

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL
GOVERNING BOARD 2017-2018
Minutes of the Meeting Held Tuesday, November 14, 2017
13800 Pierrefonds Blvd. (Library)**

Members Present: Aaryn Bradley, Susan Brown, Luciana Cifarelli, Angela Crosbie, Laurie Fournier, Heather Himbury, Meghan Guyver, Juan Lamosa, Alex Navarrete, Anita Ochs (Alternate – parent)
Dayo Odubayo, Susan Stacho, David Vauthier, Sarah Larkin, Penelope Michael (Alternate – Parent), Serena Polcaro, Mohammed Liani (Alternate – Parent)

Administration: Lucia Coretti, Vice-principal

Commissioner:

Regrets: Marisa Petruzzo, Amy Campbell, Luciano Cannucci, Craig Berger, Isabelle Leduc

Absent:

Recording Secretary: Susan Brown

Public:

1. Call to Order

Quorum having been established, the meeting was called to order at 7:04 by Juan Lamosa (Chair).

2. Agenda

2.1 Additions

None.

2.2 Adoption

GB 17-11-01 - It was moved by Anita Ochs and seconded by Aaryn Bradley to adopt the agenda without change. The motion passed unanimously.

3. Questions from the Public

None

4. Minutes of the Meeting held October 10th, 2017

4.1 Corrections

Members Present: Susan Stacho to be added to the list
Observers : Greg Piggins and Anita Ochs to be added

4.2 Adoption

GB 17-11-02 It was moved by Aaryn Bradley and seconded by Sarah Larkin to adopt the minutes of October 10, 2017 as amended in 4.1. The motion carried.

5. Business Arising from the Minutes

(Mohammed Liani arrived at 7:14pm)

5.1 Sub-Committees resulting from GB Action Plan

A marketing GB sub-committee will be created with the purpose of determining ways to emphasize the positives of PCHS.

Juan Lamosa will email those members not in attendance as well as the PPO Chair to give them the opportunity to join the committee.

GB 17-11-03 It was moved by Heather Himbury and seconded by Angela Crosbie to form a PCHS Governing Board marketing sub-committee. The motion was carried unanimously.

5.2 GB Budget

Discussion took place regarding the allocation as well as allocating an honorarium to the secretary as has been done in the past. This subject was tabled until the next meeting to allow review of this item by administration.

5.3 Food and Nutrition Consultation (Due November 24th)

Discussion took place regarding the various components of the policy including:

Paragraph 1.1: the need to clarify if there are any exceptions to the policy to allow for bake sales and themed parties

Paragraph 4.2: delete pockets of poverty

Paragraph 4.3.10: correct the sentence structure

GB 17-11-04 It was moved by Susan Brown and seconded by Mohammed Liani to respond to the Food and Nutrition Consultation as described above. The motion was carried with one abstention.

6. Reports

6.1 Principal's Report

Attached.

Regarding the guidance counsellor discussing career paths with the secondary 5 students: A parent member asked if parents or members of our community can come in to the school to present / discuss their careers. This offer was noted by the Vice-Principal for use in the future.

6.1.1 Field trips

L. Coretti submitted the following field trips for approval.

It was moved by Alex Navarette and seconded by MeghanGuyver that Whereas article 87 of the EA stipulates the governing board is responsible for approving the programming of educational activities proposed by the principal, which entail changes in the students' regular time of arrival and departure or which require the students to leave the school premises and;

Whereas the vice-principal, L. Coretti has requested approval of the following field trips and where they meet with the PCHS Extra-Curricular and Field Trip Policy for the Approval of Field Trips;

Be it resolved to approve the following field trips as follows:

GB 17-11-05 Career Exploration; 27 and 28November2017; H. Bertrand. Sec V; ratio 1:4; Public Transportation; \$0.00.

The motion passed unanimously.

GB 17-11-06 Charity Hockey; 15December2017; N. Nathan; Sec I-V; Own Transportation; ratio 1:10; \$5.00. Early dismissal will be required for these students.

The motion passed unanimously.

GB 17-11-07 Classe Neige; February 12th, 2017; J. Vachon; Sec I; bus; ratio 1:13; \$46 - \$66 depending on classes, rental of equipment etc.

The motion passed unanimously.

GB 17-11-08 Ecomuseum; 1December2017; A. Bradley; Carpool; Sec II; ratio 1:6; carpool; \$12.00.

The motion passed unanimously.

GB 17-11-09 Global Leadership Summit; April 8-12, 2018; H. Bertrand; Sec III to V; Car; ratio 1:8; cost \$650. As long as the vehicle meets the requirements of the school board policy.

The motion passed with one abstention.

(Selena Polcaro left at 7:58pm)

GB 17-11-10 Robotics Competition; 1December2017, ; G Mallalieu; Sec 1 to V; Carpool; ratio 1:10; cost \$0.00.

The motion passed unanimously.

GB 17-11-11 VEEP Class Vocation Centers; November 20th, 21st, 27th 2017, ; D. Bieszcz; Sec III; bus or walking; ratio 1:7; cost \$0.00.

The motion passed unanimously.

**GB 17-11-12 Holiday Concert; December 8th, 2017 ; P. Aldred; Sec I-V; walking; ratio 1:8; cost \$0.00.
The motion passed unanimously.**

6.1.2 Rentals

None.

6.1.3 Fundraising

L. Coretti submitted the following fundraisers for approval.

**It was moved by L. Cifarelli and seconded by H. Himbury that
Whereas article 94 of the EA stipulates the governing board may, in the name of the school board, solicit and receive gifts, legacies, grants and other voluntary contributions from any person or public or private organization wishing to provide funding for school activities and;**

Whereas the principal, L. Coretti has requested approval of the following fundraisers and where they meet with the PCHS GB criteria for the approval of fundraisers;

Be it resolved to approve the fundraisers as follow:

**GB 17-11-13 PPO Bake Sales throughout the year; to contribute to the wish list and fund seminars for parents.
The motion passed unanimously.**

**GB 17-11-14 Holiday Rafiki Bracelets; A. Campbell; November 20-30, 2017;WOTP1 class health care in Haiti and ‘Rafiki Mamas’ of Kenya.
The motion passed unanimously.**

**GB 17-11-15 PC Players Chocolate bar sale: L. Brown; November and December 2017; to offset the cost of the play.
The motion passed unanimously.**

6.1.4 Service Contracts

None.

6.2 Teachers' Report

Report Attached.

6.3 Support Staff Report

None.

6.4 Students' Report

A verbal report was provided including various activities that took place in recent weeks.

Halloween celebrations took place
Pyjama day was a great success
TCBY was sold
Winter sports are starting soon
Several teams won banners and medals
2 PCHS students performed with Pink Floyd

GB 17-10-16 Having reached the 8:30pm mark, and according to the PCHS GB Internal Rules of Management, it is moved by S. Stacho and seconded by M. Liani to extend the meeting by 20 minutes in order to complete the agenda. The motion passed unanimously.

6.5 Commissioner's Report

None.

A special LBPSB board meeting was taking place this evening.

6.6 Community Reps Report

None.

6.7 Parent Representative's Report

Report attached.

A new chair for the LBPSB Board will be selected. The Board consulted the Parent Committee. They provided input to the Board.

There is a survey regarding school fees circulated by EPCA and supported by the Quebec Government (<https://epcaquebec.org/>). It is important to provide feedback about school fees.

6.8 PPO Report

Report attached.

PPO requested approval of the following expenses:

GB 17-10-17 It was moved by Anita Ochs and seconded by Laurie Larkin to approve the cost of printing handouts for the next seminar entitled Intro to Positive.... which would cost up to \$30.00. The motion passed unanimously.

6.9 Chairperson's Report

None.

7. New Business

7.1 Adopt November Revised Budget

Tabled till next Governing Board Meeting

7.2 Review of Educational Project (success plan / management agreement)

Tabled till next Governing Board Meeting

7.3 Rules of conduct and Anti-Bullying plan

The code of conduct was approved in May (prior to the student agendas being printed which include the code of conduct) and have not been changed since.

Anti-Bullying Plan

The Anti-Bullying Plan was presented.

**GB 17-10-18 It was moved by A. Crosbie and seconded by D. Odubayo to approve the Pierrefonds Comprehensive High School Anti-Bullying Plan as presented.
The motion passed unanimously.**

7.4 Evaluation of Student Learning Policy – Consultation

Tabled

7.5 Holiday Dinner

The Holiday meal will be a wine and cheese which will take place at PCHS during the next GB meeting.

8. Correspondence

a. Incoming

None

b. Outgoing

None.

9. Varia

**GB 17-11-19 It was moved by M. Liana and seconded by L. Cifarelli to change the date for the December meeting to December 19th at 6:30pm.
The motion passed unanimously.**

10. Questions from the Public

None.

11. Adjournment

**GB 17-11-20 It was moved by S. Larkin and seconded by S. Stacho to adjourn the meeting at 8:49.
The motion passed unanimously.**

J. Lamosa, GB Chair 2017-2018

C. Galley, Principal P.C.H.S.