

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL
GOVERNING BOARD 2017-2018
Minutes of the Meeting Held Tuesday, May 15th, 2018
13800 Pierrefonds Blvd. (Library)**

Members Present: Aaryn Bradley, Susan Brown, Luciano Cannucci, Angela Crosbie, Luciana Cifarelli, Laurie Fournier, Meghan Guyver, Heather Himbury, Juan Lamosa, Sarah Larkin, Isabelle Leduc, Dayo Odubayo, Serena Polcaro, Susan Stacho, David Vauthier, Greg Piggins (alternate)

Administration: Cindy Wallach, Principal
Lucia Coretti, Vice-principal

Commissioner: Craig Berger

Regrets: Alex Navarrete.

Absent: Marisa Petruzzo, Amy Campbell.

Recording Secretary: Susan Brown

Public:

1. Call to Order

Quorum having been established, the meeting was called to order at 7:03 by Juan Lamosa (Chair).

2. Agenda

2.1 Additions

None.

2.2 Adoption

GB 18-05-01 It was moved by Aaryn Bradley and seconded by Luciano Cannucci to adopt the agenda as presented. The motion was carried unanimously.

3. Questions from the Public

None

4. Minutes of the Meeting held March 20th, 2018

4.1 Corrections

None

4.2 Adoption

GB 18-05-02 It was moved by David Vauthier and seconded by Angela Crosbie to adopt the minutes of March 20th, 2018. The motion was carried unanimously.

5. Business Arising from the Minutes

5.1 GB Composition Consultation

Discussion took place regarding the current composition of the governing board. It was agreed that there was no need to proposed any changes.

GB 18-05-03 It was moved by Luciana Cifarelli and seconded by Aaryn Bradley to respond to the Governing Board Composition Consultation without any comments. The motion was carried unanimously.

6. Reports

6.1 Principal's Report

The report is attached.

6.1.1 Field trips

C. Wallach submitted the following field trips for approval.

It was moved by Sarah Larkin and seconded by Isabelle Leduc that Whereas article 87 of the EA stipulates the governing board is responsible for approving the programming of educational activities proposed by the principal, which entail changes in the students' regular time of arrival and departure or which require the students to leave the school premises and;

Whereas the principal, C. Wallach has requested approval of the following field trips and where they meet with the PCHS Extra-Curricular and Field Trip Policy for the Approval of Field Trips;

Be it resolved to approve the following field trips as follows:

- 1. GB 18-05-04 Canadian Student Leadership Conference (in Edmonton); Sept 23-30; All day; H. Bertrand; Selected Sec III to V; Airplane / rental van; Ratio 1:4: \$800. The motion was carried unanimously.**

These field trips were originally approved by email vote:

- 2. GB 18-05-05 Track and Field (Riverside Park, Lasalle): May 2, 3, 14, 16; All day; T. Bagshaw, T. Bieszes, K. Lagendyk; Selected Sec 1 to V, School bus or carpool; 1:15, Cost \$45. The motion was carried by email vote with 16 votes in favour.**
- 3. GB 18-05-06 Upper Canada Village; May 7th; 7:45 – 5pm; Sec II WOTP 1 and 3, School bus, 1:8, \$15.00. The motion was carried by email vote with 16 votes in favour.**
- 4. GB 18-05-07 Provigo, May 2nd 2018, 11am-12:20pm, G Mallalieu and K Wood, Sec V, Walking, 1:10, cost \$0.00. The motion was carried by email vote with 16 votes in favour.**

6.1.2 Rentals

C. Wallach presented the following rentals for approval:

It was moved by Aaryn Bradley and seconded by David Vauthier to approve the following rentals as described below:

- a) Diwali Cultural Program: Cafeteria and Auditorium: November 10th, 2018 (3pm-midnight)

GB 18-05-08 The motion was carried unanimously

- b) Ballet Pierrefonds; Auditorium; April 26, 2019 (4pm-8pm), April 27, 2019(noon-5pm)

GB 18-05-09 The motion was carried unanimously

- c) Sheila Parkins - note selling of refreshments in lobby before shows; Cafeteria and Auditorium; May 26, 2019 (8:30am-10:00pm)-rehearsal May 31, 2019 (4:30pm-8:30pm) June 1, 2019 (8:30am-8:30pm), June 2, 2019 (8:30am-8:30pm) tear down until 11:00pm.

GB 18-05-10 The motion was carried unanimously

- d) St. Charles Elementary School; Cafeteria, Auditorium and classrooms; May 30. 2018 (5:30pm-9:30pm)

GB 18-05-11 The motion was originally approved by email votes (15 approvals) to ratify this motion into the minutes.

- e) Studio by Funky feet; Cafeteria and Auditorium; June 9, 2019 (8:00am-6:00pm)

GB 18-05-12 The motion was carried unanimously

6.1.3 Fundraising

C. Wallach presented the following fundraisers for approval.

Discussion took place regarding dates and conflicts with Blanket Approvals for fundraisers as the dates of the fundraisers are not known at this time. Leadership classes have blanket approval also as their fundraisers are part of the program. These blanket approvals may cause several fundraisers to be scheduled close to one another (as has happened in the past). A question was raised about whether administration would be responsible for coordinating these fundraisers.

It was motioned by Angela Crosbie and seconded by Isabelle Leduc to approve the fundraisers as described below:

- a) **GB 18-05-13** Holiday Fair by PPO: The funds would go towards contributing to the wish list and providing free seminars for parents; date tbd in November 2018. **The motion was carried unanimously.**
- b) **GB 18-05-14** QSP Magazine by PPO - The funds would go towards contributing to the wish list and providing free seminars for parents; August 2018 to June 2019 **The motion was carried unanimously**
- c) **GB 18-05-15** Lamosa Personal Project - I. Lamosa – Aromatherapy and Candle Making workshops; \$10 /person, max 24 people; Money left over after costs for the workshops are covered to be donated to Cancer Wellness Center – After school in October 2018 - **1 abstention (Juan Lamosa) The motion was carried**

The following requests were tabled once it is determined who will be responsible for coordinating fundraisers with Blanket Approvals so that there aren't any conflicts or too many close together.

- a) Bake Sale by PPO: Blanket Approval - Funds would go towards the wish list and providing free seminars for parents - August 2018 to June 2019 **tabled**

- b) Pizza sale by PPO Blanket Approval- Contribute to wish list and free seminars for parents Sept 2018 to June 2019 **tabled**

6.1.4 Service Contracts

No service contracts were presented for approval.

6.2 Teachers' Report

See Principal's report and Students' report for details, no other details/events.

6.3 Support Staff Report

Report Attached.

6.4 Students' Report

Report Attached.

6.5 Commissioner's Report

Attached.

School board elections will be postponed for two years.

6.6 Community Reps Report

None.

6.7 Parent Representative's Report

Attached.

6.8 PPO Report

Reports for April and May attached.

Request to allocate \$200 towards two Student Spirit Awards (\$100 each)

Moved by Sarah Larkin, Seconded by Greg Piggins

GB 18-05-16 Motion carried unanimously

Request to allocate remaining funds to go towards Cooling Water Fountain/Water Bottle Station for, if possible, the Junior Side. (Approx. \$1386, may be slightly higher if another QSP cheque is received). Moved by Heather Himbury, seconded by Serena Polcaro

GB 18-05-16 Motion carried unanimously

6.9 Chairperson's Report

None

7. New Business

<p>GB 18-05-17 It was moved by Angela Crosbie and seconded by Amy Campbell to extend the meeting by 15 minutes. The motion was carried unanimously.</p>
--

7.1 Commitment to Success Plan Consultation.

GB 18-05-18 It was moved by Aaryn Bradley and seconded by Luciano Cannucci to support the document as presented without any further comments. The motion was carried unanimously.

7.2 LBPSB Vision Statement and Values Consultation

GB 18-05-19 It was moved by Heather Himbury and seconded by Luciana Cifarelli to support the statement and values as presented. The motion was carried unanimously.

7.3 Day, Time and Place of Council of Commissioners Meeting Consultations

GB 18-05-20 It was moved by Angela Crosbie and seconded by Isabelle Leduc that the PCHS GB has no comment. The motion was carried unanimously.

7.4 School Fees planning for 2018-2019

Lucia Coretti presented the explanation of the school fees.

GB 18-05-21 It was moved by Luciano Cannucci and seconded by David Vauthier to approve the school fees as presented. The motion was carried unanimously.

7.4 Marketing Sub-Committee Report

A verbal report provided and a written report will be provided for the next meeting.

8. Correspondence

a. Incoming

Student Success Plan Summary
PEF Newsletter
Council of Commissioners Meeting Minutes

b. Outgoing

Response to Consultation - Principal Criteria

9. Varia

Date for June meeting changed to Thursday June 14th at 6:30pm

We will be having dinner after at l'Académie.

Motion by Greg Piggins, seconded by Angela Crosbie

GB 18-05-22 The motion was carried.

10. Questions from the Public

None.

11. Adjournment

**GB 18-05-23 It was moved by Isabelle Leduc and seconded by Heather Himbury to adjourn the meeting at 8:17 pm.
The motion was carried unanimously.**

J. Lamosa, GB Chair 2017-2018

C. Wallach, Principal P.C.H.S.

Principal's Report to GB May 2018

I would like to begin by congratulating Lucia Coretti on her appointment as Principal at Riverview Elementary school. Lucia's student centered, supportive and empathetic approach have been greatly appreciated over the course of the last 4 years. She is a dedicated, caring and capable administrator and the Riverview staff and community are very fortunate. I am very proud of her many accomplishments and all that she has brought to PCHS. She will be missed but I am sure that you join me in congratulating Lucia as she journeys on. Cheers Lucia, well deserved! I would also like to welcome Alexandra Desbiens-Leighton who will take on the cycle 2 VP position. Alexandra is coming to us from Peter Hall School where she served as Director of pedagogy.

THANK YOU...

- Thank you to Tracy and all those who supported her in the organization of the Terry Fox run. It was a great community event that brought the students and staff together for a wonderful cause
- Thank you to Chris and Señor and all those who helped make the soccer tournament a great success. Continued "good press." As an aside, a defibrillator will be placed in the gym by the end of the year
- Thank you to the Art department for getting the "Gallery Mile" art exhibit up and running. Very impressive. Aaryn, Meg and Roxanne also did a deep learning project that will be on exhibit at the MDBA this summer. Only school in the Board to be on display!
- Thank you to the science department for showcasing our students at the science fair. The projects were beyond impressive. True deep learning! It is always so nice to see our alumni return to "judge" and share their successes as they move on in their educational journey.
- The PC Players were OUTSTANDING again this year. The memories that are created for these students are priceless. The thank you that Dillon Stanley gave to Lori Brown on closing night was evidence of the importance of providing students with opportunities to shine. We do such a tremendous job of allowing all of our students whether they are musically inclined, budding actors or student athletes everyone has a place at PC. Thank you to everyone who goes above and beyond to make this a part of our culture

VARIA

- Doree Yannakis, Aaryn Bradley and Vanessa Amar joined me at the NPDL conference in Vancouver from April 16th to April 19th.
- We will be doing some "renovating." The applied science students have been busy building benches and planters for our "school beautification" project. The cement "benches" that are on the senior front plaza will be replaced with two "decks" that will provide more seating for those who may like to take their classes outside. Picnic tables will be placed around the tree in the parking lot as well. The Green Team are also busy working on projects for the Junior back plaza. Sue Stacho continues to work on the community garden and is hoping to add a large compost bin. This is all part of the PC beautiful from the inside out movement.
- We have been chosen to receive money to create UDL spaces. The caf, the open area on the junior side and a few classrooms will be receiving mini make overs.

Support Staff Report

From Sue Stacho

Garden projects with students and the Green Team.

The Vegetable Garden.

- A little cleanup will take place this week
- Classes have been invited to plant if they want, but anyone is welcome. Just let me know so I can allow a spot for everyone.
- Please know that this garden is made with permaculture practices which means that we use more natural ways to plant and maintain it. It is messy, like nature and if done properly, requires very little watering or labour. See me if you have questions.
- Activities are available on file as ideas for class activities and some hard copies have been put in the mailroom
- We will be making a compost bin out of reclaimed pallets to make more room for larger items (like the branches we cut out of the flower garden on the junior plaza) and to try to collect some food waste from the cafeteria. Handy people welcome for this. If you see or have any pallets, call or text me before bringing them in. (Sue 514 318-0951) I need 10 for this composter.
- I am collecting compost from the caf staff's prep work for now, not the students waste yet. We hope to expand this to include the student's food waste later.

The '**Habitat Garden**' is a project we started with the WOTP1 group on the senior plaza. These are some of the elements that are planned for it;

1. Attracting and feeding birds

- Using 'kits' made for us by a friend of mine using re-claimed lumber, we assembled birdhouses and attempted feeding birds throughout the winter. I hope to continue this part of the project in the fall, and this can be extended in many ways such as making different kinds of bird feeders out of recycled items or stringing food, as we did, for Christmas treats.
- Posts need to be installed for hanging feeders, (again calling all handy people). This will include pouring cement and installing posts, on a weekend or after school.
- We will be planting native fruiting shrubs, which will provide food and seeds throughout the winter
- Also, all plants, including flowers, must be native for us to have success in attracting native species
-

2. Attracting pollinating insects

- Planting native plants and/or flowers. We have already planted milkweed seeds.
- Installing dead logs/branches that are both decorative and useful in providing hiding places or 'habitat'.
- Installing rocks for the same purpose
- Wish list; Installing a water feature (eventually)

April - May 2018 Students' Report

- Due date for cooking club payments
- Juvy girls D2 futsal semi-finals
- Terry Fox club meeting
- PC Players Crew mandatory meeting at Jr lunch
- Leadership mandatory meeting at Jr lunch
- Juvy girls D2 futsal Provincials in Quebec city
- Final MG flag football tryout
- Quebec trip meeting
- PCHS Science Fair
- JG Flag Football Tryouts
- Place-des-arts field trip
- Muses emergency meeting
- Terry Fox Bake Sale
- Humboldt Broncos Jersey Day
- Final New York trip meeting
- PC Players' OZ: Paint it Black
- Track and Field forms due
- TCBY sale in cafeteria
- Boston trip lunch meeting
- Ped. Day
- Quebec trip lunch meeting
- Midget flag football meeting
- Terry Fox run
- Service as Action hours due for all grade 11 IB students
- Meme day
- GSA meeting at lunch
- Grade 5 soccer tournament
- Ped. Day pulled back
- Green Team meeting
- IB Humanities e-Assessment
- Last late entry of 2017-2018 school year
- Mother's Day Raffle
- Canadian themed bistro for Terry Fox
- IB Math e-Assessment
- IB Languages e-Assessment
- Service as Action hours due for all grade 7-10 IB students
- French Exam- Immersion and Regular

Commissioner Report

Lester B. Pearson School Board April 2018

Council News

Regular Meeting held April 30, 2018

Administrative Staff Changes

Council adopted a resolution approving the plan for administrative staffing of the schools and centres for the 2015-2016 school year, as contained in the document entitled *Administrative Staffing Assignments 2018-2019 (Schools and Centers)*. The changes can be consulted on the Board website at <http://bit.ly/2rsFw6N>

LBPSB Vision and Values Statement

Council adopted a resolution launching the consultation on the updated version of the Board Vision and Values Statement. The statement is meant to reflect the Board's commitment to excellence in each individual member of the school. The draft statement can be consulted at <http://bit.ly/2loyg6g>

2018-2019 CGTSIM School Tax

School taxes collected on behalf of the island school boards are used for the maintenance of buildings and equipment, energy consumption, management costs for schools and centres and as part of the cost of school transportation. In view of the foregoing, Council adopted a resolution calling upon the Comité de gestion de la taxe scolaire de l'Île de Montréal to adopt a budget for 2018-2019 ensuring that the Lester B. Pearson School Board receive its full share of the proceeds from the collection of the school tax.

Facilities and Security Resolutions

Council approved various resolutions for projects at eight of the school board's buildings for repairs, renovations and replacement in its ongoing efforts to ensure our students have safe and secure buildings in which to study.

2018-2019 Student Transportation Organization Plan

Council adopted a resolution approving the Student Transportation Organization Plan for the 2015 - 2016 school year.

Cooperative Group Purchasing Plan

Council adopted a resolution approving the participation of the Board in the Cooperative Group Purchasing Plan of the CGTSIM for tenders for contracts for the 2019 - 2020 school year for various products. The Board realizes substantial savings by participating in the Group Purchase Plan.

Council and Executive Meetings

Council launched the consultation on the two by-laws for the fixing of the day, time and place of the meetings of the Council of Commissioners and the Executive Committee for the 2018-2019 school year. The by-laws will come into effect after publication in a local newspaper and approval by Council.

Evaluation of Student Learning Policy

The Evaluation of Student Learning Policy was adopted effective April 30, 2018.

Vocation Training - Additional Funding

The Board received a letter from Sébastien Proulx, Minister of Education, Recreation and Sports announcing that an additional amount of \$6.7 M for vocational training will be granted to school boards over the next 5 years to meet the regional priorities and to improve the competencies. For LBPSB, an amount of \$500,000 will be added to the 2017-2018 school year, bringing the total to \$1,489,713.

Other Items of Interest

Consultations Present and To Come

Responses Due

3-Year Plan of Immoveables May 20, 2018

Commitment to Success Plan May 20, 2018

Council & Executive Meetings June 20, 2018

Vision and Values Statement June 20, 2018

All consultation launches and policies presently in place can be consulted on the School Board website. Any person and/or group may reply to any Board consultation whether or not they have been formally invited to do so.

Welcoming Spring (finally!) and wishing you all a great rest of the school year!

For up to date news and emergency information please visit the LBPSB website

<http://www.lbpsb.qc.ca/eng/home.asp>

PPO report to Governing Board

April 2018

For Approval

- \$200 allocation of funds to go towards two Student Spirit Awards (\$100 each)

FYI

● Second Pizza Lunch (March 15th) went well. \$281.10 was made. The Fundraising Result form is included.

● Connecting with your Teen Workshop (March 15th) was well attended with about 18 people.

- PCHS Paint night (March 22nd) Went well with about 16 participants. \$231.90 was made. The Fundraising Result form is included.

Next meeting date: May 8th, 2018

PPO report to Governing Board

May 2018

For Approval

- Allocation of remaining funds to go towards Cooling Water Fountain/Water Bottle Station for, if possible, in the Junior Side. (Approx. \$1386, may be slightly higher if another QSP cheque is received)
- QSP Fundraising request form for 2018/2019
- Blanket Bake Sale Fundraising request form for 2018/2019
- Blanket Pizza Sale Fundraising request form for 2018/2019
- Holiday Fair Fundraising request form for 2018/2019 (exact date not set but need to start planning early-would like to do it in November)

FYI

- The Science Fair Bake Sale went very well (May 8th) went well. \$260 was made.
- The three Bake Sales over the year made a total \$619.81. The Fundraising Result form is included.
- No reports received for a few months from the GB LBPSB Parents' Committee Rep
- No Comments from the PPO on the Three Year Plan of Allocation and Commitment to Success Plan 2018-2022 consultations
- June 5th meeting replaced by an end of year supper

Next meeting date: Sept 18th, 2018

(Dependent on AGA Approval of a PPO for the 2018/2019 school year)