

**PIERREFONDS COMMUNITY HIGH SCHOOL
GOVERNING BOARD 2024-2025
Minutes of the Meeting held on January 14th 2025 Virtual**



Members Present: **Parents:** Chris Pearson Chairperson Daniel Obiri (*Alt Parent Rep*) Greg Piggins (*Parent Rep*) Debbie Begg, Brenda Downes, Rosana Pistilli
Staff: Jacqueline Jansons, Josie Arcobelli, Alexander Navarrete, Donna Blake, Jennifer Sholzberg, Keith Mills (support staff)
Students: Melissa Levine, Presley Cleaveland

Administration: **Principal:** Lucia Coretti

Commissioner: Alaina Charszan

Community Reps: None

Regrets/Absent: Saad Ahmed, Talia D’Costa Sanaz Ameri, Rawan Moudarres, Daniel Vanson, Nathalie Cheff, Allan Fink, Angela Jane Crosbie

Recording Secretary: Melanie Mammarella

Public: Chris Eustace

1. CALL TO ORDER

Quorum was established and the meeting was called to order at 6:31 PM by Chris Pearson.

2. AGENDA

2.1. Additions

None

2.2. Approve

GB 25-01-01 It was motioned by Brenda Downes and seconded by Melanie Mammarella to approve the agenda. The motion was carried unanimously.

3. QUESTIONS FROM THE PUBLIC

Chris Eustace was having technical difficulties; we will come back to him later

4. MINUTES OF MEETING HELD NOV 12, 2024 & DEC 17, 2024

4.1. Corrections

NOV 12, 2024 None

DEC 17, 2024 Has a list of principal and staff after attendance, Chris will remove before signing. 4.2 Approve

GB 25-01-02 It was motioned by Greg Piggins and seconded by Brenda Downes to approve the minutes. The motion was carried unanimously.

5. BUSINESS ARISING FROM THE MINUTES

5.1. None

6. REPORTS

6.1. Students' Report

Full report is on the shared drive and includes the following subjects:

- Gr 7 & 8 Junior Movie night event to take place on Friday, Jan 17th, 2025
- Gr 9 & 10 Senior Movie night event to take place on Thursday, Jan 23rd, 2025
- Gr 9 & 10 Spring Fling Dance event to take place on Friday, March 28th, 2024 **Ticket sales;** Feb. 21 - 27th during senior lunch Feb 21st - \$2Feb 24th - \$4Feb 25th - \$6, Feb 26th - \$8, Feb 27th 10\$

6.2. Teachers' Report

Full report is on the shared drive and includes the following subjects:

- Futsal teams went to Coupe L'impact this weekend on the south shore where two of our teams were in the finals. Our Bantam boys came in second overall, while our Juvy boys won the banner-making it a back to back banner for them and Señor.
- Swim team started and are heading into their second meet this Thursday.
- Wrestling is growing at school with a workshop at JRHS with some Olympic wrestlers and their first meet this afternoon.
- We have a chess club that is also competing virtually with the GMAA. Yes-Chess. A group of Jr students are competing vs other schools online and learning as they go.
- As of now PCHS has just over 400 registered student athletes with 240 or so being multiple sports. 40 coaches with a huge amount of Alumni involved as well.
- Before the winter break close to 50 former students and our current futsal teams participated in a holiday classic mini tournament making donations to our soccer/futsal scholarship fund in the process.
- Science Fair is in full swing with PCHS hosting the regionals this year. This is a huge undertaking and wonderful opportunity for our school.
- Movie nights are in the works for both our JR and grade 9/10 students. These will be happening on Fridays planned in the auditorium.
- The YMCA YZone is busy offering students activities during lunch and running basketball games during open gym. These are well attended.
- Open gym for both JR and Sr students is very popular with the cold and snow we have had. The JR times are always packed with various activities. We want to remind students that proper athletic attire is still required during open gym.
- Displays for this month include Lunar New Year and Veganuary displays, as well as the À Go On Lit thématique du mois - fantastique. So far, 672 new books have been added to the collection. A strong emphasis has been made on increasing the size of the French graphic novel/comic book, French manga, and French fiction collections, in the hopes of getting reluctant readers to read more French books. Our French manga and graphic novel/comic book sections are getting more traffic.
- The library has been booked by staff for 14 periods (including after school) so far since the start of the new year for various uses (including library services), with another 4 planned this week (an average of 60%), not including the sporadic visits students have with integration aides for taking out new books, printing or working on the library

computers during class time. The library is busiest during morning recess, the junior and senior breaks, and the second half of junior and senior lunches. We currently have 113 students with overdue books. The email reminders seem to have had a slight positive impact. Battle of the books is resuming this Wednesday after school, still going strong with 20 students (4 teams) participating.

6.3. Support Staff Report

Full report is on the shared drive and includes the following subjects:

- With the return from the holidays. ECA's and the homework program have resumed. Support Staff have been involved with both.
- Volunteer work (serving lunch to Seniors & helping in a photography studio) resume later this month.
- Prior to the break, the PCHS staff & students came together to support needy families. Under the direction of Sarah Naderpour (FSSST), she coordinated putting together Christmas baskets. Networking was done (Otis Grant and Friends Foundation) helped with a generous supply of fruits and vegetables. Mr. Vanson (various contacts in the community) helped with meat. Staff participated, along with student competitions in TAG. In the end 15 families were supported with food and gift cards to stores (Super C & Walmart)

6.4. EDI report

Full report is on the shared drive and includes the following subjects:

- Workshops planned for black history month
- Grade 10 Feb. 27th=28th indigenous my allyship in action
- Orange shirt day

6.5. Commissioner's Report

Full report is on the shared drive and includes the following subjects:

- Alaina Gross Charzan introduces herself
- Informs everyone of the topics their were discussed t last council meeting, which included;
- Changes in Administration, Chairs, and budget information.
- Two presentations one from student Ombudsman and from the auditor.
- Upcoming conferences on learning disabilities and study of law and education
- Shares her contact information, invites everyone to reach out if they have any questions

6.6. Community Reps Reports

None

6.7. Parent Representative's Report

Full report is on the shared drive and includes the following subjects:

- Connie Held awards were given out and two members were honored.
- Information was discussed about committees being more prepared, more info to come
- Discussed No Child Left Behind event
- EPCA elections were finalized
- Break up sub committees
- More info will be posted as it becomes available

- Link was shared in the drive for upcoming Allo Prof meeting

6.8. IEP Rep for SNAC Report

The full report is on the shared drive and includes the following subjects:

General information: The SNAC meeting was held in person at the LBPSB Head Office on October 24th 2024

- A presentation was given to SNAC by Franca Kesic - community rep From the West Island Association for the

Intellectually Handicapped. This was a wonderful presentation about the history of WIAIH, the population

supported and services offered at WIAIH. Parents were given the chance to ask question

- The Special Needs Advisory Committee adopted an updated set of internal rules and it is available on our website

- The SNAC and SSD are hosting an online Webinar on the Individualized Education Plan (IEP) process for

LBPSB parents. Registration will be required with a maximum of 500 attendees

- Projects we are exploring for the school year
- Increase communication with families of students on IEPs
- Earlier access to IEP information Kits
- Better visibility of SNAC on school Websites

Parent Communications:

SNAC continues to see emails focused on the IEP process and the rights of students and families. The hope is that The upcoming IEP information Webinar will answer a lot of those questions. Our Facebook page is getting increased traffic and we are looking at sharing more local information.

Future SNAC Meeting Dates:

Wednesday November 20 2024 6:30 pm - Meeting to be held on line - IEP EVENING by SSD

Wednesday January 22 2025 6:30 pm - SSD presentation Portrait of Special needs at LBPSB

Wednesday February 26 2025 6:30 pm - Budget presentation

Wednesday March 26 2025 6:30 pm - Meeting Light a dream presentation

6.9. PPO Report

Full report is on the shared drive and includes the following subjects:

- Quick meeting took place on January 7th
- Pizza fundraiser dates locked in for January 28th and March 25 with Dominos
- Staff appreciation will take place on February 26th email will be going to the community. Food donations will be accepted on the 25th during the day and PPO will be present in the evening from 5-8.
- Next meeting is on February 4th

6.10. Principal's Report

Full report is on the shared drive and includes the following subjects:

- Staffing Updates

Joshua Freidmann is replacing Gary Mallalieu in the science department. Gary has retired and is planning many adventurous trips soon. Wishing him all the best in this new chapter in life. Eva Tzanetakos, will be supporting our students in the resource department with French. Marie Gilberte Fortuné, will continue to replace Mme. Fortin in her absence.

- January Tag Challenge/Community Support

Many local food banks are facing empty shelves after the holidays. Our leadership crew is planning on organizing a food drive to help support a West Island food bank. TAGS will be encouraged to donate non-perishable food and personal care items. This initiative will be launched in the last two weeks of January.

- MEQ Supplemental Exams

Grade 10 History exam Jan. 20th

Grade 10 Science exam Jan. 21st

- Upcoming Events/Dates

Jan. 24th board ped day

Jan. 31st end of term 2

Feb. 3rd Commemorating black history month with the raising of the Pan African flag.*Overture with the Arts presents, Tracking Black Canada: Hidden Gems (school wide assembly)

Feb. 6th PCHS Science Fair

Feb. 7th Region Ped Day, Grad Semi- Formal

Feb. 14th term 2 report cards available on Mozaik

Feb. 20th Virtual parent-teacher interviews 3:30pm-5:00pm & 6:00pm-8:00pm

- 6.10.1. Field trips
None
- 6.10.2. Rentals
None
- 6.10.3. Fundraising
None
Service Contracts
None
- 6.11. Chairperson Report
None

7. NEW BUSINESS

Miss Coretti shares information on the budget. The goal of a budget is to balance and this year she is happy to announce that there is a 419.00\$ It might not seem like much but three years ago there was a deficit of about 60,000.00\$.

Full report is on the shared drive and includes the following subjects:

7.1. 2024-2025 proposed budget

GB 25-01-03 *It was motioned by Josie Arcobelli and seconded by Greg Piggins to approve the budget. The motion was carried unanimously.*

7.2. 2024-2025 emergency preparedness plan

Full report is on the shared drive and includes the following subjects:

- Plan includes medical list of all the students
- Location of safety equipment throughout the school
- Sprcific locations for shelters
- Risk Analasist/Lockdown porcedure

Q: Chris Person asks about form 15, which includes a checklist and that it, and that it's dated in 2006, and mentions that it should be updated.

A: Miss Coretti mentioned that the checklist was missed. She will fill it out, check the boxes to 'Yes,' and date it correctly.

Q: Brenda asks if staff with a physical disability or special need/allergy should be included in this plan.

A: Miss Coretti explained that this is a template provided by the board, intended for student information only. There is a separate binder in the office for staff, containing their medical information and emergency contact details.

GB 25-01-04 *It was motioned by Jennifer Sholzberg and seconded by Josie Arcobelli to approve the evacuation preparedness plan. The motion was carried unanimously.*

7.3. Budget Consultation (March 28) Tabled

8. CORRESPONDENCE

8.1. Incoming

8.1.1. **Fundraising License:** Full report is on the shared drive

LBPSB Resolution - Mandate of Governing Board Attendance (2024): Full report is on the shared drive

8.2. Outgoing

9. VARIA None

10. QUESTIONS FROM THE PUBLIC

Chris Eustace experienced technical difficulties with his microphone, but we could still hear him. Chris Pearson shared a question on his behalf, which was sent earlier via email.

Q: Chris Eustace would like to know who the convocation speaker would be this year. He suggests Beryl Wajzman, the editor of *The Suburban*, who has spoken in the past.

A: Miss Coretti replied that the committee has not met yet, and she is unsure if there will be a convocation speaker, as one was not included last year. She also mentioned that the ceremony is already quite long, lasting over two hours. She will bring up the matter in February when the committee is scheduled to meet.

Q: Alaina Gross Charzan asked if a date has been set for the convocation.

A: Miss Coretti stated that the convocation was initially scheduled for June 13th, but it has now been moved to June 20th due to prom. She will provide more details in the coming weeks. The ceremony will take place at the school in the auditorium."

11. ADJOURNMENT

GB 25-01-05 *It was motioned by Brenda Downes and seconded by Jennifer Sholzberg to adjourn the meeting at PM. The motion was carried unanimously*



Chris Pearson

GB Chair 2024-2025



Lucia Coretti

Principal, PCHS

