



**PIERREFONDS COMMUNITY HIGH SCHOOL  
GOVERNING BOARD 2019-2020  
Minutes of the Meeting held Tuesday February 11<sup>th</sup> , 2020**

- Members Present:** Josie Arcobelli, Aaryn Bradley, Lori Brown, Lynda Giguère, Meghan Guyver, Marcus Hamaker, Heather Himbury, Huda Khwaja, Sarah Larkin, Greg Piggins, Caitlyn Ritchot, Susan Brown (alt), Brenda Downes (alt) Kristine Pino (alt)
- Administration:** Cindy Wallach, Principal  
Lori McKergow, Vice-Principal
- Commissioners:** Craig Berger
- Regrets:** Naveen Kumar, Juan Lamosa, Luciana Cifarelli,  
**Absent:** Melissa Derail, Matt Randle, Bill Riddoch, Jen Sholzberg, Kim Teolis  
**Recording Secretary:** Susan Brown  
**Public:** Chris Eustace, Isabelle Leduc, Princess Madimba (student teacher)

**1. Call to Order**

Quorum was established and the meeting was called to order at 7: 11PM by Greg Piginis (chairing this meeting).

**2. Agenda**

**2.1 Additions**

- 9.1. Protocols
- 9.2 EPCA

**2.2 Approval**

<b>GB 20-02-01</b> It was moved by Heather Himbury and seconded by Marcus Hamaker to approve the agenda as presented. The motion was carried unanimously.
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**3. Questions from the public**

Chris Eustache sent an email to the chair regarding bill 40 and the importance of parents involvement as well as Bill 86. The Chair is replacing Juan Lamosa who did not have a chance to send the email to members before the meeting. It will be sent / posted following the meeting.

**4. Minutes of the meeting held January 14<sup>th</sup> , 2020**

**4.1 Corrections**

None

**4.2 Approval**

<b>GB 20-02-02</b> It was moved by Josie Arcobelli and seconded by Sarah Larkin to approve the minutes from the January 14 <sup>th</sup> , 2020 meeting. The motion was carried unanimously .
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**5. Business arising from the minutes**

- 5.1 Review the success plan (Educational Project)  
As this is the first year for Pierrefonds Community High School as a new community with new community members, the Educational Project is being created following discussions and consultation with staff. It is now in the final creation phase. It should be ready to present at the next meeting.
- 5.2 Review the Emergency Preparedness Plan  
The review of the Emergency preparedness plan was delayed due to the confidential nature of some of the information that is contained throughout the document.
- 5.3 Review the Rules of Conduct  
The rules of conduct will be reviewed with the staff. Feedback from parents or other members of the community regarding the Rules of Conduct (that are included in the PCHS student agenda) would be greatly appreciated by Administration.
- 5.4 Anti-Bullying / Anti-Violence Plan  
The Anti-Bullying / Anti-Violence Plan (ABAV) is In process and will go hand in hand with the Educational project. It is being worked on in consultation with staff.
- 5.5 Capital Budget Priorities  
There are already major renovations underway and scheduled to be completed in the coming months (bathrooms, parking lot, windows, sound panels, auditorium floor, lighting...). If anyone is aware of any other renovations (capital budget priorities) that should be considered, they should be brought to the attention of the administration for inclusion in the list for future consideration.
- 5.6 Subject Time Allocation and Implementation of BSR  
Course Options were presented for information only. Once numbers interested in each option are known, then subject time allocation can be reviewed and determined.

Following questions / comments / additional information:

PC PLAYERS Theaters: This is a new option. This includes acting as well as technical behind-the-scenes aspects. A handout was provided. An advanced theater program, it is for grades 9-11, includes English, Arts (and Options in grade 10). For this coming year, it will not include ALPS and students in high Science. In coming years, the program will grow with time and include other students.

Music program : PCHS has many instruments, a teacher already on staff would be available to teach this subject. This will be offered in grade 7s, 9 and 10 (grade 8 can't because as per MELS they must do two years of the same arts option - so in coming years the program will be available to all students). A room is available. They will be building the program in coming years.

Sec 4 - Can you be in immersion and take history in English : there is the possibility in Sec 4 to take History in English.

## 6. Reports

### 6.1 Principal's Report

A verbal report was provided:

- Ms Wisebloom will probably not be back this year (she is on leave). Aaryn Bradley will be taking over her responsibilities for the balance of the year.
- Summer school program will have many changes. The guidance counselor has a lot of info about this.

- Review in process (by staff and admin) of the Special Ed program and the use of resources and different allocation
- There are new staff members replacing staff on leave as well as extra allocation
- A new after school club - free - Math Club - which provides extra support
- Review of cell phone uses (there have been many problems caused by their use during school hours)
- due to numbers in grade 11 (190 students) grad ceremony may be held in the gymnasium - to allow for more than 2 tickets per student - with risers and a stage.
- Major School Change did not affect CFER (it is still attached to PCHS)
- ALPS running very smoothly, and very pleased with how the programs are being run.
- Thank you to all the dedicated teachers who are participating in all of the extra events and extra-curricular activities. Thank you for creating a great environment for the students..

### 6.1.1 Field trips

It was moved by Heather Hlmbury and seconded by Sarah Larkin that the following field trips be approved:

	<i>Trip/Activity</i>	<i>Date</i>	<i>Time</i>	<i>Person(s) in charge</i>	<i>Grade level(s)</i>	<i>Transportation</i>	<i>Ratio (adult: student)</i>	<i>Cost</i>
	Ottawa Trip  Null	19 March or 27 March 2020	7:45am - 9:00pm	S. Larkin P. Donovan C. Clarke P. Oland M. Bernardin W. Othello D. Blake M. Guyver	Sec IV	Coach Bus	1:15	\$45
CANCELLED - request withdrawn for scheduling / coordinating problems								
	Promoting Science	29 to 31 March 2020	All day	G. Mallalieu C. Pouget D. Collins	Sec I-IV	Own transport	1:12	\$0
<b>GB 20-02-03</b> Motion Carried								
	Senior Leadership Conference 2020	30 March 2020	9:00am - 4:30pm	H. Bertrand B. DiRuocco	Sec I-V	School bus	1:12.5	\$20
<b>GB 20-02-04</b> Motion Carried								
	Toronto Trip	18 to 21 May 2020	All day	S. Wallach D. Campbell	CFER	Rental vans	1:6	\$550
<b>GB 20-02-05</b> Motion Carried								
	Behind the Scenes ECAs (blanket approval)	February to June	After school	J. Arcobelli	Sec I-V	Car of city bus	1:15	\$0
<b>GB 20-02-06</b> Motion Carried with one abstention								

### 6.1.2 Rentals

The following Rental was submitted for approval.

**GB 20-02-07** It was moved by Lynda Giguère and seconded by Lori Brown to approve the following rentals:

Saiva Mission of Quebec	Auditorium	May 9, 2020 (1pm to midnight)	Feb 11, 2020
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Motion Carried Unanimously

### 6.1.3 Fundraising

The following fundraising activity be approved.

**GB 20-02-08** It was moved by Sarah Larkin and seconded by Meghan Guyver to approve the following fundraisers:

	Activity	Contact	Details	Date
	PC Players - Tocara	L. Brown	Catalogue Sales during parent/teacher interviews	February/March 2020
The motion was carried unanimously				

### 6.1.4 Service Contracts

The following Service Contract was submitted for approval. It was moved by Sarah Larkin and seconded by Brenda Downes.

Sport Life	TBD	Sports activities during Junior lunch twice per week for 24 weeks		48 hours	Grant
<b>GB 20-02-09</b> The motion was carried unanimously					

### 6.2 Teachers' Report

A verbal report was given including the following items:

Term 2 is finished – marks to be submitted by next week

Parent Teacher interviews will be Thursday evening.

Assemblies for Black History month taking place

Grad 11 students were on ski trip

Model UN at John Rennie next week, a student former PCHS is now participating in Model UN at the university level

Sports teams: basketball in finals, suburban had article about PCHS

The Science Fair is upcoming in March, we look forward to seeing all of the parents.

Enjoy your March Break !

### 6.3 Support Staff Report

Representative is on medical leave, so no report given

### 6.4 Students' Report

A verbal report was given including the following items:

- Grad ski trip (thank you to all of the teachers especially for the extra snow day !)
- Junior dance was cancelled because of snow day
- Math challenge on February 21<sup>st</sup> – within Quebec
- Crush can to your crush for seniors and juniors are selling roses
- Pie day
- Model UN next week

## **6.5 Commissioner's Report**

A digital report was provided along with the minutes from a previous meeting.

The following items were also discussed:

- Bill 40 – difficult for planning as commissioners' mandate ends on November 30<sup>th</sup>. Question regarding English and French system (French system no elections at all, English elections of parent reps by universal suffrage, parent reps must be a governing board representative.)
- Rental facilities policy has been adopted. Classroom rental will require GB approval, but not auditorium, gymnasium and outdoor facilities.
- Support the EMSB's request to review the bill 101 policy
- Thank you for everything that the teachers and staff do for the PCHS school community

**GB 20-02-13** *It was moved by Greg Piggins and seconded Brenda Downes to extend meeting till 8:45pm*

## **6.6 Community Representative's Report**

No representative yet therefore no report

## **6.7 Parent Representative's Report**

Parent Committee at LBPSB discussions took place regarding roles of parent commissioners.

## **6.8 IEP Rep for SNAC Report**

Representative was absent -no report provided

## **6.9 PPO Report**

A written report was shared and included items such as:

Approval requested for allocation of \$100 for refreshments for staff during the exam period

Approval requested for allocation of \$600 towards staff appreciation during last week of February 2020

**GB 20-02-10** *it was moved by Josie Arcobelli and seconded by Lynda Giguère to approve the above requests, Motion Carried (with one Abstention)*

Approval requested for PPO to request donations \$\$ from parents for staff appreciation

**GB 20-02-11** *it was moved by Greg Piggins and seconded by Marcus Hamaker to approve the above request, Motion Carried (with one Abstention)*

## **6.10 Chairperson's Report**

Nothing to report

## **7. New Business**

### **7.1 LBPSB Budget Consultation**

- We are asked to respond to the questions at the end of the document
- **Dicussion Tabled**

### **7.2 Principal Criteria**

- Motion to approve the Principal Criteria with amendment of adding: "Experience with Alterantive Learning Programmes, International Baccalaureate Programmes, Universal Design for Learning and Deep Learning."

**GB 20-02-12 Moved by Greg Piggins, Seconded By Marcus Hamaker, Motion Carried Unanimously**

**GB 20-02-14** It was moved by Greg Piggins and seconded Brenda Downes to extend meeting till 9pm

**8. Correspondence**

**8.1 Incoming**

All posted in google docs

**8.2 Outgoing**

None

**9. Varia:**

● **9.1 Protocols**

Is there a protocol that teachers are supposed to communicate with parents if students are struggling ?

Teachers are supposed to communicate with parents, parents can also communicate with teachers if they have concerns.

There was an email sent out informing parents that IEPs will be sent home for signature which caused confusion. Are IEPs supposed to be signed every term (or more than one time / year) ? The process of signatures on IEP will be reviewed and parents will be informed if they need to sign the IEPs.

● **9.2 EPCA**

English parents committee association: Greg Piggins has accepted the position of director. of EPCA.

Information will be provided from EPCA as it is available.

**10. Questions from the public**

Chris Eustace – CAQ is also planning on training sessions. French EPCA will be providing information. As well in the past Grad Ceremony alternatives locations included DDO arena. There was an Article about Bill 40 in the Montreal Gazette.

**11. Adjournment**

**GB 20-02-15** It was moved by Marcus Hamaker and seconded by Kristine Pino to adjourn the meeting at 9:06pm  
The motion was carried unanimously.

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Juan Lamosa, GB Chair 2019-2020

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C. Wallach, Principal P.C.H.S.