



**PIERREFONDS COMMUNITY HIGH SCHOOL
GOVERNING BOARD 2020-2021
Minutes of the Meeting held Tuesday November 10th, 2020**

DRAFT MINUTES UNTIL APPROVED AT THE NEXT MEETING

Members Present: Josie Arcobelli, Stefania Bertrand, Lori Brown, Susan Brown, Luciana Cifarelli, Angela Crosbie, Meghan Guyver, Marcus Hamaker, Naveen Kumar, Isabelle Leduc, Chris Pearson, Jen Sholzberg, Penelope (Penny) Michael (alt), Heather Himbury (alt), Robert Lang-Sabourin, Cenedra Tsikos

Administration: Nick Hayter, Principal

Commissioners: Not present

Community Reps: Haydn Baggoo

Regrets: Lynda Giguère, Greg Piggins, Kim Teolis

Absent (members only): Sarah Larkin (maternity leave)

Recording Secretary: Sofia Berghello (alt)

Public: Kristine Pino (alt), Brenda Downes-Tremellen (alt), Juan Lamosa (alt), Sheila Moody (alt), Chris Eustache, Kembra Mitchell (public or Community Rep?),

1. Call to Order

Quorum was established and the meeting was called to order at 6:35PM by Chris Pearson.

2. Agenda

2.1 Additions

No additions

2.2 Approval

GB 20-11-01 *It was moved by Jen Sholzberg and seconded by Angela Crosbie to approve the agenda as presented. The motion was carried unanimously.*

3. Questions from the Public

The following questions were posed:

- Email question: What is the status of air purifier in the building, saw news that there is funding for this.
 - Nick Hayter reply: PCHS already has a double filter system and has been upgrading to high level filter. The ventilation systems were designed for our specific building, no additional purifiers needed.
- Chris Eustache request: Could PCHS add a link on the school's homepage website to allow kids access to the link to the Kids Help Phone.
 - Nick Hayter reply: We can add the Kids Help Phone link to the list of resources that was and will be sent out to parents.

4. Minutes of Meeting held October 13, 2020

4.1 Corrections

Isabelle Leduc documented in both member and public sections and should be member only.
Kristine Pino twice in public, remove one entry.
Penelope (Penny) Michael (alt) was absent last meeting.

4.2 Approval

GB 20-11-02 *It was moved by Jen Sholzberg and seconded by Isabelle Leduc to approve the minutes from the previous meetings as amended. The motion was carried unanimously.*

5. Business Arising from the Minutes

5.1 Questions and Answers for Budget 2020-2021

No questions were raised regarding the 2020-2021 budget.

6. Reports

6.1 Principal's Report

The Principal's report is attached.

Question from Kemba, Is there a way to signup for the after school academic support?
Response by Nick Hayter, the homework program is on teacher recommendation not requests from parents/students. There is a waiting list of students at this time.

Question from Brenda Tremellen, can you confirm if the week before and week after the Christmas break will be online only?

Response from Nick Hayter, nothing official has been communicated to PCHS at this time.

6.1.1 Field trips

There were no field trips presented for approval.

6.1.2 Rentals

There were no rentals presented for approval.

6.1.3 Fundraising

There were no fundraisers presented for approval.

6.1.4 Service Contracts

There are three service contracts coming up:

- Love Program – 6 week workshop program for Vision students (and maybe other classes)
- Academic Support program after school several days / week
- La Emploi Jeunesse program 1 morning / week

GB 20-11-03 *It was motioned by Heather Himbury and seconded by Isabelle Leduc to approve the three service contracts presented. Motion was carried unanimously.*

6.2 Teachers' Report

The Teachers report is attached, provided by Angela Jane Crosbie

6.3 Support Staff Report

No report was provided and the Support Staff member was not present

6.4 Students' Report

6.5 Community Learning Center Report

Kemba Mitchell representative of the Community Learning Center as PCHS, Goal to understand the needs of the school community (staff & students) and act as a liaison between school and CLC. Working on an assessment and survey forthcoming to be able to identify community needs.

2020/2021 action plan:

- 1- Health and Wellness
- 2- Achievement (academic needs)
- 3- Engagement (newsletter, Kiosk in main area, visit classrooms w/permission from staff)

Also working on putting together a steering committee to ensure we look at overall needs of the school.

6.6 Commissioner's Report

The Commissioner was not in attendance this evening

6.7 Community Reps Report

Haydn Baggoo rep, met with Nick Hayter and Kemba Mitchell today and planning on working together

6.8 Parent Representative's Report

Reported saved to drive folder, presented by Marcus Hamaker.

The GA was completed and the first meeting primarily to inform members on committee purpose. Questions around COVID 19 were discussed, the challenges schools are experiencing and lack of consistency and protocols across different schools. Regional sub-committee meeting will take place November 19th.

6.9 IEP representative for SNAC Report

The report was provided in the GB Google Drive by Sheila Moody and is available on the LBPSB website. (here: <http://snac.lbpsb.qc.ca/eng/ExternalReports/page.asp>)

November meeting will not be a regular meeting, instead we are hosting a parent meeting via zoom with Dr. Isabelle Henault to discuss Sexuality Education & teens with Asperger's syndrome.

6.10 PPO Report

Report available to the GB google drive, presented by Kristine Pino

Thank you to staff & teachers with all the challenges!!!

Request for approval of \$500 for staff appreciation.

GB 20-11-04 *It was motioned by Isabelle Leduc and seconded by Jen Sholzberg to approve budget of \$500 for staff appreciation. Motion was carried unanimously*

6.11 Chairperson's Report

Nothing to report

7. New Business

7.1 Budget 2020-21

Nick Hayter presented the 2020-2021 November proposed budget. The invoices for school fees will be sent out to parents through Mozaik soon. PCHS is looking into options to use the Aide Alimentaire grant which is usually be used to support students who require subsidized cafeteria meals (as the cafeteria is closed).

GB 20-11-05 *It was motioned by Luciana Cifarelli and seconded by Lori Brown to approve the 2020-2021 school budget. Motion Carried Unanimously.*

7.2 PEF Mail

Flyer sent for the month of October and saved in the GB google drive.

7.3 Election of Vice-Chair for the GB

Chris Pearson nominated Susan Brown as Vice-Chair. Susan accepted the nomination.

GB 20-11-06 *It was motioned by Chris Pearson and seconded by Isabelle Leduc to vote in Susan Brown as Vice-Chair. Motion Carried Unanimously.*

7.4 Criteria for the Approval of Fundraising Activities

Tabled

7.5 Criteria for the Approval of Extra-Curricular Activities and Field Trips

Tabled

7.6 Criteria for the Approval of Rentals

Tabled

8. Correspondence

8.1 Incoming

None

8.2 Outgoing

None

9. Varia

None

10. Questions from the Public

None

10. Adjournment

GB 20-11-07 *It was motioned by Angela Crosbie and seconded by Marcus Hamaker to adjourn the meeting at 7:39pm. The motion was carried unanimously.*



Chris Pearson, GB Chair 2020-2021



Nick Hayter, Principal P.C.H.S.



Governing Board



Principal's Report

November 10th, 2020

Senior Students Schedules

On November 2nd, following the directives from the Government our senior homeroom classes began attending school on alternating days. Our Alternate Learning Program homeroom classes continue to attend school full time.

Grads

Our Grade 11 students received a presentation from Ms. Rachelle Doucette who is supporting Ms. Carson in her role as our school Guidance Counsellor. The presentation included information on academic and career pathways beyond high school. PCHS will be hosting a virtual parent presentation on Monday November 16th for parents of Grade 11 students. Parents are asked to register using the following link: <https://forms.gle/hi5T6Ng1WFLn4ffH7>

Grad Photos will be taken on Friday November 27th at PCHS, Ms. Yannakis has shared a schedule with students on the Grad Google Classroom.

Academic Support Programs

PCHS launched its Academic Support Programs this week, teachers made recommendations of students that would benefit from some additional academic support after school. Invitations were extended to students and parents. If space permits additional students may be invited next week. Groups are being kept small, homeroom bubbles will sit together and social distancing will be respected.

Enriched Entrance Exam

The LBPSB is held its enriched entrance exam for Grade 6 students from LBPSB schools on October 30th. The exam for non-LBPSB students was cancelled, parents are asked to send a copy of their end of year four and five report cards for consideration into the enrichment programs.

Interim Report Cards

Interim Report Cards will be available for parents on the Mozaik portal as of November 16th.

Parent-Teacher Interviews

Virtual Parent-Teacher Interviews will be held on November 26th from 3:00 – 5:00pm and 6:00 – 8:00pm. Interviews will be scheduled by parents via the Mozaik portal. Information will be sent to parents soon.

End of Term Evaluation

Our end of term evaluations will take place during class time this year, this will occur during the weeks of December 14th – 18th and January 4th – 8th. It is extremely important that students attend school during these two weeks of evaluation prior to the end of term one.

Supplemental Exams

We are waiting for confirmation from the Ministry to see if there will be supplemental exams in January. Students who may have failed a course in secondary four may have an opportunity to write a supplemental exam to gain these credits.

Cafeteria

The school cafeteria is closed for an undetermined period of time.

Promotional Video

The LBPSB produced a great promotional video on PCHS, it was posted on our social media pages and on our website:

<https://vimeo.com/user22772914/download/466965851/6a8a844d0d>

Nick Hayter, Principal

Teachers Report Governing Board November 2020

-Halloween activities went on Oct 26-29. Each day had a theme and prizes for those who participated.

-the grade 9 groups have been split and are alternating days with the grade 10 and 11 groups.

-Teachers have been provided access to Digital Theatre+ which allows teachers to explore the world of theatre with their students from the safety of their own class bubbles.

-Secondary 5 Robotics students had in class competitions using their robots.

-Cross Country Run prizes and recognition were given to students in their classes.

-After school academic support has started to help students with their specific subjects across the grades. This is being done while following protocol and respecting physical distancing. Snacks are provided.

-the IEPs were completed on the 30th. A big thanks to all involved and TLC for all their hard work.

-interim reports are coming out next week.

-the warm weather has many groups using the outside learning spaces. Yay!

-Parent teacher interviews are coming up soon as a reminder.