

**PIERREFONDS COMMUNITY HIGH SCHOOL
GOVERNING BOARD 2021-2022
Minutes of the Meeting held December 14, 2022**

Members Present:

Parents: Genevieve Bienvenu, Brenda Downes-Tremellen, Daniel Obiri, Chris Pearson, Howard Puritt, Andres Hernandez, Jaruffe (ALT)

Staff: Josie Arcobelli, Stefania Bertrand, Angela Crosbie, Jacqueline Jansons, Keith Mills, Sarah Larkin (ALT)

Students: Aaliya Arthur, Olivia Navarrete

Administration:

Principal: Lucia Coretti

Commissioners: Craig Berger

Community Reps:

Regrets/Absent: Ayesha Altaher, Yara Camel-Toueg, Marcus Hamaker, Lori Brown, Laurie Fournier, Kemba Mitchell

Recording Secretary: Sheila Moody

Public: Chris Eustace

1. Call to Order

Quorum was established and the meeting was called to order at 6:32PM by Chris Pearson.

2. Agenda

2.1. Additions

2.2. Approval

GB 22-12-01 *It was motioned by Brenda Downes-Tremellen and seconded by Genevieve Bienvenu to approve the agenda. The motion was carried unanimously.*

3. Questions from the Public

Q – Chris Eustace asked when he forwards information to the chair, is it shared with GB?

A – Yes, it is put in the shared folder

4. Minutes of Meeting held November 8, 2022

4.1. Corrections

None

4.2. Approval

GB 22-12-02 *It was motioned by Howard Puritt and seconded by Sarah Larkin to approve the minutes from the previous meeting. The motion was carried unanimously.*

5. Business Arising from the Minutes

5.1. Bring your Own Device

- Motioned and approved at school council to move forward with this initiative
- Will consult with other schools and put policies in place
- Can't tell parents at large until all set up (e.g., charging stations) and policies

Q – Will kids on IEPs still have devices provided for them?

A – Those devices come from SSD and will be maintained

Also, if kids can't afford, there will be also loaners available

- Have done an inventory – IB students, IEPs, extra for loaners – less than 1/3 of population will have to purchase
- Will form a committee to make sure it's done properly
- Will look at tech budget as well to see if there is room to buy more Chromebooks

Q – What device and when will it start?

A – Any device (no phone) and starting in September – going to recommend Chromebook or laptop

Q – Tech support?

A – Ms. Mackay or Ms. Coretti have lists of passwords if forgotten; tech support for device itself is student's responsibility

- Security cameras – verified – all working
- Could put in policy – students must lock their lockers (must have a lock)
- Looking to make sure school can support charging stations (electrical grid)

Formal written motion with guidelines to follow in January

5.2. GB Budget

Tabled until January

6. Reports

6.1. Students' Report (Olivia Navarrete / Aaliya Arthur)

- Many student-led functions
- December – lots of holidays with opportunity to learn about different religions
- Spirit week
- Concerns: vegan options in cafeteria (brought up again) – have spoken to board – should be adding more options in January; looking at subsidized food options
- Long lines in cafeteria and then no time to eat
- Bathroom concerns – things thrown in sinks, hall passes in toilets
 - Bathroom is an ongoing concern – can't have staff in bathrooms (privacy issue) – have notified the teachers to limit kids going during class
- Hard to relax in the library (nice, quiet space) because detentions are served there – 1st 20 mins of each lunch period
 - Because student population has grown so much, there is no empty classroom to use – only choice for this year is the library – for next year we will try to find a different solution
 - Olivia suggested the auditorium for detention
 - Ms Jansons – run detention on one side and leave other side open
- Assembly on gender-based violence – 7 stages of a healthy relationship
- Lunch time karaoke is fun
- IB Personal Projects have been submitted
- Bake sale to raise money for 2 moms (do good project)
- Robotics competition – organized by science department – for elementary schools

6.2. Teachers' Report (Angela Crosbie)

- Grad photos took place
- Mid year exams prepped and ready to go
- Assemblies held for academic achievement and effort
- Great to see so much spirit in the school

6.3. Support Staff Report (Keith Mills)

- Support staff active in ECA's and homework program
- Santa for seniors – very successful – adopted 2 senior residences – all gifts fulfilled
- WOTP3 student was chosen as employee of the month at Buzz Fit
- Library: 275 new books over last 3 months; 149 overdue books; space very much in demand

6.4. EDI report (Kemba Mitchell)

- Will be presented at January meeting

6.5. Community Learning Center Report (Kemba Mitchel)

- Report on shared drive

6.6. Commissioner's Report (Craig Berger)

- Meeting was only 2 days ago
- Adopted the budget consultation – responses due in March
- Adopted an update to ECA – change to reflect the reality of international travel at the moment – we can't get proper liability insurance – new policy will be on website in a couple of days
- School center name policy
- Annual report for 2021-2022 presented
- Tom Rhymes is retiring which is a great loss
- Wish all a happy holiday period

6.7. Community Reps Report

NA

6.8. Parent Representative's Report (Brenda Downes-Tremellen)

- Mr. Rhymes got a plaque from PC
- EDI is a priority
- Discussed the possibility of a bus strike
- Topic of masking in schools (must come from public health – boards hands are tied)

Q – Are we still cleaning surfaces?

A – The cafeteria tables are done every day after senior lunch; in the classroom – some teachers do it, but Ms. Coretti will remind teachers as we are in flu season to do so at the end of each day

We saw the highest absences ever in the month of November (COVID, flu, gastro, strep, etc.)

Q – Noticed that some masks are expired

A – Ms. Coretti will investigate it and email staff

6.9. IEP representative for SNAC Report (Sheila Moody)

- Report is on the shared drive
- Special presentation to SNAC by Me. Geneviève Dugré who reviewed the Composition, mandate, and role of SNAC.
- Debrief on IEP session – Chair shared presentation, video and Q&A to website, FB, and Basecamp (thanks to Chris for circulating)

6.10 PPO Report (Brenda Downes-Tremellen)

- Domino's night went very well - \$523 in one night
- Mr. Bertrand replaced Ms. MacDonald at PPO
- Looking to do in-school pizza days
- Will bring it to council in January

6.11. Principal's Report (Lucia Coretti)

- Mr. Bertrand – was interim VP but moving to Westwood Junior as VP in January
- Ms. MacDonald is on leave (having twins)
- Ms. Bradley – new VP as of January (was at PCHS before so should be an easy transition)
- Staff potluck on last day to say goodbye to Mr. Bertrand
- Lots already covered in other reports
- Mid year exams coming up
- Breakfast club open during exam period with a reduced menu
- Cafeteria also open with a reduced menu – closed on Friday because of early dismissal (11:30)
- Wants to formerly congratulate Mr. Oland and team on gender violence assembly (interactive)
- Mr. Oland, Ms. Constant, Ms. Cheff went to National Assembly and won an award (top 3)
- Spirit week has been great
- PC Players is putting on The Outsiders
- Check emails for snow day alerts; local news stations are also informed
- Wish everyone a nice holiday break

6.11.1. Field trips

It was motioned by Sarah Larkin and seconded by Angela Crosbie to approve the following field trips. The motion was carried unanimously.

	Event	Date	Grade	Cost	Transport	Ratio	Supervision	Responsible Staff Member	Approved School Council
GB-22-12-03	Disney's Alladin-Place des Arts	March 28-April 2	11-Jul	\$0	carpool	1:04	PCHS Staff	Josie Arcobelli	Dec. 8
GB-22-12-04	Vancouver & Whistler, BC trip	April 11-15	11-Oct	\$3,223	plane/bus	1:10	PCHS Staff	Joise Arcobelli	Dec. 8
GB-22-12-05	Impact Project-Tour of Little Burgundy	Jan. 17	10 + 2 gr 11	\$0	school bus / carpool	1:15	PCHS Staff	Kemba Mitchell	8-Dec

Q – Is NY trip coming back?

A – No – PC is not doing international trips this year but is looking into alternatives

6.11.2. Rentals

We gave blanket approval for rentals at the October 2022 meeting

6.11.3. Fundraising

none

6.11.4. Service Contracts

None

6.12. Chairperson's Report (Chris Pearson)

No report but have a great holiday

7. New Business

7.1. School budget 2022-2023

Tabled until January

7.2. Principal Selection Criteria 2023-2024 (March 3)

- Ms. Coretti chose to stay for the discussion
- Chris put last years draft in folder for review
- Comment – board requires 5 years teaching experience (we put 8); typical path is VP then elementary principal and then high school principal

GB 22-12-06 *It was motioned by Genevieve Bienvenu and seconded by Angela Crosbie to submit the same criteria as last year. The motion was carried unanimously.*

7.3. IB resolution

- The ministry of education has provided all schools with special academic programs a grant to lighten the fees through measure 15232.
- All IB students will receive a \$200 credit to their statement of accounts for the 2022-2023 school year.

GB 22-12-07 *It was motioned by Angela Crosbie and seconded by Brenda Downes-Tremellen to approve this resolution. The motion was carried unanimously.*

8. Correspondence

8.1. Incoming

8.1.1. The role of GB Members

- Information from school board in folder

8.2. Outgoing

None

9. Varia

None

10. Questions from the Public

Q – For technology - is there a difference in what the device can do if it is high vs. low end?

A – No difference for what is needed at school

Q - Grad ceremony – will it take place normally this year?

A – There are no restrictions at the moment so meeting with convocation committee in January – plan as of now is to hold it in person

Comment: Zoom meetings very beneficial (in his opinion)

Peace, health, and happiness for 2023

11. Adjournment

GB 22-12-08 *It was motioned by Angela Crosbie and seconded by Brenda Downes-Tremellen to adjourn the meeting at 8:03PM. The motion was carried unanimously.*



Chris Pearson, GB Chair 2022-2023

Lucia Coretti, Principal P.C.H.S.