

**PIERREFONDS COMPREHENSIVE HIGH SCHOOL
GOVERNING BOARD 2018-2019
Minutes of the Meeting held Thursday December 18th, 2018
13800 Pierrefonds Blvd. (Library)**

Members Present: Susan Brown, Amy Campbell, Luciana Cifarelli, Angela Crosbie, Aaliya Farid, Meghan Guyver, Heather Himbury, Kate Lagendyk, Juan Lamosa, Isabelle Leduc, Kathleen Martleton, Greg Piggins, Jennifer Sholzberg, Susan Stacho

Administration: Colleen Galley, Principal
Lyanna Bravo, Vice-Principal

Commissioner:

Regrets: Luciano Cannucci, Aaryn Bradley, Sarah Larkin

Absent: Bill Riddoch, Dayo Odubayo, Aaliya Farid, Craig Berger (Commissioner)

Recording Secretary: Susan Brown

Public: None

1. Call to Order

Quorum having been established, the meeting was called to order at 6:35 pm by Juan Lamosa (Chair).

2. Agenda

2.1 Additions

- 5.2 should read Educational Project
- 7.1 GB Budget
- 7.2 Marketing Committee

2.2 Approval

GB 18-12-01 It was moved by Amy Campbell and seconded by Angela Crosbie to approve the agenda as amended. The motion was carried unanimously.

3. Questions from the Public

None

4. Minutes of the Meeting held November 13th, 2018

4.1 Corrections

None

4.2 Approval

GB 18-12-02 It was moved by Isabelle Leduc and seconded by Luciana Cifarelli to approve the minutes of November 13th, 2018. The motion was carried unanimously.

5. Business Arising from the Minutes

5.1 November Revised Budget

The November Revised Budget was presented and discussed.

The revenue total is significantly lower (400K less) than previous years. As required, expenses have been reduced to present a balanced budget.

Concerns were raised about the reduced revenue and how that affects staff and students at PCHS.

GB 18-12-03 It was moved by Amy Campbell and seconded by Meghan Guyver to approve the November Revised Budget 2018-2019 as presented. The motion was carried unanimously.

5.2 Educational Project

Tabled.

6. Reports

6.1 Principal's Report

Written report submitted.

Exam schedule for January-February 2019 – There will be changes to the format this year, because there are new bussing rules which mean the students are expected to be in school full days rather than as in the past (half days or only for exams). The staff considered all options to create the best possible schedule within the parameters they were given. Information about exams and the schedule will be sent out in an email to parents in the coming days.

6.1.1 Field trips

The following field trips were presented for approval:

It was moved by Kate Lagendyk and seconded by Heather Himbury that the following field trips be approved:

GB 18-12-04 Outdoor Club; A request was made to change the previous approval for the Outdoor Club. The approval is modified to strictly a cost recovery as it is not within school hours. The Motion was carried –with one abstention (Jennifer Scholzberg).

GB 18-12-05 Italy tour ; February 29th-March 9th, 2020; D. Ruocco and I. Gagnon; Sec I-V; ratio 1:6; Education First Grand Tour of Italy; transport coach bus, plane; \$3464. The motion was carried unanimously

GB-18-12-06 Muses Holiday Concert ; December 18th 2018 (12:20-15:30); P. Aldred, M. Guyver; Sec I-V (Muses 12 students); 1:6; Location Maison Valeo (in Pierrefonds); transport

by walking; cost \$0.00 . The motion was carried (votes 14 in support with one abstention (Meghan Guyver)).

GB 18-12-07 LBPSB Senior Leadership Day ; January 18th, 2019; D. Ruocco and H. Bertrand; Sec 1-V leadership (20 students); ratio: 1:10 ; transport Bus to Lachine; cost \$10. The motion was carried unanimously.

6.1.2 Rentals

The following rentals were presented for approval:

It was moved by Isabelle Leduc and seconded by Greg Piggins that the following rentals be approved:

GB 18-12-08 H4L dancers, Date: January 26th, May 9-12th (May 11th was in conflict with Savia Mission of Quebec who agreed to a later date); Auditorium and Cafeteria. The motion was carried unanimously.

6.1.3 Fundraising

The following fundraisers were submitted for approval:

It was moved by Amy Campbell and seconded by Luciana Cifarelli that the following fundraisers be approved:

GB 18-12-09 Accept Dance – Glow with the Flow; Feb 14th 2019, cafeteria, Sec III-V; Cost \$10 before or \$15 at the door.

6.1.4 Service Contracts

None

6.2 Teachers' Report

No report.

6.3 Support Staff Report

No report.

6.4 Students' Report

A written report was submitted

6.5 Commissioner's Report

A written report was submitted.

6.6 Community Reps Report

None was submitted.

6.7 Parent Representative's Report

A meeting summary report was submitted.

6.8 PPO Report

A written report was submitted, with two items for approval:

1. Donation of \$200 to the PCHS community food baskets (along with \$120 worth of Pasta)

It was moved by Greg Piggins and seconded by Jennifer Scholzberg that the following allocation be approved:

GB 18-12-10 Donation to the PCHS community Food Baskets of \$200 (along with approximately \$120 worth of Pasta) Motion Carried Unanimously

2. Staff Appreciation \$300 allocated for

It was moved by Angela Crosbie and seconded by Heather Himbury that the following allocation be approved:

GB 18-12-11 Allocation of \$300 towards Staff Appreciation (pending final approval by PPO). Motion Carried with one abstention (Kate Lagendyk)

6.9 Chairperson's Report

No report submitted.

7.0 New Business

7.1 Governing Budget (Marketing line item)

Tabled until the next meeting

7.2 Marketing Committee

Tabled until the next meeting

8.0 Correspondence

8.1 Incoming

None

8.2 Outgoing

None

9.0 Varia

Administration have now received a directive that Governing Board voting by email is not permitted. Juan requested a copy of the directive so that we can discuss how the internal Governing Board rules will be modified to meet this directive.

10.0 Questions from the Public

None.

11.0 Adjournment

GB 18-12-12 It was moved by Isabelle Leduc and seconded by Angela Crosbie to adjourn the meeting at 7:35 pm. The motion was carried unanimously.

J. Lamosa, GB Chair 2018-2019

C. Galley, Principal P.C.H.S.

Principal's report GB December 18th 2018

- More good news! We finished 3rd across the school Board on the Fraser report. We are just behind St-Thomas and Rennie. This is impressive given the number of alternative programs we house.
- PTI took place on the 28th
- Term 2 is well underway. Exam period coming up end of January
- Exam schedule will be on website prior to the holidays
- New format this year as exams will be done within the timetable over a 7 day period
- Parminous Theater Company came in to present to the grade 9, VEEP and WOTP students.
- December 21st will be a shortened day. Buses will depart at 1130. The cafeteria will be open at recess but no lunch will be served.

Concomitance pilot project (on going)

- We are in the planning stages of launching this exciting project
- Combining academics with hands-on training as of Sec. 4
- Two diplomas at a time DES=DEP in 2- 2 1/2 years
- Your DES=DEP=DEC in 5 years
- An innovative path that makes learning meaningful, a value added program
- Partnership with WICC- Business administration professional, Interior design and possibly computer graphics DEP
- Provides opportunity for student to experience what they really like. Theory and practice come together to make tangible links between what you learn in DES and the competencies you develop in the DEP
- DES-DEP opens doors to CEGEP and the labour market
- DES-DEP-DEC opens doors to University and the labour market

December 2018 Students' Report

- Wednesday, November 7th: Remembrance Day assembly
- Friday, November 9th: Graduation photos
- Tuesday, November 13th: Career & Education Fair (cancelled)
- Friday, November 16th: PCHS outdoor club begins
- Week of November 19th: Rafiki fundraiser
- Monday, November 19th: Games room opens (every Monday, Wednesday and Friday)
- Tuesday, November 20th: Report card distribution
- Thursday, November 22nd: Senior leadership crew meeting
- Thursday, November 22nd: PC players practice
- Thursday, November 22nd: PPO Pizza lunch (junior and senior)
- Friday, November 23rd: Grad ring catalog distributed
- Friday, November 23rd: St. Lawrence College and Algonquin College visit
- Tuesday, November 27th: Grad photo proofs distributed
- Wednesday, November 28th: PC players practice
- Wednesday, November 28th: Parent teacher interviews
- Friday, November 30th: Grad yearbook blurb due

Contact Craig Berger: tel. 514-421-6570
e-mail: cberger@lbpsb.qc.ca
Commissioner Report

Lester B. Pearson School Board November 2018

Council News

Regular Meeting held November 26, 2018

Parent Commissioners

The Parent Commissioners were sworn in by the Director General. They are Jason Doan, Leonard Podgurny, Sharad Bhargava and Angela Berryman.

Administrative Staffing Changes

The following changes in administrative positions will be made effective January 7, 2019:

Nancy Potvin, Vice-Principal (Macdonald High, Probationary Status), Carmela Di Iorio, Principal (Terry Fox, Permanent Status), Laurence Assouline, Principal (Sherbrooke Academy Jr., Permanent Probationary Status), Jane Prestion, Vice-Principal (Lakeside Academy, Probationary), Sarah Newton, Vice-Principal (John Rennie High, Probationary), John Touranian, Interim Principal (LCCHS, Interim Status) and Christie Brown, Assistant Director (PACC - Vocational, Permanent Status)

Student Ombudsman Annual Report

The 2017 - 2018 Student Ombudsman Annual Report was approved. The report sets out as per the law the number of complaint referrals received and their nature, the corrective measures recommended, if any, and any action taken in relation to same.

Commissioner Replacement Process

Council adopted a resolution amending the document entitled Commissioner Replacement Process so as to ensure that a Commissioner will not be able to hold two positions at any moment as per the law. The amended policy is effective November 26, 2018.

Quebec English School Boards Association

Council adopted a resolution renewing the Board's membership in the association for the 2018-19 year.

Agreement for the Sharing of Facilities

Council adopted a resolution accepting the entering into an agreement between the five on-island school boards, the Minister of Education and the Minister Responsible for the Metropolis and the Montreal Region for the sharing of municipal and school board facilities. Negotiations of local agreements with the Boroughs will now be entered into on use of facilities within the boroughs proper. The agreement provides for additional funding from the Minister to compensate the Board for lost revenues from the City and the Boroughs. The Minister has confirmed that for the 2018 - 2019 year the compensation will be \$495,077.00. The agreement is for ten years with the possibility of termination after one year by notice of twelve months.

Continuing Education Governing Boards

Council adopted a resolution approving the Continuing Education Governing Board Representation List for 2018 - 2019. Each centre must appoint representatives from the socio-economic sector, community groups and enterprises groups, the said appointments to be approved by the Council of Commissioners.

PACC - Bread Making Program

Council adopted a resolution regarding the Board requesting that the Minister of Education grant it a permanent authorization to provide the bread making program at PACC.

Other Items of Interest

Consultations
Principal Selection - January 2018
School Calendar - January 2018
Governing Board - March 2018

All consultation launches and policies presently in place can be consulted on the School Board website. Any person and/or group may reply to any Board consultation whether or not they have been formally invited to do so.

Parent's Committee meeting report

Lester B Pearson School Board Parents' Committee
LBPSB Parents' Committee
December 6, 2018
7:00 PM, LBPSB boardroom
1925 Brookdale Ave, Dorval

MEETING SUMMARY REPORT

ATTENDEES: Representatives of 26 of 48 member schools, and Commissioner Representing the Parents' Committee (elected by SNAC), Angela Berryman, were in attendance. Thomas Rhymes, representing the administration, Noel Burke, representing the Council of Commissioners, and a member of the public were also in attendance. Please see attached attendance record for further details.

UPDATES:

- Environmental Awareness ad hoc subcommittee: the subcommittee has researched what others are doing as well as brainstormed to come up with a list of possibilities for within the LBPSB; a short list of recommendations was supplied for the schools.
- GB Training: ways to continue Governing Board training were discussed, including vignettes in the process of being created by EPCA.
- School Fees: with the election of CAQ there is still no clear guidance on what fees are or are not allowed to be charged; it was noted that Home & School Organizations are allowed to fundraise for specific activities
- Long-term Planning: Minister will ask representatives from LBPSB and Commission Scolaire Marguerite-Bourgeoys (CSMB) to address respective low enrollment and overflow issues and perhaps come up with a mutually-beneficial solution; possibilities include renting space in our schools, sharing a building, transferring a building.

NEW TOPICS:

- PC Priorities: a list of compiled suggested priorities for the PC was further pared down by the attendees, to be discussed further with ad hoc subcommittees created as needed. These priorities will be used to focus presentation efforts and meeting discussion topics.
- Newly created LBPSB Safe and Caring Schools subcommittee: the Programs and Services Committee of the LBPSB Council created a new subcommittee to review the policy of the same name; L. Dalterio was acclaimed to represent the PC on the subcommittee.
- Feedback regarding Parent-Teacher Interview Setup: appointments set up via Fusion seem to be the ideal process as long as time limits are respected; some schools held both daytime and evening sessions to ensure all parents were able to attend.

VARIA:

- The meeting continues to begin with the acknowledgement of this being Mohawk land.
- The meeting concluded with a moment to remember the victims of the 1989 École Polytechnique massacre. The deadliest mass shooting in Canadian history.
- The High School subcommittee discussed the high school program survey results, school fees and field trips, the QFHSA conference, CAQ's position on education, and the subcommittee's priorities.
- Commissioners Representing the Parents' Committee 2018-2020 were officially sworn in.
- Administrative staffing changes were approved. Posted on the board's website.
- Facilities and Security committee has been tasked with generating a list of recommendations for the overheating issues. Expected to present a proposal in March.
- The PC was invited to recommend a workshop (regarding the role of parents) under the theme of "Pathways to Wellness" for the QESBA/AAESQ conference.
- LBPSB video memories are being collected for the 20th anniversary celebrations, with two Apple iPads available as prizes.

DATE OF NEXT MEETING: January 10, 2019

Parent's Committee meeting report

Environmental Awareness Committee, December 6, 2018

The Environmental Awareness Committee has had two meetings this year. We have done some research on what CEGEPs, Universities and School boards are doing for Environmental issues here in Quebec and across Canada, and have brainstormed and come up with a list of things that can be done at LBPSB. We plan to provide a set of recommendations that the Parent Committee can present to the board by March 2019. These would require additional research and time to compile.

In the meantime, we decided to begin with a set of simple recommendations.

The Environmental Awareness Committee is asking the Parent Representatives/Alternates of each school to ask their Governing Board to consider implementing at least one, if not all three of the following:

- Ban single use plastic water bottles
- Ensure there are adequate recycling bins for the entire school population for paper, plastic, glass and organic recycling; with proper training on how to use them
- Start a Green team in your school

Let us do this for our children.

Respectfully Submitted

Sharad Bhargava, Parent Rep St Thomas High School

Mike Besner, Parent Rep Macdonald High School

Ovidiu Burlec, Parent Rep Beaconsfield High School

David Zerkler, Alternate & GB Chair, Beechwood Elementary School

PCHS
Parents Participation Organization
Report to Governing Board
For
December 2018 Meeting

PPOs last meeting was on December 3rd, 2018.

Fundraising results:

Pizza Lunch 22 November: Profit: \$279.75 (it was chilly outside so we sold all of our pizzas and could have sold a few more)

November 28th – Parent -Teacher night:

Bake Sale: \$369.00

Basket Raffle: 292.05 in tickets + \$190 (donation from Delmar International of \$250 minus \$60 spent on movie tickets to raffle off)

For a total of \$851.05

There were also other donations that were received.

Current balance in PPO account is \$1046.84

For information:

-We discussed possibly hosting a basket raffle on curriculum night next year as it was a great success.

-Pizza lunches will be on January 17th (\$2 / slice) and April 11 (waiting for confirmation of date)

-We discussed purchasing microwaves (2 more) for students use in the cafeteria (awaiting confirmation of price)

-We have discussed hosting a 'Board Games evening' on February 22nd from 6-8:30pm. We would invite PCHS students as well elementary cycle 3s from the feeder schools. Board Games (provided by Greg Piggins) would be set up in the cafeteria, as well students would be invited to bring their own board games. PPO would have a bake sale (donations) and sell hot chocolate (\$1) and water (\$1) as well.

-new email address: PCHSPPO@gmail.com

Items for approval:

1. Donation to PCHS food baskets - \$200 cash and (approx. \$120 of pasta)
2. Staff Appreciation - \$150 (approved at PPO) (but PPO subcommittee has asked for up to \$300) to cover items not included in donations (for a staff of approximately 85)

Next Meeting : Monday January 7th, 2019

Respectfully submitted by : Susan Brown
New PPO email PCHSPPO@gmail.com