



**PIERREFONDS COMMUNITY HIGH SCHOOL
GOVERNING BOARD 2021-2022
Minutes of the Meeting held October 11, 2022**

Members Present: **Parents:** Genevieve Bienvenu, Yara Camel-Toueg, Brenda Downes-Tremellen, Marcus Hamaker, Sheila Moody (Alt), Chris Pearson
Staff: Josie Arcobelli, Stefania Bertrand, Lori Brown, Angela Crosbie, Laurie Fournier, Jacqueline Jansons, Keith Mills
Students: No students in attendance

Administration: **Principal:** Lucia Coretti
VP: Nathalie Cheff

Commissioners: Craig Berger

Community Reps: Kemba Mitchell (CLC)

Regrets/Absent: Ayesha Altaher, Daniel Obiri, Howard Puritt

Recording Secretary: Sheila Moody

Public: No public in attendance

1. Call to Order

Quorum was established and the meeting was called to order at 6:37PM by Chris Pearson.

2. Agenda

2.1. Additions

Change 10.4 to EDI

2.2. Approval

GB 22-10-01 *It was motioned by Marcus Hamaker and seconded by Brenda Downes-Tremellen to approve the agenda with this modification. The motion was carried unanimously.*

3. Introduction of GB Members

- Craig Berger had to leave at 6:52PM so he did his report early (see 10.6)
- All GB members gave a quick introduction of themselves

4. Election of Chair

4.1. Procedure of Election for Chair

4.2. Election of Chair

GB 22-10-02 *It was motioned by Marcus Hamaker and seconded by Brenda Downes-Tremellen to elect Chris Pearson as the Governing Board Chair. The motion was carried unanimously.*

5. Questions from the Public

Chris Eustace sent in a question:

- Are there any developments on work done concerning climate control?

A: A big part of the ventilation/AC system was changed; regular maintenance is done; system 5 motor was changed and electrical was updated; ongoing conversations with building manager – staff has a google spreadsheet to fill out if there are any heating/ventilation issues (monitored regularly)

6. Minutes of Meeting held June 14, 2022

6.1. Corrections

None

6.2. Approval

GB 22-10-03 *It was motioned by Brenda Downes-Tremellen and seconded by Laurie Fournier to approve the minutes from the previous meeting. The motion was carried unanimously.*

7. Other Governing Board Members/Associates

7.1. Recording Secretary Nomination

Sheila Moody was elected by acclamation

7.2. Community Representative at GB Meetings

No one has submitted a request to participate in this way

7.3. Commissioner Participation at GB Meetings

GB 22-10-04 *It was motioned by Brenda Downes-Tremellen and seconded by Genevieve Bienvenu to allow commissioner participation at the GB Meetings. The motion was carried unanimously.*

7.4. VP Participation at GB Meetings

GB 22-10-05 *It was motioned by Brenda Downes-Tremellen and seconded by Marcus Hamaker to allow VP participation at the GB Meetings. The motion was carried unanimously.*

7.5. Election of IEP rep for SNAC

Sheila Moody was elected by acclamation

8. Internal Management

8.1. Internal Rules of Procedure/Management

Information is in the shared folder - Chris asked for any changes (none brought forward)

GB 22-10-06 *It was motioned by Laurie Fournier and seconded by Marcus Hamaker to approve the internal rules of procedure/management. The motion was carried unanimously.*

8.2. Meeting Schedule

Generally speaking, it will be the 2nd Tuesday of every month

Proposed dates: Nov. 8th, Dec. 13th, Jan. 17th, Feb. 21st, March 14th, April 4th, May 9th, June 20th

9. Business Arising from the Minutes

None

10. Reports

10.1. Students' Report

No students in attendance

10.2. Teachers' Report (Josie Arcobelli)

- National Day for Truth and Reconciliation – Assembly with guest speakers – students were very engaged
- 400 Orange shirts made – all staff members given a shirt and they were sold to students
- Flag ceremony in honour of 1st nations flag
- Curriculum night – in person – went well
- GMAA sports in full swing
- Academic support program scheduled to start soon
- Open house on Oct. 25th – several student volunteers
- 2 sec V – Futsal tournament – Tristano's memory (fundraiser)

10.3. Support Staff Report (Keith Mills)

- Library – open as in pre-pandemic years
- Detentions at lunch
- Close to 200 new books
- Support staff involved in ECA's
- Bi-weekly some students volunteer at a seniors' facility – students serve – starts tomorrow

10.4. EDI report (Kemba Mitchell)

- 1st meeting took place on Thursday, September 29th via Zoom
- 10 attendees participated with 4 regrets
- Unanimous decision to open committee to all LBPSB staff
- Unanimous decision to submit a report to School Council and Governing Board moving forward
- PCHSs EDI Purpose Statement was validated by past and new committee members - To be published on school website
- Committee is working on offering PCHS stakeholder's various methods (email, suggestion box, google form, google classroom) of communicating with the team be it anonymously or not.
- Goal to continue to offer school wide community cultural/ethnic/religious/EDI learning opportunities for 2022-2023 while building more partnerships with various communities via CLC.

Q – Has she spoken to CIUSS? They are doing a big push re/EDI

A – She will reach out to them.

10.5. Community Learning Center Report (Kemba Mitchell)

Full report is on the shared drive and includes the following topics:

- Extra-Curricular Activities (ECA's)
- Academic Support Program
- Y-Zone:
- PCHS student opportunities
 - PME-MTL, Y4Y Quebec in partnership with LEARN & LEARN QUEBEC
- CLC initiated groups:
 - CLC Partnership, CLC Steering Committee & Equity, Diversity & Inclusion Committee

- 10.6. Commissioner's Report (Craig Berger)**
- Did not attend last council meeting due to COVID
 - Summary was provided to GB (shared drive)
 - Adopted annual budget – big deficit but due to a shortfall in transportation funding – main problem is that we have a large territory and the government doesn't take that into account
 - Resolution against bill 96 and support for court challenges that go for infringement of minority rights
- 10.7. Community Reps Report**
NA
- 10.8. Parent Representative's Report (Brenda Downes-Tremellen)**
- 2nd part of AGA last week – official meetings haven't really started yet
 - Brenda is the Treasurer of PC
 - New chair – Charline Downer (Shane Ross is VP)
- 10.9. IEP representative for SNAC Report (Sheila Moody)**
- SNAC AGA very well attended – many parents interested in being on SNAC
 - Lisa Mancini remains the Chair and the new Executive team was voted in
 - SNAC is hosting an IEP information evening for parents of kids on an IEP (Wednesday October 26, 2022, 6:30pm- online)
 - see SNAC website or Facebook page for more information
 - an ERMS will be sent out to all parents
- 10.10. PPO Report**
No meeting yet
- 10.11. Principal's Report (Lucia Coretti)**
- Lots already covered
 - Start of school year went well
 - AGA and Curriculum night went well
 - Welcome to newly elected GB members
 - Open house – excited to be opening doors and doing this in person
 - Advertising on social media – doing road shows to feeder elementary schools – short video talking about PCHS
 - Interim reports out on the 13th
 - 1st term report card on Nov. 18th
 - Parent-teacher interviews – evening of Nov. 24th – will be online as that's easier for parents
 - ECA's and sports programs – lots of choice for students
 - Truth and Reconciliation – weeks worth of activities

Q = advertise open house on city boards?

A = Kemba has arranged it already (free because they are a CLC partner)

Q = IB exam – grade 5 or 6?

A = just grade 6 – offered at the elementary school

10.11.1. Field trips

Q – minimum ratio?

A – government is 1-20 but PCHS normally does better

Q – Types of ECA's

A – cooking club, smooze club, debate club

GB 22-10-07 It was motioned by Brenda Downes-Tremellen and seconded by Jacqueline Jansons to approve GMAA Sports / School Board Events as presented. The motion was carried unanimously.

GB 22-10-08 It was motioned by Chris Pearson and seconded by Lori Brown to approve the Community Outings within 2KM. The motion was carried unanimously.

GB 22-10-11 It was motioned by Josie Arcobelli and seconded by Lori Brown to approve the ECA's. The motion was carried unanimously.

GB 22-10-09, GB 22-10-10, and GB 22-10-12 to GB 22-10-15 It was motioned by Genevieve Bienvenu and seconded by Stefania Bertrand to approve the remaining field trips as presented. The motion was carried unanimously.

	Event	Date	Grade	Cost	Transport	Ratio	Supervision	Responsible Staff Member	Approved School Council
GB-22-10-07	GMAA Sports / School Board Events	All Year	11-Jul	TBD	TBD	TBD	Coaches, PCHS staff	Angela Crosbie	Sept. 6th
GB-22-10-08	Community Outings within 2km	Sept - June	11-Jul	\$0	2km Walking/ STM	TBD	PCHS staff	PCHS staff	
GB-22-10-09	Advanced Design & Manufacturing Expo	Nov. 10	11-Oct	\$0	STM shuttle or school bus	1:15 (30 students)	Peter Oland & Doug Collins	Peter Oland	Oct. 4
GB-22-10-10	Serving lunch to seniors	Oct. 13th, Nov. 27th, Nov. 10th, 24th	11-Jul	\$0	walking	1:05	Keith Mills & Amalia Kyriopoulos	Keith Mills	Oct. 4
GB-22-10-11	ECA's 2022-2023	all year	11-Jul	\$0	BMW/carpool	1:20	Kemba Mitchell	Kemba Mitchell	Sept. 6
GB-22-10-12	Ont. Student Leadership Conf.	Nov. 6-8	11-Sep	\$300	coach bus	1:6 (6 students)	H. Bertrand	H. Bertrand	Oct. 4
GB-22-10-13	Grad Ski Trip	Jan. 19-21	11	\$500	coach bus	1:13	Peter Oland & Stefania Bertrand	Peter Oland	Sept. 6
GB-22-10-14	ALPS, WOTP's, & TLC life skills outing	all year	ALPS & TLC	\$0	walking	1:06	PCHS Staff	Natasha Lo Basso	Oct. 4
GB-22-10-15	Outdoor Club	Oct. 22	11-Jul	\$0	car pool	1:04	PCHS staff	Isabelle Lavoie	Oct. 4

Lori Brown left for another meeting at 7:46PM

10.11.2. Rentals

GB 22-10-16 It was motioned by Laurie Fournier and seconded by Josie Arcobelli to give blanket approval for rentals. The motion was carried unanimously.

	Organization	Room	Date	Time
GB-22-10-16	Blanket Approval	PCHS facilities	Sept. 2022	Jun-23

10.11.3. Fundraising

GB 22-10-17 to GB 22-10-24 It was motioned by Laurie Fournier and seconded by Marcus Hamaker to approve the following fundraising efforts. The motion was carried unanimously.

	Event	Date	Description of event	Cost	Person Responsible	Approved School Council
GB-22-10-17	General Fundraising	Sept - June	All school fundraising activities that are approved by administration and school council	\$3 and less	PCHS staff and PPO	Sept. 6
GB-22-10-18	Terry Fox Run	Sept - June	Donations towards the Terry Fox Foundation		PCHS staff	
GB-22-10-19	Futsal Tournament (personal project)	Nov. 10	collect funds in honor of Tristano Ricci - scholarship	\$2-\$5	IB supervisor s- PCHS staff	Sept. 23
GB-22-10-20	Visions grill cheese sale	Oct. 19-21	raise funds for sweat shirts and field trips	\$1	Kimberly Blackburn	Oct. 4
GB-22-10-21	Handmade jewellery sale (personal project)	3 dates Oct.-Dec.	raise funds for a women's shelter	\$2-\$10	IB supervisor s- PCHS staff	Oct. 4
GB-22-10-22	WOTP 3 "rest room" project	Oct. 25	sale coffee, cookies, water etc.. to fund a new rest/calming room	donations	Michelle Daigle	Oct. 4
GB-22-10-23	Popcorn & Candy Sale & Raffle (Habs tickets)- personal project	week of Oct. 17	raise funds for the West Island Women's Shelter	\$2 / \$5 a ticket or 3 for \$10	IB supervisor s- PCHS staff	Oct. 4
GB-22-10-24	Europe Bagging Fundraiser	Oct.-Feb.	Bag grocery at Adonis & Provigo	any donation	Josie Acrobelli	Sept. 6

10.11.4. Service Contracts

- Government funds these programs & they were previously approved up until this meeting

GB 22-10-25 to GB 22-10-27 It was motioned by Marcus Hamaker and seconded by Jacqueline Jansons to approve the following contracts until the first GB meeting of the next school year. The motion was carried unanimously.

	Event	Date	Description of event	Cost	Employee / Company	Person Responsible
GB-22-10-25	Academic Support Program	Sept 2022 May 2023	After school academic support program and Peer Tutoring	Hourly rate	Staff	Kelly Citrin & Andrea Blacklock
GB-22-10-26	Francisation	Sept 2022 May 2023	French support	Hourly rate	Staff	Nathalie Cheff
GB-22-10-27	ECA	Sept 2022 June 2023	Extra Curricular Activities	TBD	Staff, external coaches, animators	Kemba Mitchell/Lucia Coretti

10.12. Chairperson's Report (Chris Pearson)
Welcome and thank you for your participation

11. New Business
None

12. Correspondence

12.1. Incoming
12.1.1.1.1. Council of Commissioners Meeting 2022-2023 - Budget
12.1.1.1.2. School/Centre Name and External Property Name Policy (Nov. 15)
Tabled until next meeting

12.2. Outgoing
None

13. Varia
None

14. Questions from the Public
NA

15. Adjournment

GB 22-10-28 *It was motioned by Lori Brown and seconded by Marcus Hamaker to adjourn the meeting at 7:57PM. The motion was carried unanimously.*



Chris Pearson, GB Chair 2022-2023



Lucia Coretti, Principal P.C.H.S.