents.lbpsb.qc.ca/reports>



Lester B Pearson School Board Parents' Committee

Attendance Report		
Member School	Parent Rep Present	Alternate Rep Present
Allion		
Beacon Hill	Brett Hillgartner	Cindy Plante
Beaconsfield		
Beechwood	David Zerkler	
Beurling Academy		
Birchwood	Derek Kenny	
Children's World	Alvern Bunn	Susan Mintzberg
Christmas Park		
Clearpoint	Allison Saunders	
Dorset		
Dorval		
Edgewater	Kris de Forest	
Evergreen	Pamela Gareau	
Forest Hill Jr		Tanja Minisini
Forest Hill Sr	Tanja Minisini	
John Rennie	Shane Ross	Flora-Lee Bendit
Kingsdale		
Lakeside Academy	Natasha Drysdale	Bobbie Variantzas
Lasalle Community Comprehensive	Rolland Schubert	
Lasalle Jr		
Lasalle Sr		
Lindsay Place	Myret Smith	
MacDonald	Mike Besner	Kris de Forest
Maple Grove	Marie-Helene David	William Rooney
Margaret Manson	Renee Aspiotis	Melanie D'Antoni
Mount Pleasant		
Pierre Elliott Trudeau	Angela Berryman	Melissa Alary
Pierrefonds Comprehensive	Dayo Odubayo	
Riverdale	Maria Colavita	
Riverview		
Sherbrooke Academy Jr.		
Sherbrooke Academy Sr.	Robert Craft	Kenny Bodanis
Soulange		
Springdale		
St. Anthony	Vanessa Ventura	Shane Ross
St. Charles	Jason Doan	Marcus Hamaker
St. Edmund	Paul Kininmonth	Robert Costain
St. John Fisher Jr	Carole Choiniere	
St. John Fisher Sr		
St. Patrick	Ryan Getty	Donnalynn Rainey
St. Thomas		Bobbi Brown
Sunshine Academy		
Terry Fox	Sophie Paré	
Verdun		
Westpark	Alaina Gross	David Ceber
Westwood Jr	Normand Gagnon	Tanja Minisini
Westwood Sr	Frank Clarke	
Wilder Penfield	Onnig Kouyoumdjian	
SNAC	Donalynn Rainey	Kathy Robinson



PARENT COMMISSIONER REPORT TO PC

September 2017

DG Report Highlights

- First DELF certificates were handed -out to graduates from Beurling Academy
- First English School Board in QC to implement this framework
- High School Open House season is upon us – full schedule on the board's website
- Grade 6 entrance exams on November 4 – details can be found at http://www.lbpsb.qc.ca/eng/admin/news_scroll/extra/img/61EnrichedExamApplicationFormfor2018-2019.pdf

Pearson Education Foundation

There are two PEF fundraisers coming up:

- Montreal Allouettes – October 22
- Comedy show at John Rennie on November 10
- For more details you can head to <http://pef.lbpsb.qc.ca/>

Current Policies out for Consultation

Food & Nutrition Policy - due November 24

Committee Reports

Parent Commissioners will be sitting on the following Council Committees for the 2017-2018 school year:

- **Angela Berryman – Special Needs**
 - SNAC
 - Audit
 - Long Term Planning
 - Intercultural

- **Jason Doan - Elementary**
 - Long Term Planning
 - Communications
 - Governance & Ethics
- **Sharad Bhargava – High School**
 - Intercultural Advisory
 - Long Term Planning
 - Communications & Marketing
 - Programs & Services
- **Frank Clarke – At Large**
 - Audit
 - Executive
 - Human Resources
 - Facilities & Securities

Committee Highlights

Human Resources

- New employee health program is now in effect with ProSante

Long Term Planning

- Currently reviewing population distribution maps
- Consultation will likely be launched early in the new year

Governance & Ethics

- Currently reviewing Internal Rules of Management for Council

Facilities & Securities:

- Air Quality Reports are now available
- Staff can get access by asking their principal
- 21 summer projects were completed at a cost of \$15M


Executive:

- Funding allocations to Central Students, GB, SNAC and PC have been established
- PC will receive \$5K

All standing committee reports can be viewed on our website at the following link:

<http://www.lbpsb.qc.ca/eng/council/CommitteeReports.asp>

The next Council meeting will take place on Monday, October 30, 2017 at 7:30 p.m.

	<p>Please visit our website: http://snac.lbpsb.qc.ca</p> <p>Email address: snac@lbpearson.ca</p>	<p>SNAC Report to the Council of Commissioners, Parents' Committee and Programs & Services</p> <p>From SNAC Meeting September 27, 2017 Pages 1 of 2</p>
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Following the SNAC AGA, the newly selected committee met to set the meeting dates for the year and elect the executive and outside committee members.

SNAC Parent Members for 2017-2018 are:

Angela Berryman	Annette Banton	Christine McLean
Donnalynn Rainey	Geneviève Raymond-Parent	Kathy Robinson
Leeann Blondin	Marie-Hélène David	Mei Feng Chen
Jennifer DiMarco	Randi Spanier	Sheila Moody
Stephanie Shaffer		


*Note the SNAC Parent membership will be officially approved at the LBPSB Parents' Committee AGA on September 28, 2017.

Other members on the SNAC Committee 2017-2018 are:

Administrative Liaison	Dr. Cindy Finn
PASA (School Administrators)	Brigitte Valois
PTU (Pearson Teacher's Union)	Arlene Tennant
IASS (Independent Association of Support Staff)	Robert Gilmartin
Student Services Professionals (PEP)	Maureen Hunt
Council of Commissioners	Daniel Olivenstein
Parent Commissioner for Special Needs	Angela Berryman
Community Representative (WIAIH)	Franca Kesic

SNAC Executive:

Chair	Jennifer DiMarco
Vice Chair Elementary	Annette Banton
Vice Chair High School	Sheila Moody
Secretary	Marie-Hélène David
Treasurer	Randi Spanier

	<p>Please visit our website: http://snac.lbpsb.qc.ca</p> <p>Email address: snac@lbpearson.ca</p>	<p>SNAC Report to the Council of Commissioners, Parents' Committee and Programs & Services</p> <p>From SNAC Meeting September 27, 2017 Pages 2 of 2</p>
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External Committee Representatives:

Parents' Committee	Donnalynn Rainey
Parents' Committee Alternate	Kathy Robinson
Programs and Services	Geneviève Raymond-Parent


SNAC Website and Emails	Jennifer DiMarco
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SNAC Meeting Dates for 2017-2018 were set for:

Wednesday October 18, 2017	at 7pm at LBPSB head Office 1925 Brookdale Avenue
Wednesday November 15, 2017	at 7pm at LBPSB head Office 1925 Brookdale Avenue
Wednesday January 17, 2018	at 7pm at LBPSB head Office 1925 Brookdale Avenue
Wednesday February 21, 2018	at 7pm at LBPSB head Office 1925 Brookdale Avenue
Wednesday March 21, 2018	at 7pm at LBPSB head Office 1925 Brookdale Avenue
Wednesday April 18, 2018	at 7pm at LBPSB head Office 1925 Brookdale Avenue
Wednesday May 16, 2018	at 7pm at LBPSB head Office 1925 Brookdale Avenue

Respectfully submitted,

Jennifer DiMarco
SNAC Chair 2017-2018

	<p>Please visit our website: http://snac.lbpsb.qc.ca</p> <p>Email address: snac@lbpearson.ca</p>	<p>SNAC Report to the Council of Commissioners, Parents' Committee and Programs & Services</p> <p>From SNAC Meeting September 27, 2017 Pages 2 of 2</p>
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snacchair@lbpearson.ca