

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL
GOVERNING BOARD 2017-2018
Minutes of the Meeting Held Tuesday, December 19, 2017
13800 Pierrefonds Blvd. (Library)**

Members Present: Susan Brown, Luciano Cannucci , Luciana Cifarelli, Angela Crosbie, Laurie Fournier, Heather Himbury, Meghan Guyver, Juan Lamosa, Sarah Larkin, Isabelle Leduc, Alex Navarrete, Dayo Odubayo, Marisa Petruzzo, Serena Polcaro, David Vauthier.

Administration: Colleen Galley, Principal
Lucia Coretti, Vice-principal

Commissioner: Craig Berger

Regrets: Amy Campbell, Aaryn Bradley, Susan Stacho

Absent:

Recording Secretary: Susan Brown

Public: Greg Piggins

1. Call to Order

Quorum having been established, the meeting was called to order at 6:38pm by Juan Lamosa (Chair).

2. Agenda

2.1 Additions

None.

2.2 Adoption

<p>GB 17-12-01 - It was moved by Isabelle Leduc and seconded by Luciana Cifarelli to adopt the agenda as presented. The motion was carried unanimously.</p>
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3. Questions from the Public

None

4. Minutes of the Meeting held November 14th, 2017

4.1 Corrections

Regrets should have included Colleen Galley

6.1.1 Field Trips – Selena Polcaro left.... Should have read David Vauthier

6.8 PPO Report – Motion GB 17-10-17 should read “seconded by Laurie Fournier

4.2 Adoption

GB 17-12-02 - It was moved by Angela Crosbie and seconded by Sarah Larkin to adopt the minutes of November 14th, 2017 as amended in 4.1. The motion was carried unanimously.

5. Business Arising from the Minutes

5.1 Consultation – Evaluation of Student Learning
Tabled until next meeting

5.2 School Budget

The PCHS November Revised 2017-2018 School Budget was presented by Colleen Galley.

A question was raised regarding fundraising revenue vs expenses as the amounts do not match. The fundraising revenue is on the fundraising line but the expense may be included in the extracurricular expense line (as applicable).

Whereas the principal shall prepare the annual budget of the school and submit it to the Governing board for adoption as per article 96.24 of the Education Act; and

Whereas the Governing Board is responsible for adopting the school's annual budget proposed by the principal, and shall submit the budget and revised budget to the School Board for approval as per article 95 of the Education Act; and

Whereas the Governing Board of Pierrefonds Comprehensive High School has reviewed the 2017/2018 annual budget as submitted by principal C. Galley.

Be it resolved that the PCHS Governing Board adopts the revised school budget.

GB 17-12-03 - It was moved by Juan Lamosa and seconded by Sarah Larkin to adopt the School Budget – November revised (2017-2018) as presented. The motion was carried unanimously.

5.3 GB Budget

A preliminary discussion took place during the last meeting. The discussion continued including an allocation for a \$15 honorarium for the secretary for each meeting.

GB 17-12-04 - It was moved by Isabelle Leduc and seconded by Angela Crosbie to approve the PCHS Governing Board budget as presented. The motion was carried with one abstention (S. Brown).

6. Reports

6.1 Principal's Report

An oral report was presented.

6.1.1 Field trips

C. Galley submitted the following field trips for approval.

It was moved by Heather Himbury and seconded by Alex Navarrete that Whereas article 87 of the EA stipulates the governing board is responsible for approving the programming of educational activities proposed by the principal, which entail changes in the students' regular time of arrival and departure or which require the students to leave the school premises and;

Whereas the principal, C. Galley has requested approval of the following field trips and where they meet with the PCHS Extra-Curricular and Field Trip Policy for the Approval of Field Trips;

Be it resolved to approve the following field trips as follows:

GB 17-12-05 PC Players Retreat; February 5th and 6th, 2018; L Brown; Sec I-V (PC Players); 1:10; carpool ; cost \$90.00.

The motion was carried unanimously.

GB 17-12-06 Fairview Gift Wrapping; December 23rd, 2017; P. Aldred; Sec V; ratio 1:5 ; own transport; cost \$0.00.

Email vote counts: 15 votes in favor, 0 votes against

GB 17-12-07 Quebec City; May 3rd and 4th, 2018; R. Leclaire; Sec II; ratio 1:10 ; By Coach bus ; cost \$240.00.

The motion was carried unanimously.

**GB 17-12-08 Stratford; October 18– 20th, 2018 ; D. Yannakis; Sec I-V; ratio 1:10 ; transport Bus ; cost \$385.00.
The motion was carried unanimously.**

**GB 17-12-09 LBPSB Volleyball Tournament - Refereeing; January 9 or 11th, 2018; C. Bedic; Sec V; ratio 1:5 ; own transport; cost \$0.00.
The motion was carried unanimously.**

6.1.2 Rentals

C. Galley presented the following rentals for approval :

It was moved by Heather Himbury and seconded by Luciana Cifarelli that the following rentals be approved:

**GB 17-12-10 Saiva Mission of Quebec; March 24th, 2018; auditorium; .
The motion was carried unanimously.**

**GB 17-12-11 Sheila Perkins; May 27th, June 1-2-3rd 2018; Auditorium and Cafeteria (refreshments being sold in lobby before the show); .
The motion was carried unanimously.**

**GB 17-12-12 West Island Chinese Community Center; January 27th, 2018; Auditorium; .
The motion was carried unanimously.**

6.1.3 Fundraising

C. Galley submitted the following fundraisers for approval.

It was moved by Luciano Cannucci and seconded by Alex Navarrete that Whereas article 94 of the EA stipulates the governing board may, in the name of the school board, solicit and receive gifts, legacies, grants and other voluntary contributions from any person or public or private organization wishing to provide funding for school activities and;

Whereas the principal, C. Galley has requested approval of the following fundraisers and where they meet with the PCHS GB criteria for the approval of fundraisers;

Be it resolved to approve the fundraisers as follow:

**GB 17-12-13 PC Players bagging at Metro in Kirkland; L. Brown; TBD ;
The motion was carried unanimously.**

**GB 17-12-14 Bake Sale (The Muses) Holiday Pop-Up Café ; Meghan Guyver; when December 21st, 2017,
The motion was carried with one abstention (Meghan Guyver).**

6.1.4 Service Contracts

None.

6.2 Teachers' Report

Report Attached.

6.3 Support Staff Report

None.

6.4 Students' Report

Report Attached

6.5 Commissioner's Report

Report Attached.

If there are any questions about the report or for the commissioner, C. Berger's contact information can be found on the reports.

6.6 Community Reps Report

None.

6.7 Parent Representative's Report

Report attached.

6.8 PPO Report

Report attached.

6.9 Chairperson's Report

None.

7. New Business

None

8. Correspondence

a. Incoming

Pearson Educational Foundation Newsletter
LBPSB Commission Commissioner correspondence

b. Outgoing

Response to the Food Policy consultation

9. Varia

A question was raised about holiday decorations which was directed to the Administration

10. Questions from the Public

None.

11. Adjournment

**GB 17-12-15 - It was moved by Marisa Petruzzo and seconded by Luciano Cannucci to adjourn the meeting at 7:32pm.
The motion was carried unanimously.**

J. Lamosa, GB Chair 2017-2018

C. Galley, Principal P.C.H.S.

GB meeting December 19th 2017- Teachers' report

- Parent Teacher Interviews took place on November 22.
- 25 Sec 5 IB students attended the optional field trip to the Montreal Holocaust Memorial Center on Friday, November 23 (we were told that out of all the schools that have visited the museum, our students were the best behaved and the most respectful).
- Teacher's convention took place November 22-23.
- Semi- formal took place on December 1. The theme was Old Hollywood. Approximately 130 students (and guests) attended.
- The grading of the IB personal projects is taking place this week.

Students' Report – December 19, 2017

September

- Soccer Tryouts
- Muses debut for the year
- Touch Football Tryouts
- PC players singing auditions *September 19th*
- Terry Fox hat day on *September 28th*

October

- First GSA meeting on *October 3rd*
- Start of Winter Sports
- Debut of Art Club
- Two 2 banners won for fall sports
- New York and Boston forms are coming in
- Sec 5 Biology Hike *October 13th*
- *Interim* Report Card distribution on Fusion Portal *October 13th*
- Pizza Lunch on *October 18th*
- Stratford Festival Trip *October 19th - 21st*
- Open House *October 26 from 6:00 pm - 9:00 pm*
- Citrus Fundraiser
- “Soctober” drive until *October 27th*
- Junior Leadership Crew starting up
- Donation collection of school supplies for Houston Flood Victims
- Pink Floyd Performer (Back up dancer)
- Comic Book Club
- Guess the movie clip event at lunch
- Halloween Cookie Decorating on *October 23* at lunch
- Halloween Scary Movie showing at lunch on *October 24th and 25th*
- Battle of the Books start up
- Pumpkin carving contest
- Selling of bracelets by IB student for personal project, proceeds going to the Matthew Shepard found. (*October 23rd-26th*)
- Grad photos *October 30th*
- PCHS HALLOWEEN 2K17- *October 31st*: Lunch activities candy bar, costume photo booth, face painting, mummy rolling and mystery box. Everyone had a great time!

November

- Grad ski trip meeting *November 1st*
- Terry Fox fundraiser band-shirt day
- Futsal Tryouts
- Terry Fox Pyjama day *November 10th*
- TCBY selling at lunch (Junior Leadership) *November 9th*
- Collection for all trip forms
- Grad Rings sold throughout the week *November 13th-17th*
- Flash Week *November 13th - 17th*
- Career Fair *November 14th*

- Personal Projects due *November 14th*
- Rafiki Holiday Fundraiser from *November 20th* until *November 30th*
- Games room opening Monday, Wednesday and Friday's
- Last day to register for Italy trip *November 21th*
- Term one report cards distribution on Fusion Portal
- Parent Teacher Interview *November 22th* from 3pm to 5pm
- Citrus Fruit fundraiser pick up *November 28th*
- Pizza sale at lunch 2\$ a slice *November 30th*

December

- M&M candy-grams *December 1st*
- Terry Fox hot chocolate sale *December 4th*
- Grad Ski Trip Meeting *December 5th*
- Class Neige subscription due date *December 5th*
- Swim Team meeting *December 6th*
- Battle of the books meeting *December 6th*
- Tag food drive *December 11th-20th*
- Indoor track team training *December 12th*
- Juvy Boy D3 Futsal tryouts *December 13th & 18th*
- Green Team meeting *December 14th*
- Grad Baby pictures due *December 15th*
- TCBY- Junior Leadership *December 15th*
- Terry Fox Homemade Holiday Card fundraiser *December 15th*
- Charity Hockey Game *December 15th*
- Holiday Scavenger Hunt *December 18th*
- Festive 5 week *December 18th-22dn*
- Robotics meeting *December 19th*
- Class Neige Meeting *December 19th*
- Muses' Holiday Pop Up *December 21st*

Commissioner's Report – December 19, 2017

- xxxxx

Parent Representative's Report – December 19, 2017

- xxxxx

PPO report to Governing Board

- Library “Useful Resources” Seminar given by Carol-Ann Case (Nov. 29): 18 people registered in advance but only 10 people showed up. Although the attendance was on the low side the information was invaluable. Will look at ways to have it better promoted for next year.
- “Positive Parenting – Connecting with your teen” by Grendon Haines: This free introductory course is rescheduled for Mid-March.
- Parent/Teacher Interviews (Nov. 22): PPO welcomed parents and handed out QSP magazines at a Bake Sale Table. The Sale produced a profit of \$182.90
- Next meeting date: January 9th, 2018