

**PIERREFONDS COMMUNITY HIGH SCHOOL
GOVERNING BOARD 2023-2024
Minutes of the Meeting held June 11, 2024**



Members Present: **Parents:** Howard Puritt, Chris Pearson, Greg Piggins, Sheila Moody, Brenda Downes, Daniel Obiri, Marcus Hamaker
Staff: Donna Blake, Alexander Navarrete, Josie Arcobelli, Keith Mills
Students: Nyla Alleyne

Administration: **Principal:** Lucia Coretti

Commissioner: Craig Berger

Regrets/Absent: Debbie Begg, Jackie Jansons, Angela Crosbie, Jen Sholzberg

Recording Secretary: Sheila Moody

Public: Chris Eustace

1. Call to Order

Quorum was established and the meeting was called to order at 6:35PM by Chris Pearson.

2. Agenda

2.1. Additions

2.2. Approval

GB 24-06-01 *It was motioned by Greg Piggins and seconded by Marcus Hamaker to approve the agenda. The motion was carried unanimously.*

3. Questions from the public

Sent email about new culture course – worth reviewing over the summer

A: It's on the shared drive

4. Minutes of the meetings held May, 2024

4.1. Corrections

4.2. Approval

GB 24-06-02 *It was motioned by Brenda Downes and seconded by Greg Piggins to approve the minutes from the previous meeting. The motion was carried unanimously.*

5. Business arising from the minutes: None

6. Reports

6.1. Students' Report

No students (exam period)

6.2. Teachers' Report

Mr. Navarrete presented

- Exams underway
- Sports ended, lots of great results
- Had athletic banquet
- Color wars for grads
- Convocation this Friday (practice on Thursday)
- Trips to NY and Boston took place
- Prom coming up
- Have a nice summer

6.3. Support Staff Report

- Involved right up to last week on HW (tutoring) and ECA's
- Library report was given

6.4. EDI Report

6.5. Community Learning Center Report

NA

6.6. Commissioner's Report

- Admin staffing was done
- Aaryn Bradley moving to Principal Maple Grove, Nathalie Cheff back
- Head office changes: Carol Heffernen retiring – Stephanie Stever replacing her
- Performance from St. John Fisher senior rock band – very good
- Welcomed winners of essay contest
- Elections coming up in November – important to get a good turnout
- Thanked all parents, teachers and staff and wished everyone a good summer

6.7. Community Rep's Report

NA

6.8. Parent Representative's Report

- Met last week
- Great presentation EDDI related – The parent's son is blind and goes to Beurling. They asked the child what he needs versus the school for the blind he was told what he needed. Great that he was able to advocate for himself
- School board elections – go on school board website – to get your adult (18+) to be able to vote in the English system <https://www.lbpsb.qc.ca/council-of-commissioners/school-board-elections-consultations/>
- End of year dinner with 23/40 school reps in attendance
- Shane Ross – PC Chair is leaving because his son has graduated

6.9. IEP Rep for SNAC Report

- Last meeting was in March – no further reports this year

6.10. PPO Report

- Dinner tomorrow
- Will help with convocation
- Giving out 2 awards per usual

6.11. Principal’s Report

See report in shared drive

Q – link for convocation

A – sent an email confirming it will be sent day of the event

Q – Brenda – school issued devices collected last week – kids penalized as don’t have them in class

A – Board issued collected last week as most students in alternative programs don’t write exams

Brenda clarified that the issue pertains to kids on an IEP in regular program losing devices too early

A – Ms. Coretti will investigate it and see about changing the procedure for next year

6.11.1. Field Trips

It was motioned by Greg Piggins and seconded by Daniel Obiri to approve the following field trip. The motion was carried unanimously.

	Event	Date	Grade	Cost	Transport	Ratio	Supervision	Responsible	Approved
								Staff Member	School Council
GB 24-06-03	Europe Trip	June 23-30, 2025	grade 9-11	\$4,444	air, train, boat, bus	1:08	PCHS Staff	Josie Arcobelli	June 11th
GB 24-06-04	Boston Trip	May 2-4, 2025	grade 9	\$650	coach bus	1:10	PCHS Staff	Meghan Guyver	June 11th

6.11.2. Rentals

There is blanket approval for rentals from September 2023 to June 2024

Since we have no right to refuse, there is no need to motion or vote

6.11.3. Fundraising

It was motioned by Brenda Downes and seconded by Alexander Navarrete to approve the following fundraising activities. The motion was carried unanimously.

	Event	Date	Description of event	Cost	Person Responsible	Approved School Council
GB 24-06-05	Europe trip bagging	Sept '24- June '25	raise money to reduce cost of trips	donations	Josie Arcobelli	June 11th
GB 24-06-06	Fire it up for Ryan- Variety Show	Nov. 29	raise funds for the Cedar Cancer Foundation	donations/raffle	Lori Brown	June 11th

6.11.4. Service Contracts

No service contracts

6.12. Chairpersons Report

Thank you to all

7. New Business

7.1. Budget approval

Tabled as not yet received

7.2. 2023-2024 GB Annual Report

In shared folder – very similar to past years

GB 24-06-07 *It was motioned by Greg Piggins and seconded by Brenda Downes to approve the 2023-2024 GB Annual Report. The motion was carried unanimously.*

7.3. 2024-2025 AGM

It will be n person, the same night as curriculum night – Sept. 12th

7.4. School Fees

- Document is in shared folder
- No major changes
- Ms. Coretti went through and explained any changes versus this year

Q – Increase in music

A – costs for repairs/cleaning and costs for sheet music

Q – Alps 8 increase

A - Can help if necessary – pockets of poverty grant

GB 24-06-08 *It was motioned by Brenda Downes and seconded by Donna Blake to approve the 2024-2025 school fees. The motion was carried unanimously.*

7.5. ABAV plan 2024-2025

- Full plan for 2024-2025 is in the shared folder
- Lucia reviewed it quickly and talked to some updates

- Lucia explained the process of putting together the plan
- Annual evaluation against plan that helps with formation of new plan
- Committee that reviews progress
- Lucia went through the evaluation

GB 24-06-09 *It was motioned by Brenda Downes and seconded by Greg Piggins to approve the 2024-2025 ABAV plan. The motion was carried unanimously.*

7.6. School Supplies

- Chris must leave so Marcus will conclude the meeting
- Lucia shared the supplies list which applies to grade 7 only
- Based on input from grade 7 teachers – very similar to last year

GB 24-06-10 *It was motioned by Greg Piggins and seconded by Brenda Downes to approve the 2024-2025 school supplies list. The motion was carried unanimously.*

7.7. Education Project

- Document in shared folder
- Must be done every 5 years
- Formed committee last year
- Compiled all the input (from all staff) and created the document
- Lucia reviewed key points

GB 24-06-11 *It was motioned by Daniel Obiri and seconded by Greg Piggins to approve the Education Project. The motion was carried unanimously.*

7.8. Code of Conduct Revision

- Was reviewed but there were no revisions
- Thought we might need to update re/cell phone use, but it was already ok (7:50-2:30)

Q: Cell phones at lunch?

A: not juniors but yes for seniors who leave school for lunch

Discussion around Dress code as it applies to headgear (shower caps) – to be discussed next year and perhaps added in specifically.

8. Correspondence

8.1. Incoming

None

8.2. Outgoing

None

9. Varia

10. Questions from the Public


Q – re/Bill 96 – asked whether documentation must be in French

A – Not forced internally to be communicating in French, although will respond to ministry in French and if applicable community partners in French

Thanked Mr. Navarrete for teachers report
Thanked the Principal for all the information she shared

11. Adjournment

GB 24-06-12 *It was motioned by Marcus Hamaker and seconded by Brenda Downes to adjourn the meeting at 8:03PM. The motion was carried unanimously.*



Chris Pearson
GB Chair 2023-2024



Lucia Coretti
Principal, PCHS