



**PIERREFONDS COMMUNITY HIGH SCHOOL  
GOVERNING BOARD 2021-2022  
Minutes of the Meeting held January 17, 2023**

**Members Present:** **Parents:** Ayesha Altaher, Genevieve Bienvenu, Yara Camel-Toueg, Brenda Downes-Tremellen, Daniel Obiri, Chris Pearson, Marcus Hamaker

**Staff:** Josie Arcobelli, Stefania Bertrand, Angela Crosbie, Laurie Fournier, Jacqueline Jansons, Keith Mills, Kemba Mitchell

**Students:** Sade Hall, Serenity Kly

**Administration:** **Principal:** Lucia Coretti  
**VP's:** Aaryn Bradley, Nathalie Cheff

**Commissioners:** Craig Berger

**Regrets/Absent:** Lori Brown, Howard Puritt

**Recording Secretary:** Sheila Moody

**Public:** Chris Eustace

**1. Call to Order**

Quorum was established and the meeting was called to order at 6:31PM by Chris Pearson.

**2. Agenda**

**2.1. Additions**

**2.2. Approval**

**GB 23-01-01** *It was motioned by Josie Arcobelli and seconded by Brenda Downes-Tremellen to approve the agenda. The motion was carried unanimously.*

**3. Questions from the Public**

Happy New Year from C. Eustace

Q: Can public get a copy of the minutes?

A: Posted on PCHS website once approved.

**4. Minutes of Meeting held December 14, 2022**

**4.1. Corrections**

**4.2. Approval**

**GB 23-01-02** *It was motioned by Genevieve Bienvenue and seconded by Josie Arcobelli to approve the minutes from the previous meeting. The motion was carried unanimously.*

## 5. Business Arising from the Minutes

### 5.1. Bring your own device 2023-2024

- Created an official device committee – have met once.
- Goal is to have policy plan, device distribution, Q&A doc by April 4<sup>th</sup>.
- Email to community will go out as soon as approved.
- Checked with IT to make sure all can be accommodated (need extra tech support, etc.) – all is OK.
- Also consulted with Lakeside and BHS – already doing it – to see what works/does not work.
- Some kids already have PC due to IB program and special needs (provided by SSD).

(For further input, please review Principal's report on shared drive)

**Voting on this is tabled until official proposal is presented.**

### 5.2. GB Budget

- Any marketing materials appreciated – want to replace banners in gymnasium (2).
- Also need to rent a cherry picker to remove/install banners.
- Chris will get a quote on the banners.

**Voting on use of GB budget is tabled.**

### 5.3. School budget 2022-23

- Ms. Coretti reviewed the budget. We are currently in a deficit, but we are working with finance to get out of it over the next 3 years. A lot of the deficit is due to bad debt (unpaid school fees).

**GB 23-01-03** *It was motioned by Laurie Fournier and seconded by Genevieve Bienvenue to approve the 2022-2023 school budget. The motion was carried unanimously.*

## 6. Reports

### 6.1. Students' Report (Sade Hall)

- Throughout exams, students did tutoring to help others with exam preparation.
- Little Burgundy trip was interesting.
- Outsiders Play – showcase during exams – student participation in front and behind the scenes.
- Term 1 honour roll certificates given out – the students appreciate them.
- Grad Semi Formal tickets being sold.
- Preparing for PCHS variety show.
- Concerns:
  - Not many vegan options in Caf (brought up before) & prices have gone up a lot vs last year;
  - Students want a study hall (not via HW program) - after school or a period during school time;
  - Better lock down procedures (worried they will be seen through some of windows).
- Ideas:
  - Making multi-cultural day a full day of events and activities (inspiration from how Riverdale used to do it);
  - Black History month coming up – include in lessons.

Ms. Coretti responses to some of the above:

- No time yet to implement caf changes but talks are underway – looking at vegan options and toonie Tuesdays and reducing costs (has to be absorbed elsewhere in the budget);
- Code Red – all doors have been changed and we ran out of the windows – believe it is all done now but will ask caretakers to check the windows;
- Black history – Kemba has organized assemblies and other activities and teachers will be doing things in class (they have a resource doc provided by the board);
- Multi-cultural day – Mr. Oland runs it – she will ask him about it and mention the comments (it is possible to do a full day, but he'll need a committee).

## **6.2. Teachers' Report (Angela Crosbie)**

- No official report.
- Sade covered all the relevant topics.

## **6.3. Support Staff Report (Keith Mills)**

The full report is on the shared drive and includes the following:

- PCHS bio-diversity garden;
- Students serving lunch with Seniors in the community;
- Involvement in ECA's and HW program.

## **6.4. EDI report (presented by Lucia Coretti)**

The full report is on the shard drive and outlines topics discussed such as:

- Planned Blanket Activity for grade 10 students via a grant;
- The importance of offering diverse learning opportunities;
- Students and staff alike using language that differentiates one another;
- The need for safe and confidential mechanisms for students to report any issues related to EDI;
- The need for an efficient communication tool for the committee.

## **6.5. Community Learning Center Report (Kemba Mitchel)**

The full report is on the shared drive and includes the following:

- New Partners: Jimmy Chan, Y4Y Quebec, Roen Higgins, Projet Communautaire de Pierrefonds (PCP);
- CLC initiated and/or supported upcoming opportunities: Federation CJA, Anti-Bullying junior assembly, LOVE Quebec + Y4Y Quebec, Historical Heritage Site - Tour of Little Burgundy, 2023 Chinese New Year (CNY), 2023 Black History Month school in-person assemblies;
- ECA club upcoming guest speakers: Gender, Sexuality & Alliance (GSA) club (Tea Long), Black Student Union (BSU) club (Svens Telemaque);
- January edition of the CLC Newsletter will be distributed this week.

## **6.6. Commissioner's Report (Craig Berger)**

- Happy New Year.
- No report as there has not been a meeting since last GB meeting.
- Next council meeting on January 30<sup>th</sup>
- Budget consultation (on our agenda).
- Elementary open houses – lots of advertising.
- High school re-registration period.

## **6.7. Community Reps Report**

No rep on GB

## **6.8. Parent Representative's Report (Brenda Downes-Tremellen)**

- Meeting last week.
- Light meeting – selected sub-region led committees.
- Break out rooms – inclusion and diversity a big focus.
- Alison Saunders – chair of inter-cultural committee – making EDDI a focus.

**6.9. IEP representative for SNAC Report (Sheila Moody)**

- No meeting in December.
- Meeting tomorrow – open to parents – can email [snac@lbpearson.ca](mailto:snac@lbpearson.ca) for link.
- It will include a presentation on adaptive technology.

**6.10. PPO Report (Brenda Downes-Tremellen)**

- In school pizza day – February 2<sup>nd</sup> (\$2/slice)
  - will need head count to estimate demand (senior vs. junior);
  - Need parent volunteers to serve;
  - Domino’s on Pierrefonds Blvd.

Q – Does it affect contract with Chartwells?

A – No, as long as we give advance notice.

- Staff Appreciation on March 1<sup>st</sup> – lunch hour like last year
  - Food collection from the families (collect on February 28<sup>th</sup> in the evening 6:30-8:30).
  - Money donation option available too.

**We will approve under fundraisers.**

**6.11. Principal’s Report (Lucia Coretti)**

- Welcome to Aaryn Bradley – replacing Ms. McDonald – she will join PPO.

The full report is on the shared drive and includes the following:

- A big thank you goes out to Nathalie Cheff for organizing the mid-year exams;
- OSEntreprendre Project Submissions;
- Junior Anti-Bullying Assembly Jan. 11<sup>th</sup>
- Friday, Jan. 20<sup>th</sup> is a board wide ped day. Trauma Informed workshop for all LBPSB aides and techs;
- Device Planning Committee 2023-2024 for BYOD;
- Access to Library: the library will be open daily during both lunch hours;
- Re-Registration Period begins Jan. 30<sup>th</sup> until Feb. 3<sup>rd</sup>;
- Term 1 Honour Roll Certificates handed out to students on Friday, Jan. 13<sup>th</sup>.

**6.11.1. Field Trips**

*It was motioned by Brenda Downes-Tremellen and seconded by Yara Camel-Toueg to approve the following field trips. The motion was carried unanimously.*

	Event	Date	Grade	Cost	Transport	Ratio	Supervision	Responsible Staff Member	Approved School Council
<b>GB 23-01-04</b>	PC Players Retreat	March 26-28	7-11	\$175	parents	1:10	PCHS Staff	Lori Brown	Jan. 10
<b>GB 23-01-05</b>	Snow Shoeing at Bois de Liesse Park	Jan. 26	7-11	\$0	carpooling	1:4	PCHS Staff	Sofia Yorski	Jan. 10

**6.11.2. Rentals**

We gave blanket approval for rentals at the October 2022 meeting.

### 6.11.3. Fundraising

*It was motioned by Brenda Downes-Tremellen and seconded by Jacqueline Jansons to approve the following fundraising initiatives pending approval at school council. The motion was carried unanimously.*

	Event	Date	Description of event	Cost	Person Responsible	Approved School Council
<b>GB 23-01-06</b>	PPO Pizza Lunch	Feb. 2	selling pizza at both lunch hours	\$2	PPO	
<b>GB 23-01-07</b>	Staff appreciation- food & \$ donations	March 1	collect Feb 28th		PPO	

### 6.11.4. Service Contracts

none

### 6.12. Chairperson's Report (Chris Pearson)

- No official report.
- Welcome back and Happy New Year.

## 7. New Business

### 7.1. LBPSB Budget 2023-2024 Consultation (March 31)

Tabled until next meeting.

## 8. Correspondence

### 8.1. Incoming

None

### 8.2. Outgoing

None

## 9. Varia

None

## 10. Questions from the Public

Q: Pockets of poverty – what does it mean?

A: It depends on index level of your school – government gives you funding to help fund certain services – PCHS gets a small portion due to its index.

Q: What % of students cannot or will not pay fees?

A: It would have to be analyzed.

Q - Letter going to parents who haven't paid – is it a standard letter from principal or standard letter from board?

A – standard letter that legal drafts up – all schools use the same letter.

Rocking Rabi – kudos to whoever organized this.

A – Kemba Mitchell brought him in.

## 11. Adjournment

**GB 23-01-08** *It was motioned by Angela Crosbie and seconded by Marcus Hamaker to adjourn the meeting at 7:55PM. The motion was carried unanimously.*

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Chris Pearson, GB Chair 2022-2023

Lucia Coretti, Principal P.C.H.S.