



**PIERREFONDS COMMUNITY HIGH SCHOOL  
GOVERNING BOARD 2019-2020  
DRAFT Minutes of the Virtual Meeting  
held Tuesday May 12, 2020 at 6:30PM**

**Members Present:** Josie Arcobelli, Lori Brown, Luciana Cifarelli, Angela Crosbie, Meghan Guyver, Lynda Giguère, Marcus Hamaker, Heather Himbury, Huda Khwaja, Naveen Kumar, Juan Lamosa, Sarah Larkin, Sheila Moody (alt), Caitlyn Ritchot, Jen Sholzberg, Kim Teolis

**Administration:** Cindy Wallach, Principal  
Lori McKergow, Vice-Principal  
Aaryn Bradley, Vice-Principal

**Commissioners:** Craig Berger

**Regrets:** Matt Randle

**Absent:** Nan Beaton, Melissa Derail, Greg Piggins, Bill Riddoch

**Recording Secretary:** Sheila Moody

**Public:** Susan Brown (alt), Maria Fidalgo (alt), Isabelle Leduc (alt), Penny Michael (alt), Kristine Pino (alt, PPO chair), Brenda Downes-Tremellen (alt)

**1. Call to Order**

Quorum was established and the meeting was called to order at 6:35PM by Juan Lamosa. Since it's a virtual meeting, it was agreed that everyone will stay on mute and use the raise hand feature (in chat) to ask questions and for voting

**2. Agenda**

**2.1 Additions**

No additions requested

**2.2 Approval**

**GB 20-05-01** It was moved by Jen Sholzberg and seconded by Josie Arcobelli to approve the agenda as presented. The motion was carried unanimously

**3. Questions from the public:** no questions

**4. Minutes of the meeting held Feb. 11, 2020**

**4.1 Corrections:** no corrections needed

**4.2 Approval**

**GB 20-05-02** It was moved by Linda Giguère and seconded by Jen Sholzberg to approve the minutes from the February 11, 2020 meeting. The motion was carried with 13 for and 4 abstentions.

## 5. Business arising from the minutes

### 5.1 Review of the success plan

Cindy did a review of the success plan. The entire staff worked on the success measures (teachers, aides, etc.). It is reflective of the entire new team.

Q – student of the month – is it only based on academics? It will be based on a well-rounded student (community leader). Students are nominated by teachers based on citizenship and a positive contribution to the class.

**GB 20-05-03** It was moved by Jen Sholzberg and seconded by Angela Crosbie to approve the success plan. The motion was carried with 16 in favor.

### 5.2 Review of the emergency preparedness plan

Defer to a future meeting

### 5.3 Review of the rules of conduct

Minor tweaks and expansions but basically the same document that has been used in the past

Q – Any changes based on COVID19? No but the code of conduct applies even to students who are doing their learning at home

Q – is code of conduct on website? Yes

Agreed that we should add 2 new points:

- Any action that intentionally puts the safety and well being of others in jeopardy will not be tolerated
- Students must follow all the guidelines of the digital citizenship policy as outlined by LBPSB

**GB 20-05-04** It was moved by Angela Crosbie and seconded by Marcus Hamaker to approve the rules of conduct with these 2 additions. The motion was carried with 15 in favor and 1 abstention.

### 5.4 Anti-bullying plan

Stopped mid stream because of the closure – it will resume next year – tabled for now

### 5.5 Capital budget priorities

Tabled for now

### 5.6 Approve subject time allocation and implementation of BSR

Sec IV and V - French is 6 credits or 150 hours (not 3 credits as shown)

Defer to next meeting

### Craig Berger left the meeting at 7:25PM

### 5.7 Budget Consultation

Juan's draft response is based on previous response PCHS has given

Reviewed it online and made some minor modifications to the draft for Q4

**GB 20-05-05** It was moved by Luciana Cifarelli and seconded by Jen Sholzberg to approve the response with the changes to Q4. Response attached. The motion was carried with 15 in favor.

## 6. Reports

### 6.1 Principal's Report

- Before school closed, Cindy went to the model UN. Amazing event. Immensely proud of the kids.
- Field trip planning on hold until there is permission to travel
- Ms. Bradley – VP Alternate Programs for the rest of year – Ms. Weisbloom went back to teaching (her choice). Angela Crosbie will replace Aaryn Bradley on Governing Board.
- Lori McKergow in charge of finding out which students needed a device for online learning
- Parameters around online learning now (Math, French, English, History, Science) – 2 online office hours per week
- Evaluation – provide essentials to bridge for next year – no child to be penalized (grades can go up but cannot go down)
- Teachers taking workshops for online instruction – Integration Aides very involved as well
- Strict guidelines for entering the building (checklist) – masks and gloves will be available to those who need them
- Caretakers given specific mandate for cleaning; reducing numbers of washrooms being used
- Students can contact school if they need to get in for some reason
- Trying to put something in place to honor the graduates (teachers working on ideas for an online convocation – don't know yet what will be approved).
- In lieu of exams, instructional teaching will continue until June 23<sup>rd</sup>
- Summer school will be available (grades 9-11 only) – limited because online

#### 6.1.1 Field trips

#### 6.1.2 Rentals

#### 6.1.3 Fundraising

#### 6.1.4 Service Contracts

- All 4 of the above are on hold for now as nothing new is being reviewed/approved until we know when we can travel, return to the building, etc.

### 6.2 Teachers' Report

- All teachers are prepping online learning
- Important for kids to check email and google classroom
- Can record and post on google classroom or teach live via zoom – kids can ask questions through online office hours
- Grades 10/11 still get grades as they will need them for Cegep
- Trying to be flexible with schedule as conscious that some kids may not have access to a computer all day (if sessions are recorded, students can do it when it is convenient for them)
- Can share lessons so students may access lessons from new teachers (same subject)
- Trying things now – may make some tweaks based on best practices

Q – What if child is not on google classroom (they are contacting the parents if the child is not responding)

### 6.3 Support Staff Report

- Nothing official to report but support staff have been incredibly involved at school and with some classroom work (zoom calls)

**GB 20-05-06** It was moved by Marcus Hamaker and seconded by Luciana Cifarelli to extend the meeting by 20 minutes. The motion was carried unanimously.

## 6. Reports (continued)

### 6.4 Students' Report

- Happy to hear that something is being planned for convocation
- School put out a notification about the prom pictures they can have taken (porch pics)
- Online classes start next week – excited to see everyone

### 6.5 Commissioner's Report

- Craig had to leave early so no report given

### 6.6 Community Representative's Report

- No representative so no report

### 6.7 Parent Representative's Report

- Last meeting via zoom – geared toward asking admin about when school board opens
- Tom Rhymes did well answering questions from concerned parents
- Also discussed logistics of online GB meetings

### 6.8 IEP Rep for SNAC Report

- Report is in the kit for the virtual meeting that SNAC held on April 22, 2020 and can be found at this link:  
<http://snac.lbpsb.qc.ca/eng/extra/img/338SNACVirtualMeetingApril222020MSRFINAL.pdf>
- SNAC now has a Facebook page
- SNAC has booked its AGA for September 23, 2020 at 7PM. We don't know yet if it will be in person or online

### 6.9 PPO Report

- Cindy mentioned teacher appreciation week was very well done
- Kristine said lots of parents dropped off food
- Nothing to report – informal cocktail hour last month
- Planning an online meeting as there are a few things to discuss (e.g. outstanding budget)

### 6.10 Chairperson's Report

- Big thank you to admin, staff, etc. for all the hard work they did to set up online learning

## 7. New Business

### 7.1 Governing Board Composition Consultation

Q – Any information about disbanding of school boards and how this could affect GB? Nothing since the focus has been on COVID-19

- Decided to ask whether it will impact governing board composition and table the response until next month since the role of GB could change substantially.

**GB 20-05-07** It was moved by Sarah Larkin and seconded by Angela Crosbie to ask what impact there will be on GB composition (before responding officially). The motion was carried with 16 in favor.

**7. New Business (continued)**

**7.2 3-year plan of Destination and Allocation of Immovables Consultation**

It was discussed and decided that we do not need to respond.

**GB 20-05-08** It was moved by Sarah Larkin and seconded by Marcus Hamaker not to respond to the consultation. The motion was carried with 16 in favor.

**7.3 By law 1 and 1E (dates of meetings of Council and the Executive Committee)**

It was discussed and decided that we do not need to respond.

**GB 20-05-09** It was moved by Marcus Hamaker and seconded by Jen Sholzberg not to respond to the consultation. The motion was carried with 16 in favor.

**8. Correspondence**

**8.1 Incoming**

none

**8.2 Outgoing**

none

**9. Varia:** none

**10. Questions from the public:** no questions

**11. Adjournment**

**GB 20-05-10** It was moved by Marcus Hamaker and seconded by Kim Teolis to adjourn the meeting at 8:27PM  
The motion was carried unanimously.

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Juan Lamosa, GB Chair 2019-2020

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C. Wallach, Principal P.C.H.S.



**GOVERNING BOARD  
PIERREFONDS COMMUNITY HIGH SCHOOL  
2019-2020**

**Response to lbpsb 2020-2021 Budget consultation**

Dear Genviève Dugré

The PCHS Governing Board has considered the budget consultation, and provides the following responses to the questions in Appendix C to the consultation:

Question 1 – Governing Board

Question 2 - Regarding objectives, principles or criteria used to govern the allocation of funds, the PCHS GB recommends that funds be prioritized for special programs such as WOTP, IB, and homework programs.

Question 3 – With regard to this question, the PCHS GB feels that all resources and programs are important, therefore we recommend that they be prioritized as follows:

- 1 – Experiential learning
- 2 – Staff Training
- 3 – Renewed Math Strategy
  - French programming
  - Integration of Technology
  - Special Education programming
- 4 – Early Literacy Intervention

Question 4 – With regard to the school boards priority to maintain buildings in the best condition that is possible within the budgets provided by the Ministry of Education, if there are surplus funds available we believe that priorities should be established in the following order:

- 1) Classroom insulation (sound and heating/cooling)
- 2) Classroom furniture
- 3) Flooring, painting, lighting
- 4) Grounds maintenance, exterior work (Student drop-off area needs to be improved)
- 5) Interior upgrade (charging stations and common area furniture upgrades)

Question 5 – With regard to other comments, we believe that the use of the fusion portal should be expanded to be used as a method for paying fees (these include all fees paid during registration sessions, school fees, as well as library fees, and field trip fees). Similarly, the portal could be used as a method for completing field trips permission forms, carpool forms and any other forms presented during registration days including medical forms, contact information, emergency contact information and being able to make any changes to these during the school year.

Regards,

Juan Lamosa  
PCHS Governing Board Chair  
2019-2020